



Danville Utility Commission
4:00 p.m. September 28, 2015 Meeting
Council Conference Room, City Hall
Minutes

Commission Members Present: Bill Donohue, Ken Larking, Bob Schasse, Phillip Smith, Jim Turpin

Commission Members Absent: Michael Nicholas, Fred Shanks

Staff Present: Michael Adkins, Meagan Baker, Patricia Conner, Barry Dunkley, Arnold Hendrix, Jenny Holley, Clarke Whitfield and Allen Wiles

Others Present: Erik Rosenfeldt of Hazen and Sawyer

Call to Order and Announcements

Chairman Smith opened the meeting and asked that the attendance be recorded. As a quorum was present, the meeting was called to order.

Discussion/Business Items

Minutes of August 24, 2015 Commission Meeting

Chairman Smith asked for any corrections, deletions, or adjustments to the minutes of August 24, 2015.

Mr. Donohue made a motion to approve the minutes. Mr. Schasse seconded the motion and the motion carried unanimously.

Review of Utilities' Financial Statements

Patricia Conner reviewed the Utilities' July financial statements. Ms. Conner then addressed questions from the Commissioners.

Hazen and Sawyer Water Report

Mr. Dunkley explained the hiring of Hazen and Sawyer to help with the taste and odor issues the city experienced earlier this year. Dr. Erik Rosenfeldt of Hazen and Sawyer started with a brief history of the issue and how city staff reacted.

Mr. Schasse questioned whether the carbon used to treat the water is filtered out or if it remains in the water. Mr. Rosenfeldt stated that the carbon is removed as part of the filtration process.

Mr. Rosenfeldt explained the results of a Flavor Profile Analysis (FPA) where a panel trained in odor identification and intensity determination smelled and tasted the water. Despite extensive testing, only two compounds, Styren and Tri-chloroanisole (TCA) were found at or above detection.

He also explained the Odor Response Plan including four steps: ensure early detection, act quickly with treatment, mobilize for source tracking and communicate with regional partners. As part of this plan, the City has established the Dan River Water Quality Coalition with regional partners to assist with future occurrences.

Mr. Donohue discussed the importance of communicating with others throughout the community to try to get to the bottom of the source of the problem. He mentioned if we could get a clear message out to the public then at least it would provide some awareness and hopefully that would help prevent another occurrence.

Water and Gas Municipal Code Changes

Allen Wiles, Director of Water and Gas Distribution introduced new language for section 38-69 and 38-82 of the Danville Municipal Code.

Section 38-69 concerns repairs from the meter's discharge to the customer premise and states that those repairs shall be performed by the customer or their agent at the customer's expense.

Section 38-82 would require a pressure test to be conducted prior to any gas service being initiated if cut off for more than 120 days.

Mr. Scahsse questioned whether the gas department should perform the testing instead of the homeowner or contractor.

Mr. Whitfield recommended that additional language be added to the municipal code to clear up any confusion: "The test is completed by the customer or their agent and presented to the department."

Mr. Turpin moved that the Danville Utility Commission approve the changes recommended by staff to Municipal Code 38-69 as amended. Mr. Donohue seconded the motion and the motion was approved unanimously.

Mr. Donohue moved that the Danville Utility Commission approve the changes recommended by staff as amended to Municipal Code 38-82. Mr. Turpin seconded the motion and the motion was approved with all voting in favor except for Mr. Schasse.

Energy Efficiency Program

Key Accounts Manager, Meagan Baker presented a revised proposal for the revamp of the residential energy efficiency program after receiving feedback from the commissioners. The commissioners were presented with information on the current program measures, services and costs. Additionally, they were provided four options, including detailed information and costs for each to decide which option to move forward with.

Mr. Schasse expressed his concerns with customers being aware of the importance of air sealing before installing attic insulation.

Mr. Schasse also discussed the updates to the HVAC measures. He stated that he believed the mini-splits should not be removed from the program and in fact should remain but the rebate amounts should be adjusted to a lower amount.

Mr. Turpin made a recommendation for the commission to go ahead and vote to implement the recommended option and for Mr. Schasse to put together some information and bring the changes back at next month's meeting. Mr. Smith asked Ms. Baker to work with the energy efficiency consultant and Mr. Schasse on his concerns.

Mr. Turpin made a motion that the Danville Utility Commission support the proposed changes to the energy efficiency plan and adopt Option 2A to begin in January 2016, while budget and preliminary plans are developed for a residential load management program. Mr. Larking seconded the motion and the motion was approved.

Department Discussions

Mr. Donohue mentioned that his company is partnering with the Association of Energy Engineers (AEE) to offer a Certified Energy Manager (CEM) program in Danville in December. Ms. Baker will email a copy of the flyer to all of the commissioners.

Ms. Holley delivered a message from Interim Director Jason Grey stating that GDS, Associates will be at the October meeting to give a presentation on the utility's power supply. GDS, along with BP will also give a presentation at the Key Accounts Meeting that same day at 1:30 p.m.

Adjournment

Chairman Smith stated the next meeting is scheduled for October 26, 2015. There being no further business, Chairman Smith adjourned the meeting at 5:40 p.m.

Submitted by Meagan Baker
Secretary to the DUC

October 26, 2015
Date Approved



Chairman
Danville Utility Commission