



**City of Danville**  
427 Patton Street, Suite 208  
Danville VA, 24541  
Phone: (434) 799-5260

## ***Commission of Architectural Review***

SEPTEMBER 28, 2017  
3:30 P.M.  
FOURTH FLOOR CONFERENCE ROOM

### **AGENDA**

- I. WELCOME AND CALL TO ORDER
- II. ROLL CALL
- III. ITEM FOR PUBLIC HEARING
  1. *Request for a Certificate of Appropriateness, PLCAR20170000222, filed by Jefferson B. Corbett to remove two (2) chimneys below the roof line at 864 Pine Street.*
  2. *Request for a Certificate of Appropriateness, PLCAR20170000224, filed by Powers Signs to add an awning sign over the entrance of the Advanced Wound Center at 142 South Main Street.*
- IV. APPROVAL OF MINUTES FROM AUGUST 24, 2017
- V. OTHER BUSINESS
- VI. ADJOURNMENT



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# Commission of Architectural Review

Commission of Architectural Review  
Meeting of September 28, 2017

## SUBJECT

864 Pine Street  
VDHR # 108-0056-0200

## APPLICANT'S REQUEST

The applicant, Jefferson B. Corbett, is requesting a Certificate of Appropriateness at 864 Pine Street to remove two (2) chimneys to below the roof level and patch with metal roofing. The applicant states that the chimneys are leaking.

## STAFF EVALUATION

Section 3 of the Old West End Design Guidelines addresses Historic Building Restoration/Renovation Guidelines.

Section B General Guidelines

- *Every reasonable effort should be made to preserve and enhance the historically significant elements of a building.*

Section C. Guidelines for Residential Structures

1. Roofs, Gutters and Downspouts

- *Changes to roof form or to historic roof elements are generally inappropriate, including the removal or addition of dormers on the front of buildings or skylights on the roof. If skylights were an original feature of the building, these should be preserved or restored whenever possible.*

Section I. Not Recommended

- *Removal of original building details (cornice, frieze), or covering with sheet aluminum to avoid maintenance.*

Based on the Design Guidelines excerpt above, Staff believes that this request does not meet the Guidelines. The Commission must determine if the request would have an adverse effect on the structure and/or the district.

of Architectural Review. The Commission meets once a month on the fourth Thursday of the month at 3:30 P.M. in the fourth floor City Council Conference Room located in the Municipal Building. All questions or applications should be submitted to the Planning Division, located on the second floor of the Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541; (434)-799-5260. As of July 1, 2009 a \$25.00 fee will be required for each application submitted for review.

**INFORMATION TO BE PROVIDED BY APPLICANT**

*Important-Please read before completing application*

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Have you read and understand the Design Guidelines for the Historic Overlay District of Danville, Virginia? yes

Are you aware of the federal/state tax credits and Real Estate Abatement program available for potential reimbursement/credit of money used during substantial rehabilitation projects? yes

Would you like more information about these programs? yes

Which one(s)? ALL -

Property Location: 864 Pine St Danville, VA

Name of Applicant: Jefferson B. Corbett

Applicant's Address: 9440 NC Hwy 62 N Milton, NC 27305

Applicant's Phone Number: (336) 459-9765 (C)  
(336) 234-9898 (H) Email Address: 1914parents@gmail.com

Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction/sign

Remove two (2) chimneys from roof of 864 Pine St  
-- Chimney leaking and destroying hardwood flooring  
-- Remove chimney <sup>below</sup> roof level / Restore tin roof

Type of material(s) to be used: wood / Tin 2x4's and plywood

Kusha B Corbett  
Signature of Property Owner (if not applicant)

Jefferson B. Corbett  
Signature of Applicant



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# Commission of Architectural Review

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Meeting of September 28, 2017

## SUBJECT

142 South Main Street  
VDHR # 108-0056-0254

## APPLICANT'S REQUEST

The applicants, Powers Signs, Inc, is requesting a Certificate of Appropriateness at 142 South Main Street to install an awning sign over the front entrance at the Advanced Wound Center. The message itself would be 24" x 15.5' = 31sf; this does meet Zoning Code regulations.

## STAFF EVALUATION

Section 7 of the Old West End Design Guidelines addresses signage. Section B Item 1 states:

### **1. Sign Type, Placement and Size**

*i. Awning or Canopy Signs: lettering on awnings should be printed on the fall of a canvas awning or canopy. Other locations for logos or letting may be permitted by exception after review. Lettering height is limited to 4".*

Section 2 Item 2 states:

### **Design and Allowed Materials**

- Fabric awnings and sign banners are allowed, as are canvas and other fabrics that have been treated with waterproofing material.*

Based on the Design Guidelines excerpt above, Staff believes that this request does meet the Guidelines and a Certificate of Appropriateness should be issued install an awning sign at the Advanced Wound Center located at 142 South Main Street.

The request would require the issuance of a sign permit.

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**INFORMATION TO BE PROVIDED BY APPLICANT**

*Important-Please read before completing application*

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Have you read and understand the Design Guidelines for the Historic Overlay District of Danville, Virginia? \_\_\_\_\_

Are you aware of the federal/state tax credits and Real Estate Abatement program available for potential reimbursement/credit of money used during substantial rehabilitation projects? NO

Would you like more information about these programs? NO

Which one(s)? \_\_\_\_\_

Property Location: 142 S. MAIN ST (W. MAIN ENTRANCE)

Name of Applicant: TOM POWERS SR

Applicant's Address: 807 INDUSTRIAL AVE

Applicant's Phone Number: 434-793-6351

Email Address: SR@POWERSIGNS.COM

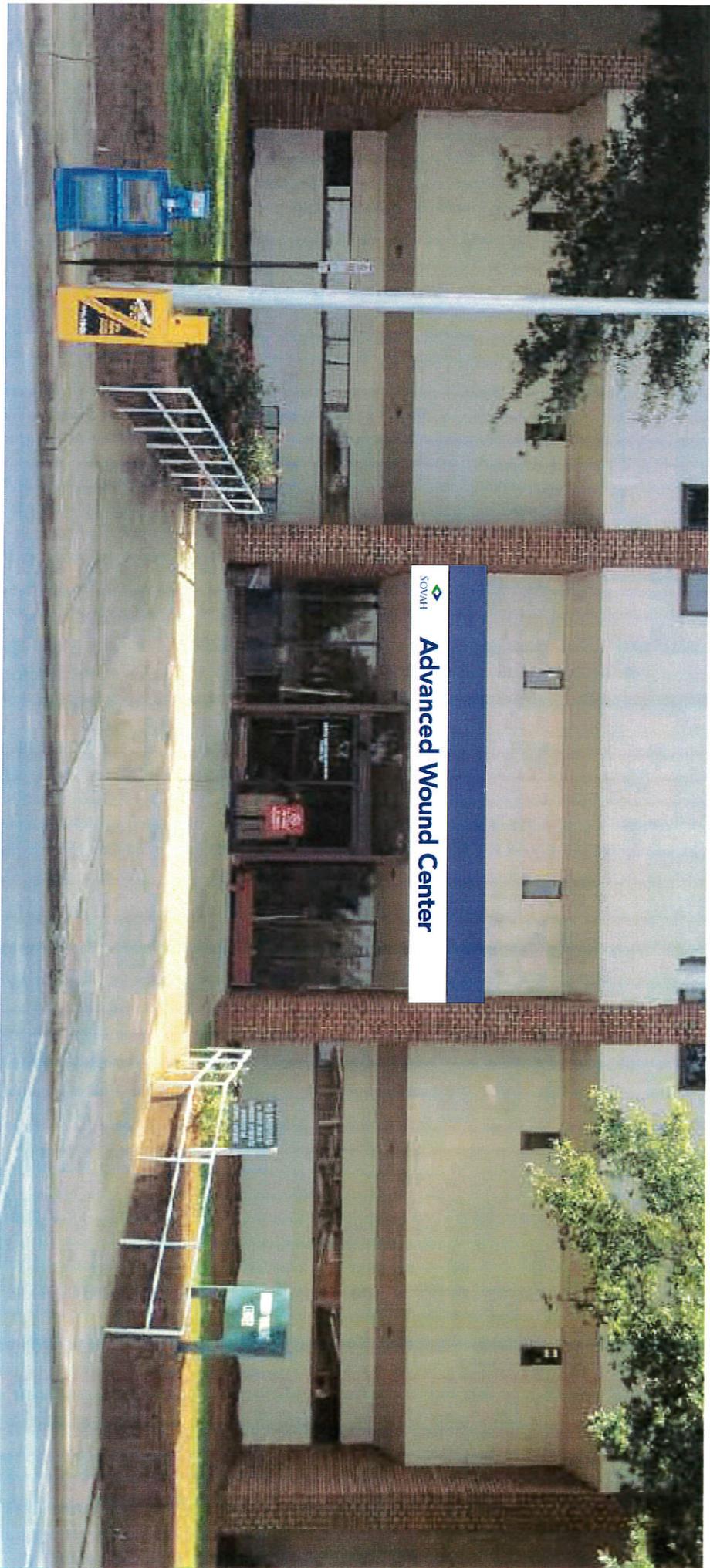
Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction sign

ADDING OVER ENTRANCE USING HOSPITAL COLORS AND COPY "SOVAH ADVANCED WOUND CENTER"

Type of material(s) to be used: ALUMINUM FRAME, VINYL FABRIC, VINYL LETTERS

Signature of Property Owner (if not applicant)

  
Signature of Applicant



 **Advanced Wound Center**



48 in

24 in



21 in

# Advanced Wound Center

186 in

12 in

276 in

COMMISSION OF ARCHITECTURAL REVIEW

August 24, 2017

**Members Present**

Susan Stilwell  
Robin Crews  
Jeffrey Bond  
Robert Stowe  
Michael Nicholas  
Robert Weir

**Members Absent**

Sean Davis

**Staff**

Jackie Wells  
Clarke Whitfield  
Bonnie Case

**The meeting was called to order at 3:30 pm**

**ITEMS FOR PUBLIC HEARING**

- 1. Request for a Certificate of Appropriateness, PLCAR20170000195, filed by Richard Morris to renew an expired Certificate of Appropriateness to lime wash all brick surfaces at 878 Main Street.*

Mr. Nicholas opened the Public Hearing

No one was present to speak on behalf of this request.

**Mrs. Stilwell made a motion that it does not meet the guidelines. Mr. Bond seconded the motion. The motion was approved by a 6-0 vote.**

**Mrs. Stilwell made a motion that the lime water and lime wash at 878 Main will not have an adverse effect on the structure or the Old West End district. Mr. Weir seconded the motion. The motion was approved by a 6-0 vote.**

Mr. Nicholas closed the Public Hearing.

Mr. Nicholas stated this is not on the agenda but we have a request to consider an additional application for 864 Pine Street. We have to make a motion to either pass this off or put it on the agenda.

Mr. Whitfield stated you just have to make a motion to add it to the agenda, otherwise it will just be passed on.

**Mr. Bond made a motion to add a request to the agenda. Mr. Weir seconded the motion.**

Mrs. Crews stated I think there is insufficient information and we do not have staff recommendations.

Mr. Nicholas stated I personally tend to agree. My understanding that the need for this here is that there is some water damage, some leak damage. Is there anything preventing him from stopping the leak until next month?

Mr. Whitfield stated no as long as there is nothing done that can be seen from a public right of way on the exterior of the home.

Mrs. Stilwell stated can we not consider the fact that the chimneys could be covered with tarps to prevent penetration of water. That would be seen from the exterior but it would be temporary.

Mr. Whitfield stated that would be temporary and not a permanent fix. Certainly if they needed to put some tarps or things like that until you all met again that would be permissible. I don't think that would be enough time between now and then even if they were cited for it to get through the cycle before they appeared before you. I don't think anything would happen between now and next month if they used some temporary fixes.

Mr. Nicholas asked if there is any reason to believe the home would suffer irreparable harm if we pass this on to the next meeting?

Mr. Whitfield stated that is not a question I can answer. He might be able to answer that better than me.

Mr. Nicholas opened the Public Hearing.

Present to speak on behalf of the request was Jefferson Corbett.

Mr. Nicholas stated thank you for coming. Did you file this today?

Mr. Corbett stated yes I did.

Mr. Nicholas stated personally one of the issues I have with this is normally there is an investigation done on a request, there is a staff recommendation that is made and then we compare this with the guidelines and we get it a couple of weeks in advance so we can look at it and study it. All we have about your application is literally these two pieces of paper. So my personal inclination is to pass this on to the next meeting. What I want to know from you is are you going to suffer some irreparable harm or loss if

we do that. Are there steps you can take to mitigate any damage until we come back next month?

Mr. Corbett stated we have tried to take some preventive steps already and put a tarp around the chimneys on the outside exterior. Yet, it keeps getting blown off. The tarps are very heavy and once the wind gets in it, it blows off and once the rain comes in, it floods the floors. The floors are hardwood and been there probably 125 years. We are trying to preserve those particular floors. Now we have a particular hurricane probably going to come in and will have a lot more rain coming in.

Mr. Nicholas stated say hypothetically we took it today and approved it today, could you get the work done before the hurricane came?

Mr. Corbett stated I could get the work done within two days.

Mrs. Stilwell asked have you had anyone look at repairing the chimney?

Mr. Corbett stated yes, I had A.S. Pugh. The chimneys are beyond repair and the way they are sloped, the area is beginning to rot. The recommendation is to take the chimneys down about maybe two feet below the roof level and then repair there and resheet the tin.

Mrs. Stilwell asked who will you be using to do the roof work?

Mr. Corbett stated Mr. Pugh and company.

Mrs. Stilwell stated so you have talked with a roofer with Pugh.

Mr. Corbett stated I have.

Mr. Nicholas asked is it currently a tin roof?

Mr. Corbett stated it is.

Mr. Nicholas stated you're proposing to replace a tin roof with a tin roof.

Mrs. Stilwell stated but you're going to be patching.

Mr. Corbett stated we will be patching but we will have to patch where they do the plywood then it will be sheeted.

Mr. Nicholas stated so the only thing you're asking us to consider today is removal of a chimney.

Mr. Corbett stated that's it.

Mrs. Stilwell stated and restore the tin roof.

Mr. Whitfield stated there is a requirement for this to be advertised prior to it going on to your agenda.

Mr. Nicholas asked how long?

Mr. Whitfield referenced the Code and stated upon the City's acceptance of a complete application, it shall be the applicant's responsibility to place a sign... the Planning Director will provide all applicants with the appropriate sign and guidance of sign placement so I think it has to be advertised in the newspaper prior to and according to that there's supposed to be a sign.

Mrs. Stilwell stated I didn't even know we had signs.

Mr. Whitfield stated I think there are signs you can get.

Mr. Nicholas stated Mr. Corbett here's going to be the issue we are going to run in to is we can't make the law, City Council does in its power. The problem seems to be, on the advice of our attorney, is that there's some advertising requirements related to your application. It has to be posted and advertised prior to it being considered at a meeting.

Mr. Corbett asked advertising requirement?

Mrs. Stilwell stated you don't have to advertise.

Mr. Whitfield stated if it's not properly advertised somebody could appeal the decision of this Commission to the circuit court, have it reversed and the circuit court could make you tear everything off.

Mr. Corbett asked where would it be advertised at?

Mr. Whitfield stated there's an application fee. Did you pay an application fee?

Mr. Corbett stated no I did not.

Mr. Nicholas stated then it's not even properly before us.

Mr. Corbett stated then maybe I did pay an application fee. I'm not exactly sure but I was given the application for completion. I'm not exactly sure if I paid one.

Mr. Whitfield stated the application fee goes partly for the advertisement in the paper.

Mr. Nicholas stated the City does the advertising.

Mr. Corbett stated it is advertised in the paper for what purpose though.

Mr. Whitfield stated because your neighbors have to know whether or not what you're doing so they can come forward and either support you or they can come by and object to what you're doing or they cannot show up.

Mr. Nicholas stated this is a public commission and the public gets a notice of everything on our agenda. That's why there are deadlines.

**The motion to hear the request was denied by a 5-1 vote.**

Mr. Nicholas closed the Public Hearing.

Mr. Nicholas stated unfortunately we can't hear it today. It will automatically be put on our agenda next month.

Mr. Whitfield stated he does need to check back to see if he has paid the fee.

Mr. Nicholas stated you have to be sure the application fee is paid and the paperwork is proper with the City and it will be advertised and put on our agenda.

Mr. Corbett asked who do I go through to get all of those matters taken care of.

Mr. Whitfield stated Renee Burton.

## **APPROVAL OF THE MINUTES**

**Mrs. Crews made a motion to approve the minutes from the July 27, 2017 meeting. Mr. Stowe seconded the motion. The motion was approved by a unanimous vote.**

## **OTHER BUSINESS**

Mrs. Crews asked how did he end up here. I feel sad with him having come. Somehow we got this and didn't sound like he paid the application fee.

Mr. Whitfield stated I don't know how he got here before us today except that maybe they thought because it had been water. If you're wanting to come to the River District Design Commission, you can get on the agenda pretty much immediately. You can come to the meeting and ask to get on the agenda. That's not the way this commission works and there are advertising requirements so I don't know how that happened.

Mr. Nicholas asked if there was any public comment or anything to bring before the Commission.

Mr. Liepe stated that the friends of the Old West End organization is looking for ghost stories. We are hoping to put on a haunted history tour. If you know of anyone who has a story, we are looking for historical stuff. If anybody has anything, please let me know.

Mrs. Stilwell stated you won't be going in these properties.

Mr. Liepe stated no, we will be walking the street. We're trying to bring people to the neighborhood and learn interesting facts about the neighborhood. Some of those will be famous persons who lived here and intersperse that with a few hauntings. That will be the tour.

Mrs. Stilwell asked if anyone has any updates on Five Forks.

Mr. Weir stated I have seen the plans and there are some huge pipes going in. The idea being that ultimately this will collect water all the way from Main Street down behind Pine, between Pine and Chestnut. All that water is going to flow through those pipes.

Mr. Whitfield stated it was time for a replacement because its old. They are getting some of the water collection that came through backyards and moving back into the street, back into inlets so that it is properly discharged. That will stop a lot of the water problems that have plagued that street for years.

With no further business the meeting adjourned at 4:01 p.m.

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Approved