

DANVILLE-PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

Minutes

February 24, 2017

Special Meeting

A Special Meeting of the Danville-Pittsylvania Regional Industrial Facility Authority convened at 8:02 a.m. on the above date in the Danville Regional Airport Conference Room, 424 Airport Drive, Danville, Virginia. Present were City of Danville Members Chairman Sherman M. Saunders and Alternate J. Lee Vogler. Pittsylvania County Members present were Vice Chairman Jessie L. Barksdale and Robert Warren. *Mr. Vogler entered the meeting at 8:03 a.m.*

City/County staff members attending were: City Manager Ken Larking, Pittsylvania County Administrator David Smitherman, City of Danville Assistant Director of Economic Development Corrie Teague Bobe, City of Danville Director of Finance Michael Adkins, City of Danville Senior Accountant Henrietta Weaver, City of Danville Director of Public Works Ric Drazenovich, Assistant County Administrator for Planning & Development Gregory Sides, Pittsylvania County Director of Economic Development Matt Rowe, Clement Wheatley Attorney Michael Guanzon and Secretary to the Authority Susan DeMasi. Also present was Shawn Harden of Dewberry & Davis.

PUBLIC COMMENT PERIOD

No one desired to be heard.

NEW BUSINESS

4A. CONSIDERATION – RESOLUTION 2017-02-24-4A ACCEPTING THE BID FROM LOWEST RESPONSIVE AND RESPONSIBLE BIDDER – BERRY HILL INDUSTRIAL PARK PHASE 1 GRADED PADS

RIFA Attorney Michael Guanzon noted a correction, explaining there was a typo and it should be Resolution 2017-02-22-4A.

Assistant County Administrator for Planning & Development Gregory Sides noted the grading project described as Phase 1 of Berry Hill Industrial Park project was properly advertised in accordance with the procurement code; bids were opened and bids were received on February 21, 2017.

Mr. Shawn Harden of Dewberry explained the Authority received five bids from five very good contractors; Haymes Brothers was the low bid at just over \$3.77M which is well within the project budget. Mr. Harden recommended that the Authority approve the bid as received.

Mr. Guanzon made a further correction noting the Resolution number is supposed to match the date of the meeting, the Resolution number should be 2017-02-24-4A.

Mr. Guanzon explained under the State law, RIFA, for constructing its own facilities is exempt under the Procurement Act; the RIFA Board had voluntarily chosen earlier to undergo and follow that process.

Mr. Barksdale **moved** adoption of *Resolution 2017-02-24-4A, a Resolution accepting the bid from the lowest responsive and responsible bidder submitted for the construction of the Berry Hill Industrial Park Phase 1 Graded Pads due on or before February 21, 2017, which*

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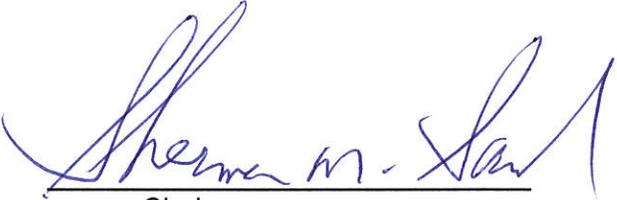
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includes among other things certain site grading, erosion and sediment control, site stabilization, clearing and grubbing and storm water management as more particularly described in that certain Advertisement for Bids dated January 20, 2017, issued by the Authority.

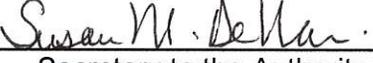
The Motion was **seconded** by Mr. Vogler and carried by the following vote:

VOTE: 4-0
AYE: Barksdale, Warren, Saunders, Vogler (4)
NAY: None (0)

The Meeting adjourned at 8:07 a.m.



Sherman M. Sauer
Chairman



Susan M. DeKor
Secretary to the Authority