

DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5260



MARCH 10, 2016
4:00 P.M.
CITY COUNCIL CONFERENCE ROOM
AGENDA

- I. WELCOME AND CALL TO ORDER
- II. ROLL CALL
- III. OLD ITEMS FOR PUBLIC HEARING
 1. *A request has been filed for a Certificate of Appropriateness at 401 Wilson St to install a 4ft x 5ft brick-red colored ondura overhang and a black hand-rail. The overhang will be supported with treated lumber and painted black.*
 2. *A request has been filed for a Certificate of Appropriateness to rehabilitate 600 Craghead St into a multi-use building. It would have 56 apartments on the two upper levels and a variety of commercial tenants on the first floor. The plans also include the installation of a new stair and landing along Lynn St, new railings along the loading dock between 600 and 610 Craghead st, and a refurbishment of existing canopies with matching materials. Existing windows will be refurbished where feasible and new storm windows will be installed throughout with sashing that matches existing windows. The loading dock doors will be infilled with storefront to denote the new use.*
 3. *A request has been filed for a Certificate of Appropriateness to paint the front of the building, install a new wall sign and install exterior lighting at 318 Craghead Street.*
- IV. APPROVAL OF MINUTES FROM FEBRUARY 11, 2016
- V. OTHER BUSINESS
- VI. ADJOURNMENT

DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5260



MEETING OF MARCH 10, 2016

SUBJECT

401 Wilson Street

A request has been filed for a Certificate of Appropriateness at 401 Wilson St to install a 4ft x 5ft brick-red colored ondura overhang and a black hand-rail. The overhang will be supported with treated lumber and painted black.

EXCERPT FROM DESIGN GUIDELINES

7.4. Awnings & Canopies

1. Purpose

Awnings and canopies are often seen on historic residential, commercial, and industrial buildings. They not only provide shade and cover from the weather, but they can also add character and color to an urban area.

While acknowledging that awnings and canopies can be an important part of a building, it is also worth considering that it should not be assumed they are essential. In many cases along Main Street, large canopies and awnings hinder appreciation of the rich architecture on the street.

2. Design and Allowed Materials

Awnings and Canopies for Historic Commercial Buildings:

- Fabric awnings are appropriate. These may be vinyl coated or otherwise treated to extend the life of the fabric. Keep in mind that darker colors tend to fade more quickly than medium and light tones.
- Metal canopies may be appropriate, however, see comment above about obstruction of views to the upper portion of the facade. If existing canopies are to remain, the materials and craftsmanship of the visible (“ceiling”) portions of the canopy should be evaluated, and if need be, improved. If metal canopies were not integral to the original design of the building, consider removing them.

- Vinyl awnings will be allowed with review and approval.

STAFF RECOMMENDATION

Staff recommends approval of the request to install a 4ft x 5ft brick-red colored ondura overhang and a black hand-rail. Staff does not believe that the proposed overhand will hinder appreciation of the building's historic merit or will obstruct view of its façade. Staff recommends that the request be approved with the condition that a minimum 7 ft clearance is maintained.

DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5261



CERTIFICATE OF APPROPRIATENESS APPLICATION

The guidelines will be administered through the River District Design Commission (RDDC) appointed by City Council.

This Commission will review any changes to buildings or sites within the District and issue a Certificate of Appropriateness (COA) if the changes meet the guidelines. Work on buildings and sites within the District cannot commence until a COA has been issued and other required permits and approvals have been obtained (see Section 1.2 for information on the Commission and Section 1.5 for more information on the process).

INFORMATION TO BE PROVIDED BY APPLICANT

Important-Please read before completing application

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Property Location: ANGELA'S CREATIVE CATERING - 401 WILSON ST

Name of Applicant: SCOTT BLANKENSHIP

Applicant's Address: 401 WILSON STREET

Applicant's Phone Number: 728-3669 Email Address: SCOTT.BLANKENSHIP@CRUMP.COM

Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction/sign

OVERHANG - RED BRICK COLORED ONDURA ROOFING MATERIAL SUPPORTED WITH TREATED LUMBER AND PAINTED BLACK. (SIZE 4'x5') ALSO, ADD HANDRAIL (BLACK)

Type of material(s) to be used: TREATED LUMBER, ONDURA ROOFING MATERIAL

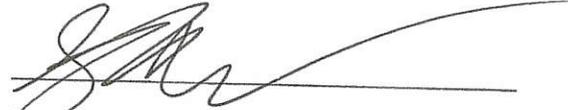
Have you read and understand the Design Guidelines for the River District of Danville, Virginia? YES

Are you aware of the federal/state tax credits for potential reimbursement/credit of money used during substantial rehabilitation projects? N/A

Would you like more information about these programs? N/A

Which one(s)? _____

Signature of Property Owner (if not applicant)


Signature of Applicant

INFORMATION TO BE PROVIDED BY PLANNING DIVISION

Application Number: _____

RDDC Date: _____

Date submitted: _____

Received by: _____

Tax Map Number: _____

Zoning District: _____

Additional Zoning Information: _____

All buildings, structures or improvements located in the River District and visible from a public right-of-way shall not be located, constructed, reconstructed, altered, or repaired unless a Certificate of Appropriateness has been issued by the River District Design Commission. The Commission meets once a month on the second Thursday of the month at 4:00P.M. in the fourth floor City Council Conference Room located in the Municipal Building. All questions or applications should be submitted to the Planning Division, located on the second floor of the Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541; (434)-799-5261.

BEFORE



AFTER



DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5260



MEETING OF MARCH 10, 2016

SUBJECT

600 Craghead Street

A request has been filed for a Certificate of Appropriateness to rehabilitate 600 Craghead St into a multi-use building. It would have 56 apartments on the two upper levels and a variety of commercial tenants on the first floor. The plans also include the installation of a new stair and landing along Lynn St, new railings along the loading dock between 600 and 610 Craghead st, and a refurbishment of existing canopies with matching materials. Existing windows will be refurbished where feasible and new storm windows will be installed throughout with sashing that matches existing windows. The loading dock doors will be infilled with storefront to denote the new use.

EXCERPT FROM DESIGN GUIDELINES

2.0 Design Principles for Successful Downtowns

2.1.3 Urban Design Principles

Encourage mixed uses: The success of the River District is dependent on a mix of uses including office, retail, restaurant, civic, and residential. Mixed uses help ensure activity and security at all times of the day and evening and reinforce commercial uses by extending the cycle of activity. Restoration of existing buildings and development of new buildings in the River District should, whenever possible, include residential in the upper floors.

3.0 Guidelines for Historic Buildings in the River District

3.2 General Guidelines

- Every reasonable effort should be made to preserve and enhance the historically significant elements of a building.
- Architectural restoration, rather than renovation, is the preferred option when feasible.

- Qualities such as massing and scale, verticality or horizontality of architectural lines and rhythm of the fenestration are all critical to overall design. These qualities should be studied and retained when possible.
- Before replacing historic elements of a building, preservation and consolidation should be considered.
- All additions and renovations to existing structures should complement the original elements in terms of material, size, shape and color.
- New construction (e.g. additions) must be appropriate to the period and style or character of the building and the district as a whole.
- To avoid deterioration and possible loss, all elements, especially the historically significant elements must be carefully maintained.
- Repairs should match in terms of materials, size, shape and color.
- Façade details such as cornice ornamentation should never be covered or removed to avoid the need for maintenance, painting or refinishing.
- Technology is an important part of modern life, but it should be shielded from view. All antennas, satellite dishes and other such items attached to buildings should be screened from view (typically by a building parapet).

STAFF RECOMMENDATION

Staff recommends approval of the request to refurbish 600 Craghead St into 56 apartments and commercial retail space. Staff believes that this is in accordance with development plans laid out in the Guidelines and is in keeping with the character of the vicinity.

DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300
DANVILLE, VIRGINIA
(434) 799-5261



CERTIFICATE OF APPROPRIATENESS APPLICATION

The guidelines will be administered through the River District Design Commission (RDDC) appointed by City Council. This Commission will review any changes to buildings or sites within the District and issue a Certificate of Appropriateness (COA) if the changes meet the guidelines. Work on buildings and sites within the District cannot commence until a COA has been issued and other required permits and approvals have been obtained (see Section 1.2 for information on the Commission and Section 1.5 for more information on the process).

INFORMATION TO BE PROVIDED BY APPLICANT

Important-Please read before completing application

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Property Location 600 Craghead Street
Name of Applicant: Jeffrey Bond
Applicant's Address 308 Craghead Street Suite 102-C, Danville, VA 24541
Applicant's Phone Number: 434-688 0767 Email Address jbond@selexarchitecture.com

Work Proposed (please circle one) Alteration/addition/rehabilitation/new construction/sign

The property will be converted into 56 apartments on the upper two levels and commercial tenants on the lower level. See attached documents.

Type of material(s) to be used Matching

Have you read and understand the Design Guidelines for the River District of Danville, Virginia? Yes

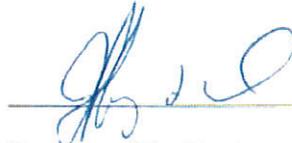
Are you aware of the federal/state tax credits for potential reimbursement/credit of money used during substantial rehabilitation projects? Yes

Would you like more information about these programs? No

Which one(s)? _____



Signature of Property Owner (if not applicant)



Signature of Applicant

INFORMATION TO BE PROVIDED BY PLANNING DIVISION

Application Number _____

RDDC Date _____

Date submitted _____

Received by _____

Tax Map Number: _____

Zoning District _____

Additional Zoning Information _____

All buildings, structures or improvements located in the River District and visible from a public right-of-way shall not be located, constructed, reconstructed, altered, or repaired unless a Certificate of Appropriateness has been issued by the River District Design Commission. The Commission meets once a month on the second Thursday of the month at 4:00P M. in the fourth floor City Council Conference Room located in the Municipal Building. All questions or applications should be submitted to the Planning Division, located on the second floor of the Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541, (434)-799-5261



DAVIS

VIS
RACE

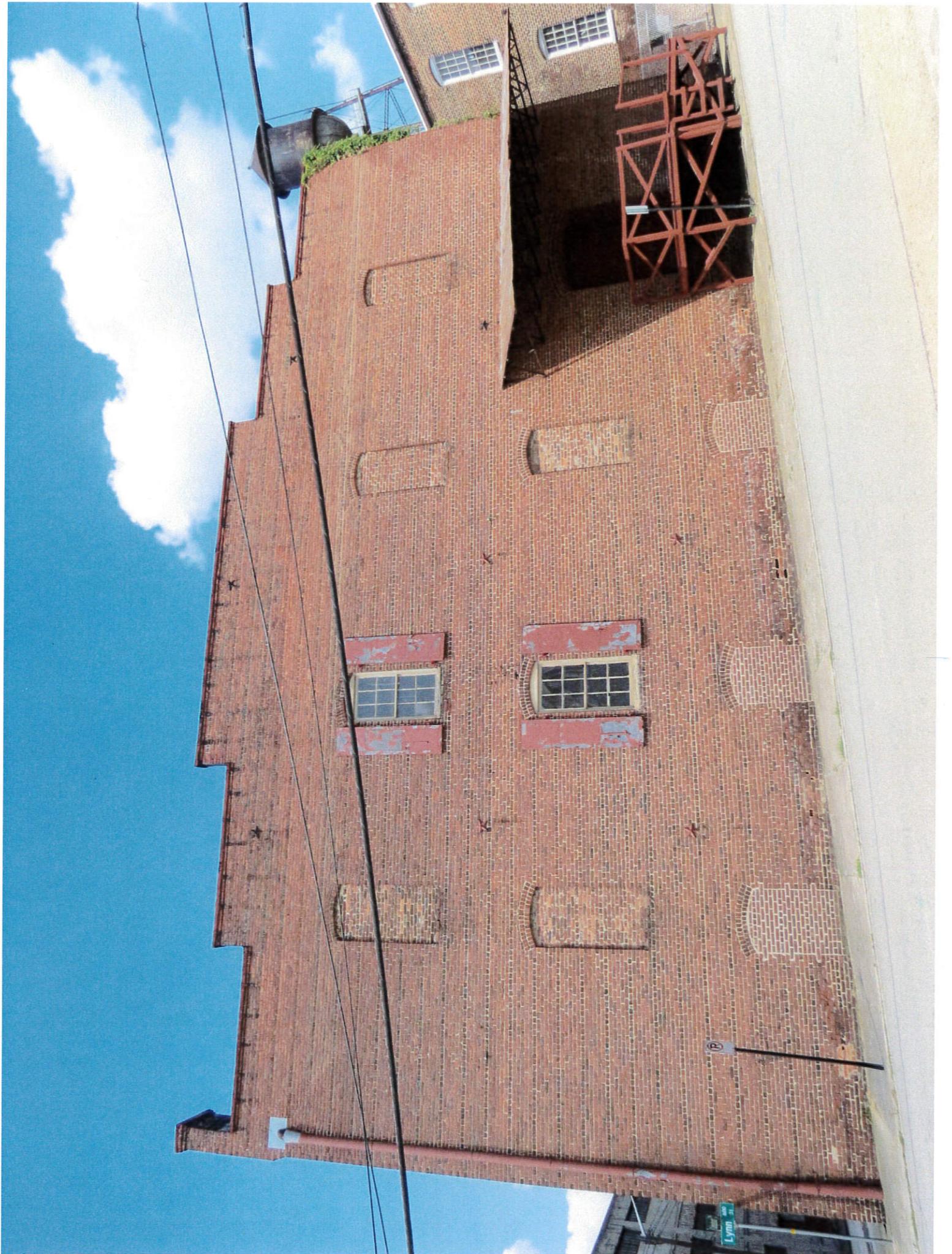


DAVIS STGE

WISE #4

NO LEFT TURN

ONE WAY



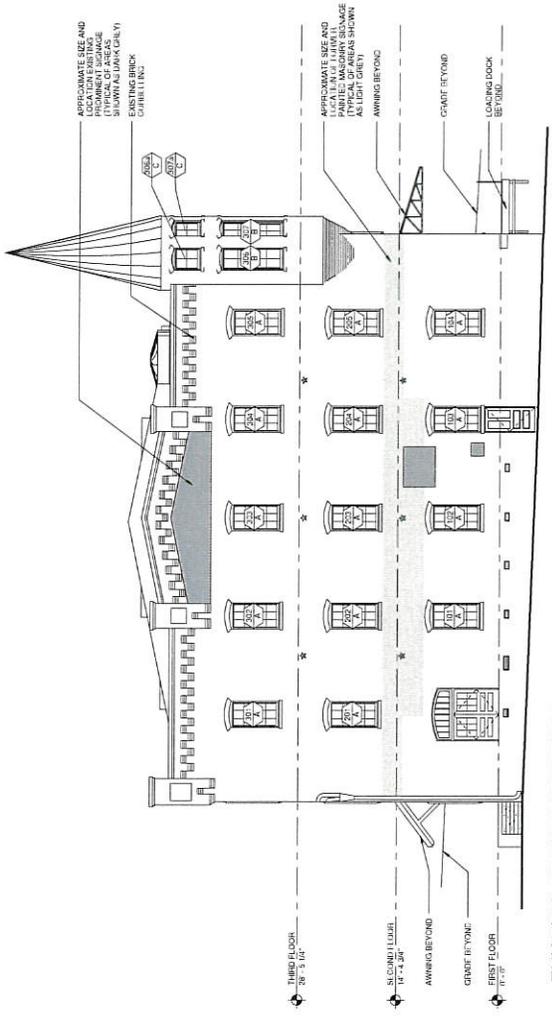


SHEET INFORMATION		
NO.	DESCRIPTION	DATE

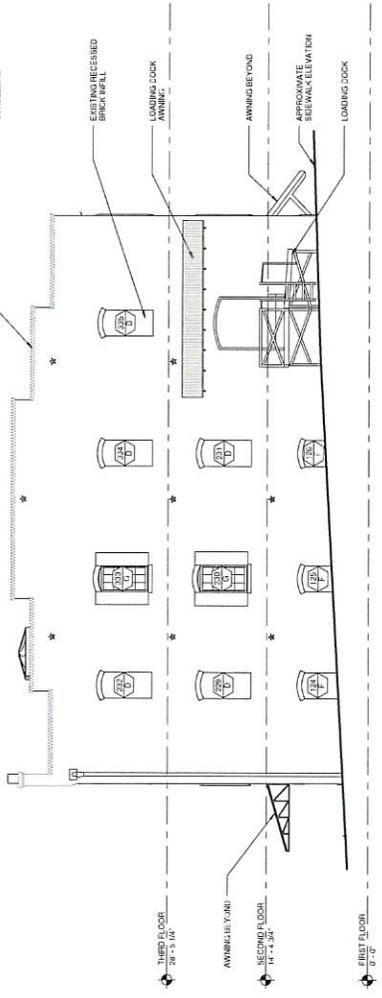
PROJECT NO.	201107001
DRAWN BY	KJVN
CHECKED BY	ALB
DATE	2011.01.26
SCALE	1/8" = 1'-0"

SHEET NAME
EXISTING FRONT AND REAR ELEVATIONS

SHEET NUMBER
A-201



1 EXISTING FRONT ELEVATION
Scale: 1/8" = 1'-0"



2 EXISTING REAR ELEVATION
Scale: 1/8" = 1'-0"

1 2 3 4 5

A

B

C

D

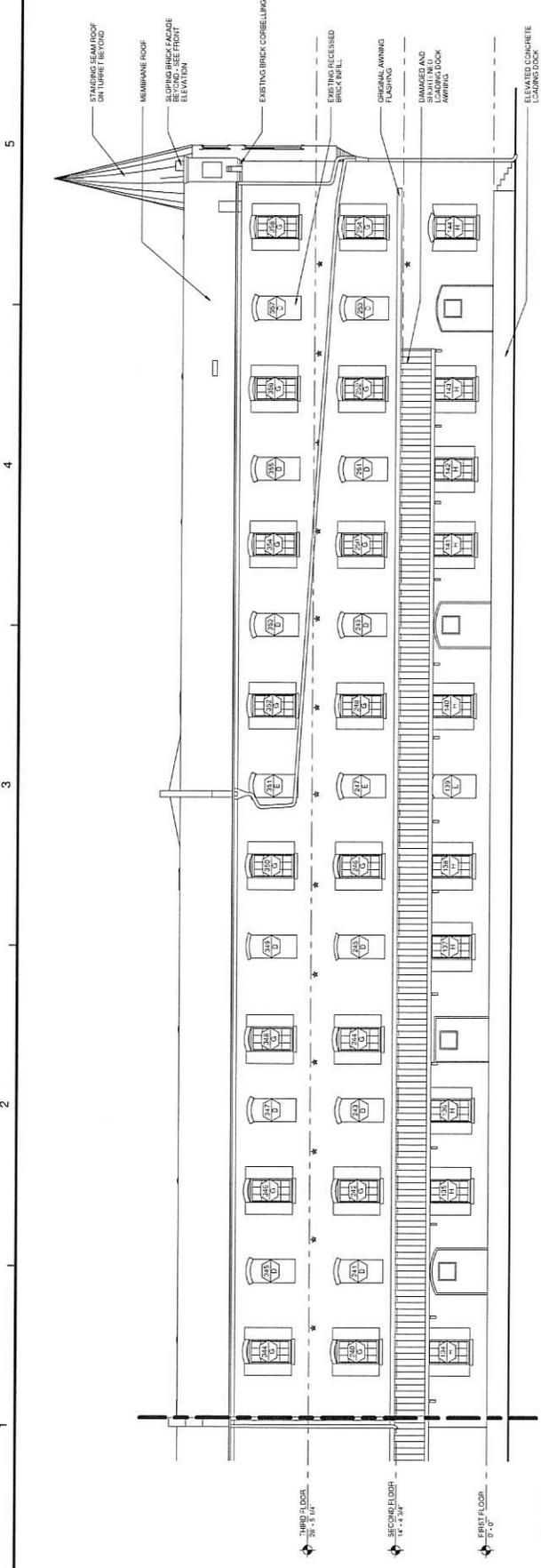
E

SHEET INFORMATION		
NO.	DESCRIPTION	DATE

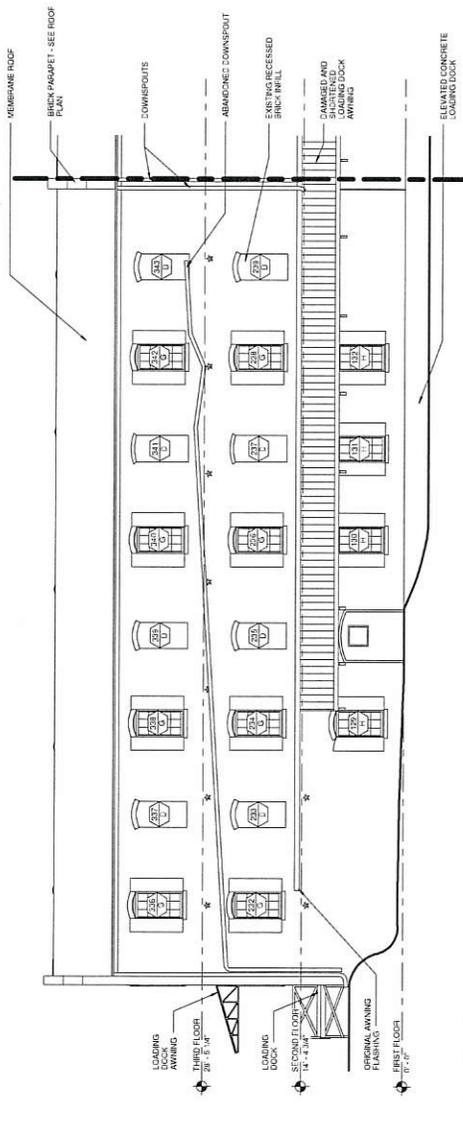
PROJECT NO.	01110009
DRAWN BY	MMW
CHECKED BY	JLB
DATE	2/14/13
SCALE	1/8" = 1'-0"

SHEET NAME
EXISTING LEFT SIDE ELEVATION
SIDE ELEVATION

SHEET NUMBER
A-202



1 EXISTING LEFT SIDE ELEVATION - FRONT ORIGINAL BUILDING
 Scale: 1/8" = 1'-0"



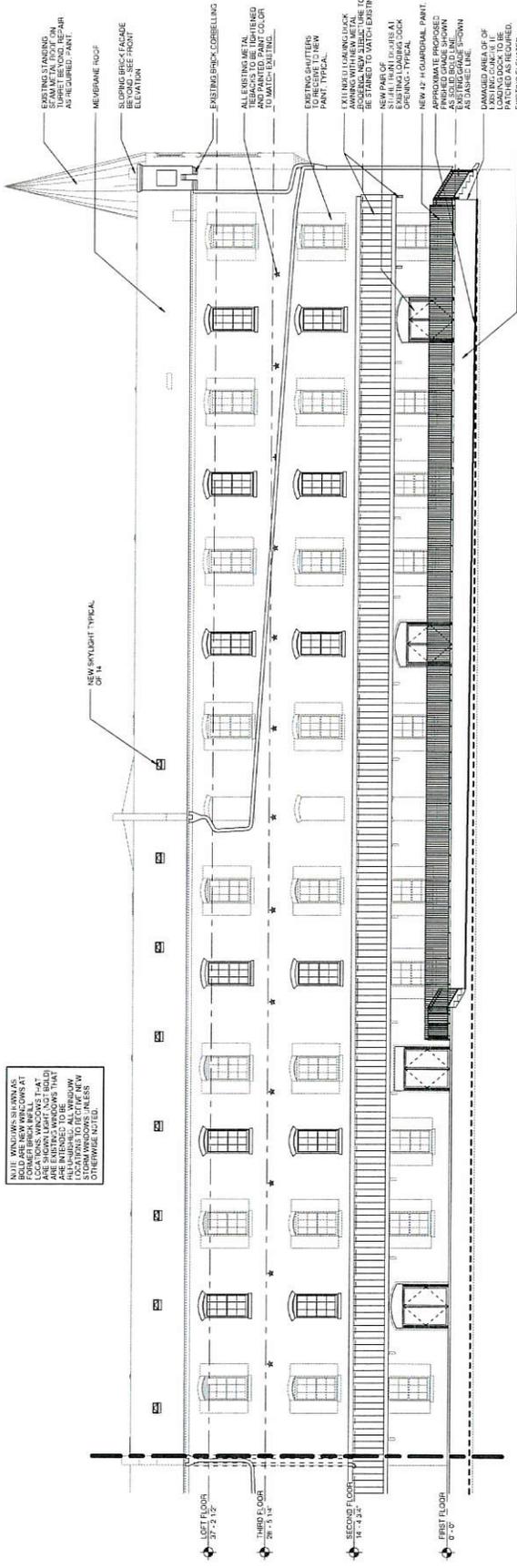
2 EXISTING LEFT SIDE ELEVATION - EXISTING REAR ADDITION
 Scale: 1/8" = 1'-0"

SHEET INFORMATION	
REVISIONS	DATE
NO.	DESCRIPTION

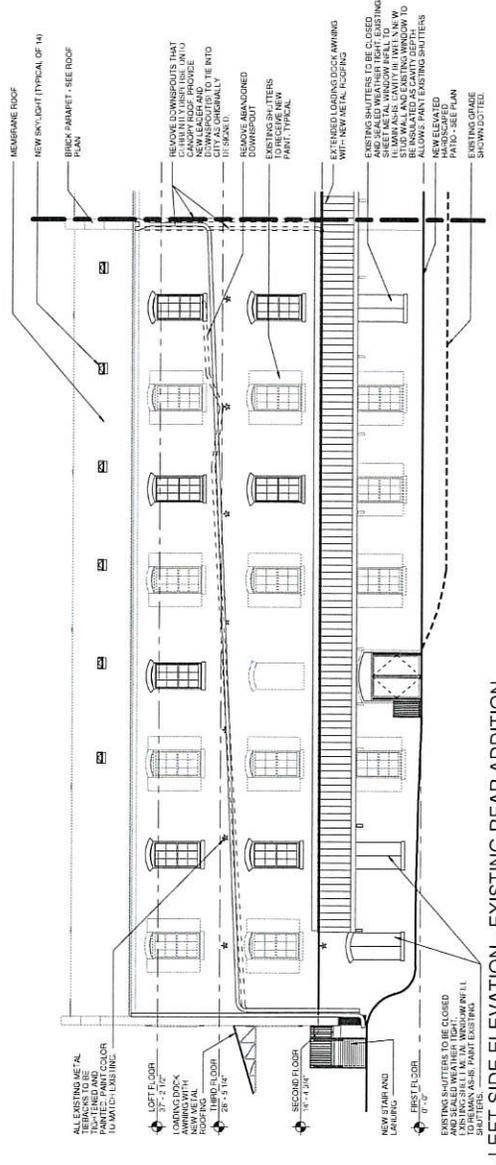
PROJECT NO.	20170203
DRAWN BY	KRW
CHECKED BY	JLB
DATE	02/11/17
SCALE	1/8" = 1'-0"

SHEET NAME
PROPOSED LEFT SIDE ELEVATION

SHEET NUMBER
A-212



1 LEFT SIDE ELEVATION - FRONT ORIGINAL BUILDING
 Scale 1/8" = 1'-0"



2 LEFT SIDE ELEVATION - EXISTING REAR ADDITION
 Scale 1/8" = 1'-0"

NOTE: WINDOWS SHOWN AS LOCATIONS. WINDOW SIZES ARE AS SHOWN UNLESS OTHERWISE NOTED.

DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5260



MEETING OF MARCH 10, 2016

SUBJECT

318 Craghead Street

A request has been filed for a Certificate of Appropriateness at 318 Craghead Street to paint the front of the building, install a new wall sign and install exterior lighting.

The exterior will be painted in accordance with Exhibit B. The front elevation color will be Sealskin SW 7675.

The wall sign is to be mounted above the door and mounted to the signboard. The message will read "A La Carte" in gold lettering.

Exterior goose neck lighting will be added to the front façade between the first and second floor. Exhibit C is an example of how the sign and lighting is intended to look.

EXCERPT FROM DESIGN GUIDELINES

Section 3.2.6 Paint colors

For those commercial buildings that were later painted, and for the storefront level of commercial buildings, color tastes changed with the times. Paint schemes for Federal, classical and Greek Revival buildings often used light natural colors in an attempt to replicate traditionally used marble materials. In paint schemes for Italianate style buildings facades were often painted to resemble masonry with frays and earth tones building most popular. Trim was in contrasting colors including browns, blues, grays and fawn. Victorian era buildings offer used bright colors, the darkest colors resorbed for the trim, and often with the use of more than two colors....

Section 7.2. Sign Type, Placement and Size

d. Building Mounted Flat signs: Building signs for commercial/retail building are to be mounted flat to the building or painted on the building and limited to 32 square feet per business....This can be mounted to

the sign frieze, to a flat surface of the building above the first floor and below any second floor window or cornice, or to a covered transom (although this is discouraged).

STAFF RECOMMENDATION

Staff recommends approval of the request to paint the front of the building, install a new wall sign and install exterior lighting at 318 Craghead St. The proposed changes are in keeping with the character of the vicinity and are supported by the River District Design Guidelines.

DANVILLE RIVER DISTRICT DESIGN COMMISSION

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5261



CERTIFICATE OF APPROPRIATENESS APPLICATION

The guidelines will be administered through the River District Design Commission (RDDC) appointed by City Council.

This Commission will review any changes to buildings or sites within the District and issue a Certificate of Appropriateness (COA) if the changes meet the guidelines. Work on buildings and sites within the District cannot commence until a COA has been issued and other required permits and approvals have been obtained (see Section 1.2 for information on the Commission and Section 1.5 for more information on the process).

INFORMATION TO BE PROVIDED BY APPLICANT

Important-Please read before completing application

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Property Location: 318 CRAGHEAN STREET

Name of Applicant: Colleen RICHARDSON A LA CARTE HOME DECOR

Applicant's Address: 127 WESTWOOD DRIVE Danville, VA 24541

Applicant's Phone Number: 434-770-5068 Email Address: alacarte.home@aol.com

Work Proposed (please circle one): Alteration ^{addition} ~~rehabilitation~~ ~~new construction~~ ^{sign} ~~sign~~
Paint Front of Building at 318 Craghead
signage
Lights

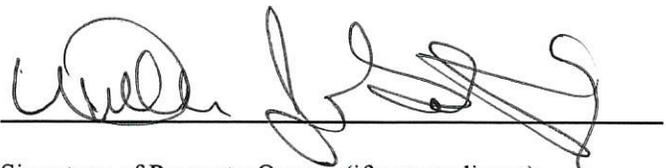
Type of material(s) to be used: Lateuxy Paint Color: SealSkin SW7675
see exhibit B

Have you read and understand the Design Guidelines for the River District of Danville, Virginia? yes

Are you aware of the federal/state tax credits for potential reimbursement/credit of money used during substantial rehabilitation projects? yes

Would you like more information about these programs? NO

Which one(s)? _____


Signature of Property Owner (if not applicant)

Colleen Richardson
Signature of Applicant

INFORMATION TO BE PROVIDED BY PLANNING DIVISION

Application Number: _____

RDDC Date: _____

Date submitted: _____

Received by: _____

Tax Map Number: _____

Zoning District: _____

Additional Zoning Information: _____

All buildings, structures or improvements located in the River District and visible from a public right-of-way shall not be located, constructed, reconstructed, altered, or repaired unless a Certificate of Appropriateness has been issued by the River District Design Commission. The Commission meets once a month on the second Thursday of the month at 4:00P.M. in the fourth floor City Council Conference Room located in the Municipal Building. All questions or applications should be submitted to the Planning Division, located on the second floor of the Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541; (434)-799-5261.

310 CANTON ST

Exhibit A



< Exhibit B

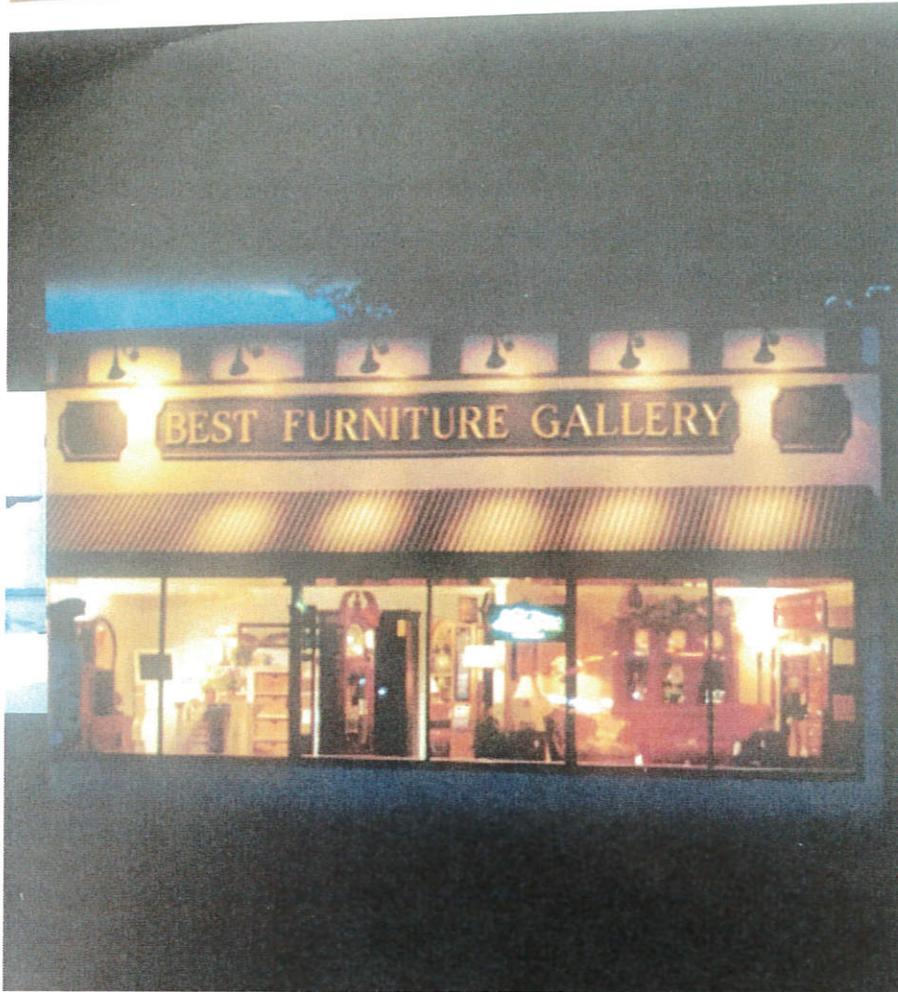
February 9

4:41 PM

Edit



Exhibit C



RIVER DISTRICT DESIGN COMMISSION

MEETING OF

February 11, 2016

Members Present

Justin Ferrell
George Davis
Sheri Chaney
John Ranson (entered at
4:02pm)
R.J. Lackey

Members Absent

Peyton Keesee
Courtney Nicholas

Staff

Ken Gillie
Tracie Lancaster
Anna Levi
Alan Spencer

Chairman Davis called the meeting to order at 4:00 p.m.

OLD ITEMS FOR PUBLIC HEARING

- 1. A request has been filed for a Certificate of Appropriateness to install a 3 ft. x 2 ft. metal projection sign at 508 Spring Street*

Mr. Davis opened the Public Hearing.

Mr. Lackey stated Main Street or Spring Street?

Mr. Davis stated Spring Street.

Mr. Lackey stated okay you said Main Street.

Mr. Davis stated sorry Spring Street.

Mr. Davis closed the Public Hearing.

Mr. Ranson entered at 4:02pm.

Mr. Gillie stated he came by. We thought he was coming to the meeting. We advised him of it and he said he would be here.

Mr. Davis stated is it a sign that projects out like it looks here or is it one that is going to fit against the building?

Ms. Levi stated it will project out.

Mr. Gillie stated it will project out.

Mr. Lackey stated will it be black and white?

Mr. Gillie stated in my world it will be black and white.

Ms. Levi stated he said black and white. Did he email this to you?

Mrs. Lancaster stated he brought it by and said it would be black and white. He said he was coming.

Mr. Ferrell stated so it will kind of look like the Lizzy Lou sign? It will project out like that?

Mrs. Chaney stated I'm assuming the new dimensions are meeting the square foot limit that we have? It was over to start with.

Ms. Levi stated for projection signs the limit is 8 square feet for both sides.

Mrs. Chaney stated because he originally suggested he wanted a 3x2 which would have put him at 12 square feet total. Am I doing my math right?

Ms. Levi stated yeah it's over the limit.

Mrs. Chaney stated he is still over the size.

Mr. Davis stated if it includes both sides.

Ms. Levi stated if it would need to be to match the projection sign requirement it would need to 3 foot by 1 or 2 by 2. So this is over the eight feet limit.

Mrs. Chaney stated the fish would catch my eye.

Mr. Lackey stated the fish would catch my eye I agree.

Mrs. Chaney stated other than that the size to me is the only thing that is questionable.

Mr. Lackey made a motion to approve the request in accordance with guidelines.

Mr. Ferrell seconded the motion. The motion was approved by a 5-0 vote.

APPROVAL OF MINUTES

Mr. Ferrell stated I was impressed with the detail of the minutes.

Mr. Lackey stated she takes great notes.

The January 14, 2015 minutes were approved by a unanimous vote.

OTHER BUSINESS

Mr. Lackey stated just looking at Lizzy Lou and some others that have signs up. I think the 4 square feet limit on these protruding signs maybe too small in my opinion. If we could ask staff if they would look into that and come back with a recommendation. For me if I am driving down Main Street a sign like that I can't read quick enough to know what it says.

Mr. Ranson stated that's the strength of this sign. If you drive by you are going to see the fish.

Mr. Ferrell stated you are going to know what that is. The others that are just squares in cursive they don't do any good. I don't think from the sense of driving traffic.

Mr. Davis stated what do the others think about the sign limitations on the signs?

Mr. Ferrell stated I agree with RJ in fact when we brought up early I was going to ask Ken about it. How do you go about either making a change or are there any other downtown policies out there that we can critique our policy by?

Mr. Gillie stated the Zoning Code itself allows projecting signs limited to 18 square feet. You're guidelines are less. So if it's something that you feel needs amending then you can request that staff look at it. We can bring you back a proposal at the next meeting or the next scheduled meeting. If we don't have anything next month unless you just want to meet to go over the sign. Then the next scheduled meeting we can bring back a proposal to amend the guidelines.

Mrs. Chaney stated to amend our guidelines?

Mr. Gillie stated to amend your guidelines. Correct and then we can start the process with amending them. Mr. Lackey I would just ask how fast are you driving down Main Street that you don't notice that sign? It is a 25 MPH speed limit and at 25 MPH you should be able to see a sign at that size.

Mr. Lackey stated not while you're driving you shouldn't be looking over there. I need something bigger so when I look over there quickly I can see it.

Mrs. Chaney stated I mean I agree even when I am walking down the street sometimes some of the signs are very difficult to read. The Lizzy Lou sign to me is not a very readable sign. Her font is so skinny that unless you just know what her logo is you're not going to you know, granted his being a fish that will stick out a lot more.

Mr. Gillie stated we can bring back a proposal for potential modifications to guidelines.

Mr. Davis stated I would recommend that we give them some sort of guideline to go by within the parameter. So that they don't bring something back to us and we say no that's still not big enough.

Mrs. Chaney stated I guess the question I have is if the City itself allows 18 square feet total on both sides projecting. Why is it that these guidelines became smaller? What did she base those on to make it that limit?

Mr. Gillie stated more walkable as opposed to driving. As Mr. Lackey said at higher speeds you usually do use bigger signs. Before the guidelines were adopted Main Street was a little different. We tried to promote more walkability down Main Street as opposed to the driveability on Main Street. We also changed Patton Street to the two way it's supposed to slow speeds and other things. Because of the lower speeds that's why it was set up that way. We do have this provision in the Zoning Code so we can go back and modify it up to this limit in the Zoning Code. We couldn't exceed this unless we were to try and change the Zoning Code itself. But your guidelines could be changed to reflect this. We could even write the wording that allows you up to that amount. So that you could work with an applicant on figuring out a size that is appropriate based on the size of the building or anything else.

Mr. Lackey stated it is my opinion I think 18 feet is probably too big. But I kind of would like staff to go out and look, put a sign out and see if this is covering the issue of walk ability that is somewhat visible from the street as you drive. I'm thinking 3x3 might be. I don't know it could be too small or too big. I would like for you to go and give us some opinions.

Mr. Ranson stated I'm sure Del'annos.

Mr. Gillie stated its 1x4.

Mr. Ranson stated it's 1x4. That's the one that I seem to notice and it seems to be pretty legible.

Mr. Gillie stated it's not very wide but it's tall. That's what catches your eye is the height of it. So it's not the width of it.

Mr. Ferrell stated but someone like the Lizzy Lou could stand for hers to be maybe five or six inches bigger.

Mr. Gillie stated we can bring some proposals back showing the difference. Visually, Del'annos sticks out just because of the height not the width. In this case it's more of a true square so you lose height. He could narrow it down and make it longer which may give that impression. But we can bring numbers back to you.

Mr. Davis stated I think it will be a good idea if we had a good thought on what we think is appropriate.

The applicant Mr. Jeffries entered the meeting.

Mrs. Chaney stated that's a 42x18 and you are not even talking the whole depth of this and that long. So if he makes it even smaller than all you are going to looking at is a fish.

Mr. Davis stated just to give you information since you came in late. We have already had the meeting. We have already voted on and approved your sign, subject to the limitations that are in our guidelines right now. As far as the sign is concerned we did approve the sign but it is going to have to be within the parameters that are set forth.

Mr. Gillie stated your guidelines are just that guidelines. Remember you can deviate from them.

Mr. Ferrell stated so based on what Cheri just showed us Mr. Chairman is it possible that we can deviate on this one?

Mr. Gillie stated the Zoning Code permits up to the 18 square feet.

Mr. Ferrell stated their policy basically trump us.

Mr. Gillie stated you could not exceed 18. You're guidelines say that four should be the limit. But you as a Board can exceed your own guidelines. We as staff when people come in we tell them this is what the guidelines says four square feet. Del'annos sign was 12x4 so that they maxed out on what they could and it works. But Lizzy Lou or someone else could go with a potential of up to 18 and you have the option of modifying your guidelines here. Then staff can come back with future of let's not even put the four in there. Let's give them some other rules. We are just recommending the guidelines say four square feet. That's why as staff we said it should be four you don't have follow that recommendation.

Mr. Ferrell stated so in this instance is there a way to bring this back to the floor?

Mr. Gillie stated yes you could make a motion to reopen this case correct Alan?

Mr. Spencer stated yes you can just move to reconsider.

Mr. Lackey made a motion to reconsider the item 1. Mr. Ferrell seconded the motion. The motion was approved by a 5-0 vote.

Mr. Spencer stated for them to exceed their guidelines do they have to have a reason?

Mr. Gillie stated they should specify the reason behind it.

Mr. Spencer stated so they need to state why each time they deviate from the guidelines it needs to be on record why they do it.

Mr. Gillie stated yes they just have to say why.

Mrs. Chaney made a motion to approve the request as proposed for increased viability. Mr. Ranson seconded the motion. The motion was approved by a 5-0 vote.

Mr. Davis stated RJ thank you for bringing that up, because I think it opens a few windows as to what we can and can't do.

Mr. Ranson stated I know that the City knows where I live because I receive bills. But I didn't receive my packet.

Mr. Gillie stated you did not receive a hard copy this month. We sent electronic only this time. We wanted to see who would say they got it or not. Apparently, we see two that don't get the electronic version. So we know in the future who we need to send a hard copy versus who we don't.

Mr. Ranson stated well I'm so used to not getting a hard copy anyway.

Mrs. Lancaster stated I did change your address so in the future you should receive them.

Mr. Ranson stated I know we had a nice conversation last week

Mr. Davis stated right now your sign as submitted is approved. Hope you do well.

Mr. Jeffries stated thank you all.

With no further business the meeting adjourned at 4:16 p.m.

Approved By: