



## BOARD OF ZONING APPEALS

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5260

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Date: January 25, 2016

Memo to: BZA members  
Ken Larking, Interim City Manager  
Clarke Whitfield, City Attorney  
Earl Reynolds, Director of Community Development  
Tracie Lancaster, Secretary to BZA  
Renee Burton, Senior Planner  
Anna Levi, Associate Planner

Memo from: Ken Gillie, Division Director of Planning/Zoning Administrator

RE: Cancellation of February 2016 meeting

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Due to a lack of cases being filed by the January 20, 2016 deadline, there will not be a Board of Zoning Appeals meeting on February 18, 2016. I will notify you if there will be a meeting in March.

If you have any questions please call me at 799-5260 (ext. 2501).