



**Danville Utility Commission**  
5:00 p.m. January 12, 2016 Meeting  
Council Conference Room, City Hall  
**Minutes**

**Commission Members Present:** Vanessa Cain, Bill Donohue, Ken Larking, Bob Schasse, Phillip Smith, Jim Turpin

**Commission Members Absent:** Michael Nicholas, Fred Shanks

**Staff Present:** Jason Grey

**Others Present:**

**Call to Order and Announcements**

Chairman Smith opened the meeting and asked that the attendance be recorded. As a quorum was present, the meeting was called to order.

**Closed Session**

Mr. Donohue made a motion that the meeting of the Danville Utility Commission be recessed and that the Commission immediately reconvene in closed session for the following purpose:

- A. Discussion, consideration or interview of prospective candidates for employment, assignment, appointment, promotion, performance, salaries or appointees as permitted by Subsection (A) (1) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider:

The appointment of the new utility director.

Mr. Turpin seconded the motion and the motion carried.

Mr. Donohue made a motion that the Danville Utility Commission immediately reconvene into an open meeting. Mr. Schasse seconded the motion and it was approved unanimously.

Mr. Donohue moved that the Danville Utility Commission adopt a resolution certifying that to the best of each members knowledge that (I) only public business matters

lawfully exempted from open meeting requirements under section 2.2-3711 were heard, discussed or considered and (II) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting.

Mr. Turpin seconded the motion and the motion was approved unanimously.

### **Adjournment**

Chairman Smith stated the next meeting is scheduled for January 25, 2016. There being no further business, Chairman Smith adjourned the meeting at 5:30 p.m.

Submitted by Meagan Baker  
Secretary to the DUC

**January 25, 2016**  
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Date Approved  
  
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Chairman  
Danville Utility Commission