

Danville-Pittsylvania Regional Industrial Facility Authority

**City of Danville, Virginia
County of Pittsylvania, Virginia**

SPECIAL MEETING AGENDA

February 24, 2017

8:00 a.m.

**Danville Regional Airport
Eastern Conference Room
424 Airport Drive, Danville, Virginia**

County of Pittsylvania Members

**Jessie L. Barksdale, Vice Chairman
Robert Warren
Elton W. Blackstock, Alternate**

City of Danville Members

**Sherman M. Saunders, Chairman
Fred O. Shanks, III
J. Lee Vogler, Jr., Alternate**

Staff

**Ken Larking, City Manager, Danville
David M. Smitherman, Pittsylvania County Administrator
Clement Wheatley, Legal Counsel to Authority
Susan M. DeMasi, Authority Secretary
Michael L. Adkins, Authority Treasurer**

Danville-Pittsylvania Regional Industrial Facility Authority

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT PERIOD

Members of the public who desire to comment on Agenda Item No. 4 will be heard during this period. The Chairman/Vice Chairman of the Authority may restrict the number of speakers. Each speaker shall be limited to a total of three minutes for comments. *[Please note that the public comment period is not a question-and-answer session between the public and the Authority.]*

4. NEW BUSINESS

- A. Consideration of Resolution No. 2017-04-24-4A, a Resolution accepting the bid from the lowest responsive and responsible bidder submitted for the construction of the Berry Hill Industrial Park Phase 1 Graded Pads due on or before February 21, 2017, which includes among other things certain site grading, erosion and sediment control, site stabilization, clearing and grubbing and storm water management as more particularly described in that certain Advertisement for Bids dated January 20, 2017, issued by the Authority - Brian K. Bradner, P.E and/or Shawn R. Harden, P.E., Dewberry Engineers, Inc.; and Gregory L. Sides, Assistant County Administrator for Planning and Development, Pittsylvania County

5. ADJOURN

Danville-Pittsylvania Regional Industrial Facility Authority

Executive Summary

Agenda Item No.:	Item 4-A
Meeting Date:	02/24/2017
Subject:	Resolution 2017-02-24-4A Special Meeting Brian Bradner or Shawn Harden – Dewberry
From:	Gregory L. Sides, Assistant County Administrator for Planning and Development, Pittsylvania County

SUMMARY

The Board is being asked to consider a Resolution accepting the bid from the lowest responsive and responsible bidder for Phase 1, Berry Hill Industrial Park

ATTACHMENTS

Resolution 2017-02-24-4A.

RESOLUTION 2017-02-24-4A – SPECIAL MEETING

A RESOLUTION ACCEPTING THE BID FROM THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER SUBMITTED FOR THE CONSTRUCTION OF THE BERRY HILL INDUSTRIAL PARK PHASE 1 GRADED PADS DUE ON OR BEFORE FEBRUARY 21, 2017, WHICH INCLUDES AMONG OTHER THINGS CERTAIN SITE GRADING, EROSION AND SEDIMENT CONTROL, SITE STABILIZATION, CLEARING AND GRUBBING AND STORM WATER MANAGEMENT AS MORE PARTICULARLY DESCRIBED IN THAT CERTAIN ADVERTISEMENT FOR BIDS DATED JANUARY 20, 2017, ISSUED BY THE AUTHORITY

WHEREAS, the Danville-Pittsylvania Regional Industrial Facility Authority (the “**Authority**”) is a political subdivision of the Commonwealth of Virginia duly created pursuant to the Virginia Regional Industrial Facilities Act, as amended; and

WHEREAS, pursuant to paragraph 3 of Article VIII (“**Meetings**”) of the Authority’s Amended and Restated Bylaws, the Authority held its special meeting duly called by the Chairman of the Authority at least three (3) business days before such meeting to discuss the subject matter of this Resolution and no other item of business; and

WHEREAS, as part of the development of the Authority’s Berry Hill Industrial Park project located in Pittsylvania County, Virginia (the “**Berry Hill Project**”), the Authority issued that certain Advertisement for Bids, dated January 20, 2017, without waiving the provisions under Virginia Code § 2.2-4344.B, for the construction of the Berry Hill Industrial Park Phase 1 Graded Pads (the “**Advertisement for Bids**”), which includes among other things, site grading, erosion and sediment control, site stabilization, clearing and grubbing and storm water management as described in the drawings and specifications in the Advertisement for Bids; and

WHEREAS, the Authority, through its support staff, having publicly opened and read aloud in the conference room, at the Pittsylvania County Administrator’s Office directly after 2:00 p.m. on February 21, 2017, all timely submitted sealed bids; and

WHEREAS, the Authority, with the assistance of and comments from its support staff, evaluated the bids based upon the requirements set forth in the Advertisement for Bids, which may include special qualifications of potential contractors, life-cycle costing, value analysis, and any other criteria such as inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose, which are helpful in determining acceptability; and

WHEREAS, after such evaluation, the Authority determined that the bid submitted by _____ (the “**LRRB Bid**”) was the lowest responsive and responsible bidder, as such terms are defined in Virginia Code § 2.2-4301; and

WHEREAS, a copy of the LRRB Bid is attached hereto and incorporated herein by this reference as **Schedule A**.

NOW, THEREFORE, BE IT RESOLVED BY THE DANVILLE-PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY AUTHORITY, THAT:

RESOLUTION 2017-02-24-4A – SPECIAL MEETING

1. The Authority hereby accepts the LRRB Bid and authorizes the Chairman and the Vice Chairman of the Authority to execute and deliver a notice of award, accepting the LRRB Bid on behalf of the Authority, including without limitation any amendments, deletions or additions thereto.

2. The Authority hereby authorizes and directs staff and other agents and representatives working on behalf of the Authority to take such actions and to do all such things as are contemplated by the LRRB Bid, or as they in their discretion deem necessary or appropriate in order to carry out the intent and purposes of this Resolution.

3. The Authority hereby approves, ratifies and confirms any and all actions previously taken by the Authority, its agents and representatives, in respect to the LRRB Bid and the matters contemplated therein.

4. This Resolution shall take effect immediately upon its adoption.

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CERTIFICATE

I, the undersigned Secretary of the Danville-Pittsylvania Regional Industrial Facility Authority, hereby certify that the foregoing is a true, correct and complete copy of a Resolution duly adopted by a majority of the directors of the Danville-Pittsylvania Regional Industrial Facility Authority at a special meeting duly called and held on February 22, 2017, and that such Resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof.

WITNESS my hand as Secretary of the Danville-Pittsylvania Regional Industrial Facility Authority as of the 22th day of February 2017.

SUSAN M. DeMASI, Secretary
Danville-Pittsylvania Regional Industrial Facility
Authority

(SEAL)

RESOLUTION 2017-02-24-4A – SPECIAL MEETING

**Schedule A
(Copy of the LRRB Bid)**