

AIRPORT COMMISSION MINUTES

April 8, 2014

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, April 8, 2014.

Attendees:

Marc Adelman, Director	John Lippert	Alan Spencer, Asst. City Atty.
Charles Ellis, Chairman	Mark Stevens	Libby Rembold, General Aviation
Helm Dobbins	Gene Jackson	Bruce Newcomb, Maintenance Supt.
Joseph Miller	Ken Larking, Deputy City Mgr.	Lisa Bivens, Admin. Asst.

Public Comment

Libby Rembold of General Aviation, Inc. expressed concern about a NOTAM that was temporarily issued regarding the estimated timeframe that Runway 2/20 would be closed. She also communicated her concerns regarding the possibility of allowing the Lynchburg Air Show group to install arresting gear in Danville to support their event. Travis Williams of Averett University indicated that employees of Air2, Inc. who are currently occupying the 80' x 80' hangar are parking in front of the Averett Building and interrupting their operations.

Approval of Minutes

Helm Dobbins moved that the minutes of the March 11, 2014 meeting be accepted and Joe Miller seconded the motion. All were in favor and the motion passed.

Arresting Gear installation to support Lynchburg Air Show

At the March 2014 Airport Commission meeting additional information was requested concerning the installation of the arresting gear at the Lynchburg Airport to accommodate the requirements of the Blue Angels flight team. Adelman said that he spoke with the Lynchburg Airport Manager, Mark Courtney about their experience with the arresting gear and this information was shared with Commission members by email. One of the issues identified by the Lynchburg airport manager concerned their involvement with installing the arresting gear components because the military crew that was supposed to complete this task was called into action and had to go abroad. Only one member of the crew was left to supervise the installation and the Lynchburg airport staff ended up being responsible for the actual installation of the arresting gear. The Lynchburg airport manager also stated that only one aircraft tested the gear before the show and the timeframe for the test was very brief. In addition, Adelman said he spoke with Kyle Allison of the Washington Airports District Office regarding the arresting gear and was informed that the runway would have to remain closed while the gear is installed in the runway safety area. Discussion continued. Adelman said that he will forward the email from Kyle Allison to Jones Stanley for comment.

Short term lease arrangement with Duke Energy

An executed short-term lease was received today from Air2, Inc. to occupy shared space with JR Atkinson in the 80' 80' corporate hangar located near the fire station. Adelman said that Bruce Newcomb will contact Air2, Inc. and communicate our concerns about their staff parking improperly and their lack of coordination with the airport.

Taxiway F Lighting Update

Bruce Newcomb informed the Commission that the Taxiway F lighting project has been completed. The airport will be seeking reimbursement from the Virginia Department of Aviation for this project.

Storage Building

Newcomb said that he requested information from the Virginia Department of Aviation regarding funding opportunities to construct a storage building to house airport grounds equipment. This request has been made because all hangars except for one facility are rented and the vacant t-hangar has been used to store grounds equipment. In addition, the airport is expecting to rent the vacant t-hangar this spring based on a recent inquiry from a prospective tenant. The storage building would be approximately 1200 square feet and made of steel construction. Adelman mentioned that he would recommend using a section of closed Runway 24 as the site for the building. Discussion continued.

Runway 2/20 Rehabilitation Project Status

Adelman informed the Commission of the recent update from the airport engineering firm's project manager regarding the status of the Runway 2/20 project. He indicated that the FAA will perform their final inspection once all construction activities are complete and the closeout phase of the project is underway. In addition, the FAA does not have to inspect the field prior to the flight check for the runway to be reopened.

The FAA will allow the runway to be reopened as a VFR facility but the runway must be free of debris and the safety areas must meet the FAA grading, object free and frangible criteria. Currently, the electrical subcontractor has not completed the PAPI installation. This work should be done by next week. In addition, the contractor has three more days of paving left to complete. As part of this project the airport engineering firm is required to update the Airport Layout Plan. Once the engineering firm completes its final inspection and all the airfield lights are operational the FAA flight check can be scheduled. Currently, the anticipated date to open the runway is April 24th. Discussion continued. Adelman informed the Commission that a bus is available for a tour of the construction area after the closed meeting.

Per Libby Rembold's expressed concern during the public comment period of the meeting Bruce Newcomb clarified why a recent NOTAM was issued regarding the estimated timeframe for Runway 2/20 to be closed.

Special Event Planning Update

Adelman said that he has not received input yet from the Riverview Rotary Club regarding their possible involvement with supporting a 2015 air show.

Closed Meeting

The meeting was recessed and reconvened into closed meeting.

The meeting was adjourned following the closed meeting at 5:10 p.m.

The next meeting is scheduled for **Tuesday, May 13, 2014 at 4:00 p.m. in the Danville Regional Airport's Eastern Conference Room.**