



**City of Danville, Virginia**  
**Industrial Development Authority of Danville**  
P.O. Box 3300  
Danville, Virginia 24543

September 7, 2015

**NOTICE OF MEETING**

TO: T. Neal Morris  
C.G. Hairston  
Richard L. Turner  
John Laramore  
Russell D. Reynolds  
Landon R. Wyatt  
Dr. Max Glass

A meeting of the Industrial Development Authority of Danville, Virginia has been called by the Chairman for Tuesday, September 12, 2017, at **\*\* 10:30 a.m.\*\*** in the **\*\*\*City Council Conference Room, 4th Floor, Municipal Building, Room 425,\*\*\*** Danville, Virginia.

This is an important meeting and your attendance is respectfully urged. If you cannot attend, please call the City Attorney's Office at 434-799-5122, as soon as possible.

/s/ Kimberly Gibson Ford  
Kimberly Gibson Ford

Ken Larking, City Manager  
Earl Reynolds, Deputy City Manager  
W. Clarke Whitfield, Jr., City Attorney  
Telly D. Tucker, Director Economic Development  
Linwood Wright, Economic Development  
Corrie Teague, Economic Development  
Kim Custer, Economic Development  
Ken Gillie, Director of Community Development  
Michael Adkins, Director of Finance

**INDUSTRIAL DEVELOPMENT AUTHORITY OF VIRGINIA  
MINUTES OF MEETING  
AUGUST 8, 2017**

PURSUANT TO A WRITTEN NOTICE DATED AUGUST 3, 2017, A COPY OF WHICH IS ATTACHED HERETO, A MEETING OF THE BOARD OF DIRECTORS OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA, WAS HELD IN THE FOURTH FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING ON TUESDAY, AUGUST 8, 2017, AT 10:30 A.M.

THE FOLLOWING MEMBERS WERE PRESENT AND ABSENT:

PRESENT:           T. NEAL MORRIS, CHAIRMAN  
                      C.G. HAIRSTON, VICE CHAIRMAN  
                      RICHARD L. TURNER, TREASURER  
                      JOHN H. LARAMORE  
                      LANDON WYATT  
                      RUSSELL D. REYNOLDS, SECRETARY

ABSENT:           MAX R. GLASS

ALSO PRESENT:   W. CLARKE WHITFIELD, JR., CITY ATTORNEY  
                      KIMBERLY FORD, LEGAL ASSISTANT  
                      KEN LARKING, CITY MANAGER  
                      MR. WHITTLE, COUNCILMAN  
                      TELLY TUCKER, ECONOMIC DEVELOPMENT  
                      LINWOOD WRIGHT, ECONOMIC DEVELOPMENT

T. NEAL MORRIS, CHAIRMAN, CALLED THE MEETING TO ORDER AT 10:30 A.M.

**MINUTES**

COPIES OF THE MINUTES OF THE July 25, 2017, MEETING WERE DISTRIBUTED TO THE MEMBERS WITH THEIR AGENDA PACKET. A MOTION WAS MADE BY MR. HAIRSTON TO APPROVE THE MINUTES. THE MOTION WAS SECONDED BY MR. REYNOLDS AND CARRIED WITH MEMBERS PRESENT VOTING AS FOLLOWS:

MR. MORRIS	- AYE
MR. WYATT	- AYE
MR. LARAMORE	- AYE
MR. HAIRSTON	- AYE
MR. TURNER	- AYE
MR. REYNOLDS	- AYE

**UPDATE ON FINANCES**

COPIES OF THE CURRENT FINANCIAL STATEMENTS WERE DISTRIBUTED TO THE MEMBERS. A MOTION WAS MADE BY MR. TURNER TO APPROVE THE FINANCIAL REPORT. THE MOTION WAS SECONDED BY MR. HAIRSTON AND CARRIED WITH MEMBERS PRESENT VOTING AS FOLLOWS:

MR. MORRIS	- AYE
MR. WYATT	- AYE
MR. LARAMORE	- AYE
MR. HAIRSTON	- AYE
MR. TURNER	- AYE
MR. REYNOLDS	- AYE

**ECONOMIC DEVELOPMENT STAFF UPDATES**

ECONOMIC DEVELOPMENT CONCENSUS NEEDS TO BE MORE DETAILED WHEN ACTUALLY READY. THE FOUNDATION MAY HELP WITH FUNDING.

**RESOLUTIONS**

**A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA APPROVING AND AUTHORIZING THE PAYMENT OF HALF THE TOTAL COST FOR THE INSTALLATION OF A WASTERWATER GREASE TRAP AT ME'S BURGERS IN AN AMOUNT NOT TO EXCEED \$7900.**

MOTION MADE BY MR. HAIRSTON; 2<sup>ND</sup> BY MR. REYNOLDS

VOTE CARRIED AS:	MR. MORRIS	- AYE
	MR. WYATT	- AYE
	MR. LARAMORE	- AYE
	MR. HAIRSTON	- AYE
	MR. TURNER	- AYE
	MR. REYNOLDS	- AYE

**A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA RATIFYING PRIOR ACTION TO FIX THE SPRINKLER SYSTEM AT 979 LOCKET DRIVE FOR A COST NOT TO EXCEED \$6,000.**

MOTION MADE BY MR. HAIRSTON; 2<sup>ND</sup> BY MR. LARAMORE

VOTE CARRIED AS:	MR. MORRIS	- AYE
	MR. WYATT	- AYE
	MR. LARAMORE	- AYE
	MR. HAIRSTON	- AYE
	MR. TURNER	- AYE
	MR. REYNOLDS	- AYE

**A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA APPROVING AND AUTHORIZING THE PAYMENT OF THE COST NOT TO EXCEED \$500 TO UPDATE THE ENTRY SIGN INTO THE AIRSIDE INDUSTRIAL PARK TO REFLECT ESSEL PROPACK'S NEW LOGO.**

MOTION MADE BY MR. HAIRSTON; 2<sup>ND</sup> BY MR. REYNOLDS

VOTE CARRIED AS:       MR. MORRIS               - AYE  
                              MR. WYATT               - AYE  
                              MR. LARAMORE           - AYE  
                              MR. HAIRSTON           - AYE  
                              MR. TURNER             - AYE  
                              MR. REYNOLDS          - AYE

**A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA APPROVING AND AUTHORIZING A SAFETY TEST AND CLEANING OF THE CONTROLLER CONTACTS FOR THE FREIGHT ELEVATOR AT LOU'S ANTIQUES, 231 MAIN STREET.**

MOTION MADE BY MR. REYNOLDS; 2<sup>ND</sup> BY MR. HAIRSTON

VOTE CARRIED AS:       MR. MORRIS               - AYE  
                              MR. WYATT               - AYE  
                              MR. LARAMORE           - AYE  
                              MR. HAIRSTON           - AYE  
                              MR. TURNER             - AYE  
                              MR. REYNOLDS          - AYE

**A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA APPROVING AND AUTHORIZING THE CHAIRMAN TO EXECUTE AN APPLICATION FOR A RIGHT-OF-WAY ABANDONMENT.**

MOTION MADE BY MR. REYNOLDS; 2<sup>ND</sup> BY MR. HAIRSTON

VOTE CARRIED AS:       MR. MORRIS               - AYE  
                              MR. WYATT               - AYE  
                              MR. LARAMORE           - AYE  
                              MR. HAIRSTON           - AYE  
                              MR. TURNER             - AYE  
                              MR. REYNOLDS          - AYE

**MR. TURNER MOVED THE MEETING BE RECESSED AND THE BOARD IMMEDIATELY RECONVENE IN EXECUTIVE CLOSED MEETING FOR THE PURPOSE OF DISCUSSION CONCERNING A PROSPECTIVE BUSINESS OR INDUSTRY OR THE EXPANSION OF AN EXISTING BUSINESS OR INDUSTRY WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE AS PERMITTED BY SUBSECTION (A)(5) OF SECTION 2.2-3711 OF THE CODE OF VIRGINIA, 1950, AS AMENDED; AND DISCUSSION OR CONSIDERATION OF THE ACQUISITION/DISPOSITION OF REAL PROPERTY FOR A PUBLIC PURPOSE WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY IMPACT THE**

**BARGAINING POSITION OF THE AUTHORITY AS PERMITTED BY SUBSECTION (A)(3) OF SECTION 2.2-3711 OF THE CODE OF VIRGINIA, 1950, AS AMENDED.**

MOTION MADE BY MR. TURNER; 2<sup>ND</sup> BY MR. HAIRSTON  
VOTE CARRIED AS: MR. MORRIS - AYE  
MR. WYATT - AYE  
MR. LARAMORE - AYE  
MR. HAIRSTON - AYE  
MR. TURNER - AYE  
MR. REYNOLDS - AYE

**MR. TURNER MOVED THE MEETING IMMEDIATELY RECONVENE INTO AN OPEN MEETING. THE MOTION WAS SECONDED BY MR. HAIRSTON AND CARRIED WITH THE MEMBERS PRESENT VOTING AS FOLLOWS:**

MOTION MADE BY MR. TURNER; 2<sup>ND</sup> BY MR. LARAMORE  
VOTE CARRIED AS: MR. MORRIS - AYE  
MR. WYATT - AYE  
MR. LARAMORE - AYE  
MR. HAIRSTON - AYE  
MR. TURNER - AYE  
MR. REYNOLDS - AYE

**UPON RECONVENING, MR. TURNER MOVED THAT THE BOARD ADOPT A RESOLUTION CERTIFYING THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE THAT (1) ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS UNDER SECTION 2.2-3711 AND (2) ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION BY WHICH THE CLOSED MEETING WAS CONVENED WERE HEARD, DISCUSSED OR CONSIDERED IN THE CLOSED MEETING.**

MOTION MADE BY MR. TURNER; 2<sup>ND</sup> BY MR. HAIRSTON  
VOTE CARRIED AS: MR. MORRIS - AYE  
MR. WYATT - AYE  
MR. LARAMORE - AYE  
MR. HAIRSTON - AYE  
MR. TURNER - AYE  
MR. REYNOLDS - AYE

MEETING ADJOURNED

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MR. RUSSELL REYNOLDS  
SECRETARY

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T. NEAL MORRIS  
CHAIRMAN

## Executive Summary

### Middle Border Forward Fellowship “Stories of the Middle Border” Project

Middle Border Forward Fellowship (MBF) is a nonprofit community development movement on a mission to cultivate inclusive leadership, inspire community engagement and create equitable access to opportunities within the Middle Border region, which includes Danville, Pittsylvania County, and Caswell County, NC. Middle Border Forward Fellowship is pursuing a new project titled “**Stories of the Middle Border**”. This project will showcase the unique stories of our region, celebrating the diversity we all share. 25 participants from the region will be identified and their stories will be showcased in black and white photographs and video interviews. Some of these photographs will be displayed throughout the River District to serve as public art, and the 3-5 minute videos will be shared online.

MBF is requesting permission from the IDA to paste these photographs in clusters on outside walls of downtown buildings and specifically showcase photographs near the **HOME Sign** and on other IDA downtown buildings. MBF will be responsible for maintaining and removing the photographs. The photographs will be temporary, will not damage property in any way. MBF estimates that they will last up to a year. The intention behind this project is to spark a movement and inspire others to spread the project throughout the city. Middle Border Forward Fellowship appreciates any help that the IDA can provide.

PRESENTED: September 12, 2017

ADOPTED: September 12, 2017

RESOLUTION NO. 2017-\_\_\_\_.

A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT  
AUTHORITY OF DANVILLE, VIRGINIA APPROVING AND AUTHORIZING  
MIDDLE BORDER FORWARD FELLOWSHIP (MBF) PROJECT.

NOW THEREFORE, BE IT RESOLVED by the Industrial Development  
Authority of Danville, Virginia, that it hereby approves and authorizes Middle Border  
Forward Fellowship (MBF) to display photograph clusters near the Home Sign and on the  
outside walls of IDA-owned buildings in the River District and Downtown area for a  
period of one year; and

BE IT FURTHER RESOLVED that Middle Border Forward Fellowship  
will be responsible for maintaining and removing the photographs.

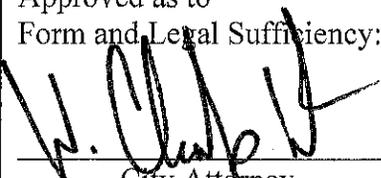
APPROVED:

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
SECRETARY

Approved as to  
Form and Legal Sufficiency:

  
\_\_\_\_\_  
City Attorney

## **Executive Summary**

### **Bishop Road Sidewalk and Access Road**

The IDA owns an access road and sidewalk that extends from West Main Street to the former ball park behind the Fitzgerald Apartments. The access road and the sidewalk are in a state of disrepair, as reported by Public Works. It is staff's recommendation that the IDA have the sidewalk removed and post the access road with "NO TRESPASSING" signs. Pictures of the roadway and the sidewalk will be available at the board meeting. Cost estimates to repair the roadway and sidewalk will also be available if the IDA desires to repair rather than remove.

PRESENTED: September 12, 2017

ADOPTED: September 12, 2017

RESOLUTION NO. 2017-\_\_\_\_.\_\_\_\_

A RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA APPROVING AND AUTHORIZING THE REMOVAL OF THE SIDEWALK EXTENDING FROM WEST MAIN STREET TO THE FORMER BALL PARK LOCATED BEHIND THE FITZGERALD APARTMENTS AND POSTING "NO TRESPASSING" SIGNS AT THE ACCESS ROAD.

NOW THEREFORE, BE IT RESOLVED by the Industrial Development Authority of Danville, Virginia, that it hereby approves and authorizes the removal of the sidewalk extending from West Main Street to the former ball park located behind the Fitzgerald Apartments, more commonly known as the Bishop Avenue Property, and posting "NO TRESPASSING" signs at the access road; and

BE IT FURTHER RESOLVED that the Chairman, or in his absence and other officer, be, and is hereby, authorized to execute any documents necessary to complete the above referenced project.

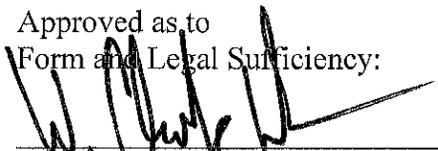
APPROVED:

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
SECRETARY

Approved as to  
Form and Legal Sufficiency:

  
\_\_\_\_\_  
City Attorney