

AIRPORT COMMISSION MINUTES

August 11, 2015

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, August 11, 2015.

Attendees:

Marc Adelman, Director	Joseph Miller	Alan Spencer, Asst. City Attny.
John Lippert	Gene Jackson	Libby Rembold, General Aviation
Charles Ellis	Helm Dobbins	Bruce Newcomb, Maintenance Supt.
Jessie Barksdale	Hampton Wilkins	Lisa Bivens, Admin. Asst.

Approval of Minutes

Gene Jackson moved that the minutes of the July 14, 2015 meeting be accepted as presented and Joe Miller seconded the motion. All were in favor and the motion passed.

Topic: Update on Runway 20 PAPIS Project

Action: The PAPIS passed the Federal Aviation Administration (FAA) flight check. Currently, the PAPIS are not working reliably. The contractor believes the issues are due to a bad central processing unit (CPU) board and they have ordered a new one.

Disposition: The contractor will install the new CPU board as soon as it arrives.

The PAPI lights recently passed the FAA flight check. However, there have been issues with the lights not coming back on during morning hours. Bruce Newcomb said Barnes & Powell Electrical believes the issues are due to a bad CPU board and have ordered a new board, which will be installed as soon as it is delivered.

Topic: Update on review of Minimum Operating Standards (MOS)

Action: An alternate date to continue the review of the Minimum Operating Standards was discussed.

Disposition: A tentative meeting is scheduled for September 10, 2015 at 4:00 pm (*meeting has since been postponed*).

A tentative special meeting is planned for September 10, 2015 at 4:00 pm to continue the review effort of the Airport Minimum Operating Standards. Notice of the special meeting will be placed on the calendar of events on the city's website.

Topic: Update on Capital Improvement Projects

Action: The Virginia Department of Aviation has recommended funding for the capital projects that were submitted by the City of Danville.

Disposition: The airport will move forward to get under grant with the State and begin construction of the maintenance storage building this fall.

Next week the Virginia Aviation Board will meet to review the projects submitted for consideration that have been recommended for funding by the Virginia Department of Aviation.

Topic: Update on Capital Improvement Projects (continued)

The capital improvement projects that have been recommended for funding include the construction of a maintenance storage building, design services for widening Taxiway A Fillets and updating the Storm Water Pollution Prevention Plan. Marc Adelman indicated that Danville City Council will complete the first reading to appropriate funds for these projects on September 1st and the final reading would take place on September 15th. After funds are appropriated and the airport is under grant with the State purchase orders will be issued for these projects.

Adelman said that the timetable for refurbishing the t-hangars is more definitive now since the construction of the storage building project has been recommended for funding. It is anticipated that the t-hangar project could begin during the first quarter of 2016. A vacant hangar is needed to shuttle aircraft in and out while repairs are made to individual t-hangars and currently only one hangar is available that is currently being used to store airport grounds equipment. Once the new storage building is constructed, aircraft can be moved into this hangar while construction activities are underway. The notice to proceed for the storage building could take place as early as October 2015. Discussion continued.

In addition, City Council has approved a first reading to appropriate funds for the Airport Maintenance grant. The total grant amount is \$125,000 and these funds will be used to finance scheduled and unscheduled repairs as well as facility and grounds equipment purchases. One project that will be completed this year using airport maintenance funds involves the replacement of the distance to go signs along Runway 2/20. Quotes were received from Cedar Peaks Enterprises and Barnes and Powell Electrical for this project with Cedar Peaks being the low bidder at total project cost of \$19,420.00. A tentative allocation has already been received for this project from the State and a purchase order will be issued after September 15th.

Airport Maintenance funds also support needed equipment purchases. This year a piece of equipment will be acquired to remove foreign object debris from runway and taxiway pavement. Bruce Newcomb updated the Commission on how this equipment works and how it will be helpful to clean the runways and taxiways, especially for Runway 13/31. Discussion continued.

Topic: Airport engineering presentation regarding pavement rehabilitation projects

Action: Brian Salyers, P.E. with Talbert, Bright & Ellington was present and completed a presentation regarding the planned phasing of the Taxiway A Rehabilitation project and the coordination of the bids for the T-hangar Taxilane Design project and Taxiway D & E Connector project.

Disposition: Survey work is expected to begin during August for the Taxiway A project and design services are near complete for the Taxilane project.

Brian Salyers stated that the Taxilane Design project was currently ninety percent complete. This project will go out to bid at the same time as the Taxiway A Rehabilitation project to hopefully receive better pricing. In addition, the Taxiway D & E Connector project will be re-bid with this group of projects. All projects should be bid by the first quarter of 2016.

**Topic: Airport engineering presentation regarding pavement rehabilitation projects
(continued)**

Brian Salyers mentioned that when contractors are working on the Taxiway A project and are located within 250 feet of the runway centerline that the runway will need to be closed. Salyers said he would recommend that this work be done at night and that construction areas be reopened during the day to minimize impact on pilots and air traffic. It is anticipated that this project will take from between 180 to 210 days to complete. After the discussion, Commission members were in agreement that it would be best to start the project in the spring to avoid a winter shutdown. Gene Jackson commented in moving forward with planning the project timeline we need to keep in mind the impact on General Aviation Inc. Discussion continued.

Public Comment

There were no public comments received.

Closed Meeting

The meeting was recessed and reconvened into closed meeting at 4:50 p.m.

The meeting was reconvened from the closed meeting and adjourned at 5:15 p.m.

The next meeting is scheduled for **Tuesday, September 8, 2015 at 4:00 p.m. in the Danville Regional Airport's Eastern Conference Room.**