



**City of Danville**  
427 Patton Street, Suite 208  
Danville VA, 24541  
Phone: (434) 799-5260

## ***River District Design Commission***

**MARCH 8, 2018  
4:00 P.M.  
CITY COUNCIL CONFERENCE ROOM  
AGENDA**

- I. WELCOME AND CALL TO ORDER
- II. ROLL CALL
- III. NEW BUSINESS
  1. *A request has been filed for a Certificate of Appropriateness at 401 Patton Street (courthouse) to install (7) powder coated black steel bollards, (4) powder coated black cast iron decorative bollard covers, (3) powder coated black bike racks to match ones used downtown, (1) powder coated black trash receptacle to match ones used downtown, (1) powder coated black bench to match ones used downtown.*
  2. *A request has been filed for a Certificate of Appropriateness at Opera Alley (between 539 and 533 Main Street) to install a security bollard to restrict vehicular traffic.*
- IV. APPROVAL OF MINUTES FROM FEBRUARY 8, 2018
- V. OTHER BUSINESS
- VII. ADJOURNMENT



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# River District Design Commission

**MEETING OF MARCH 8, 2018**

## **SUBJECT**

A request has been filed for a Certificate of Appropriateness at 401 Patton Street (courthouse) to install. (7) powder coated black steel bollards, (4) powder coated black cast iron decorative bollard covers, (3) powder coated black bike racks to match ones used downtown, (1) powder coated black trash receptacle to match ones used downtown, (1) powder coated black bench to match ones used downtown.

## **EXCERPT FROM DESIGN GUIDELINES**

Section 8 Streetscape and Open Space Guidelines

**Benches and other street furniture** should fit into the context rather than drawing attention to themselves. Many styles available are similar to those used at the beginning of the last century. A few guidelines:

- Wood and painted metal benches or all-wood garden benches would be appropriate. Metal slats are not recommended because they cannot be replaced, and are too warm for comfort in summer months.
- Metal coatings should coordinate with lights and trash receptacle colors.
- While the streetscapes should probably have similar furnishings, special locations such as a riverfront park, benches along the Riverwalk, or a memorial garden might have a different design.
- Purchase benches from established companies that will be in around to replace or supplement street furniture in 10 or 15 years.

## **STAFF RECOMMENDATION**

The staff recommends that a Certificate of Appropriateness be granted to install. (7) powder coated black steel bollards, (4) powder coated black cast iron decorative bollard covers, (3) powder coated black bike racks to match ones used downtown, (1) powder coated black trash receptacle to match ones used downtown, (1) powder coated black bench to match ones used downtown



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## ***River District Design Commission***

### **CERTIFICATE OF APPROPRIATENESS APPLICATION**

The guidelines will be administered through the River District Design Commission (RDDC) appointed by City Council. This Commission will review any changes to buildings or sites within the District and issue a Certificate of Appropriateness (COA) if the changes meet the guidelines. Work on buildings and sites within the District cannot commence until a COA has been issued and other required permits and approvals have been obtained (see Section 1.2 for information on the Commission and Section 1.5 for more information on the process).

#### **INFORMATION TO BE PROVIDED BY APPLICANT**

*Important-Please read before completing application*

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Property Location: 401 Patton St. - James F. Ingram Justice Center

Name of Applicant: Mike Burton – City of Danville Public Works

Applicant's Address: 998 South Boston Rd.

Applicant's Phone Number: 434-799-5245 Email Address: [mike.burton@danvilleva.gov](mailto:mike.burton@danvilleva.gov)

Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction/sign

Installation of a security barrier at the Courthouse for the purpose of protecting the Public and the Courthouse from unauthorized vehicles.

Type of material(s) to be used: (7) powder coated black steel bollards, (4) powder coated black cast iron decorative bollard covers, (3) powder coated black bike racks to match ones used downtown, (1) powder coated black trash receptacle to match ones used downtown, (1) powder coated black bench to match ones used downtown

Have you read and understand the Design Guidelines for the River District of Danville, Virginia? yes

Are you aware of the federal/state tax credits for potential reimbursement/credit of money used during substantial rehabilitation projects? no

Would you like more information about these programs? no

Which one(s)? \_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner (if not applicant)

*Mike Burton*  
\_\_\_\_\_  
Signature of Applicant

**INFORMATION TO BE PROVIDED BY PLANNING DIVISION**

Application Number: \_\_\_\_\_ RDDC Date: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Received by: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Additional Zoning Information: \_\_\_\_\_

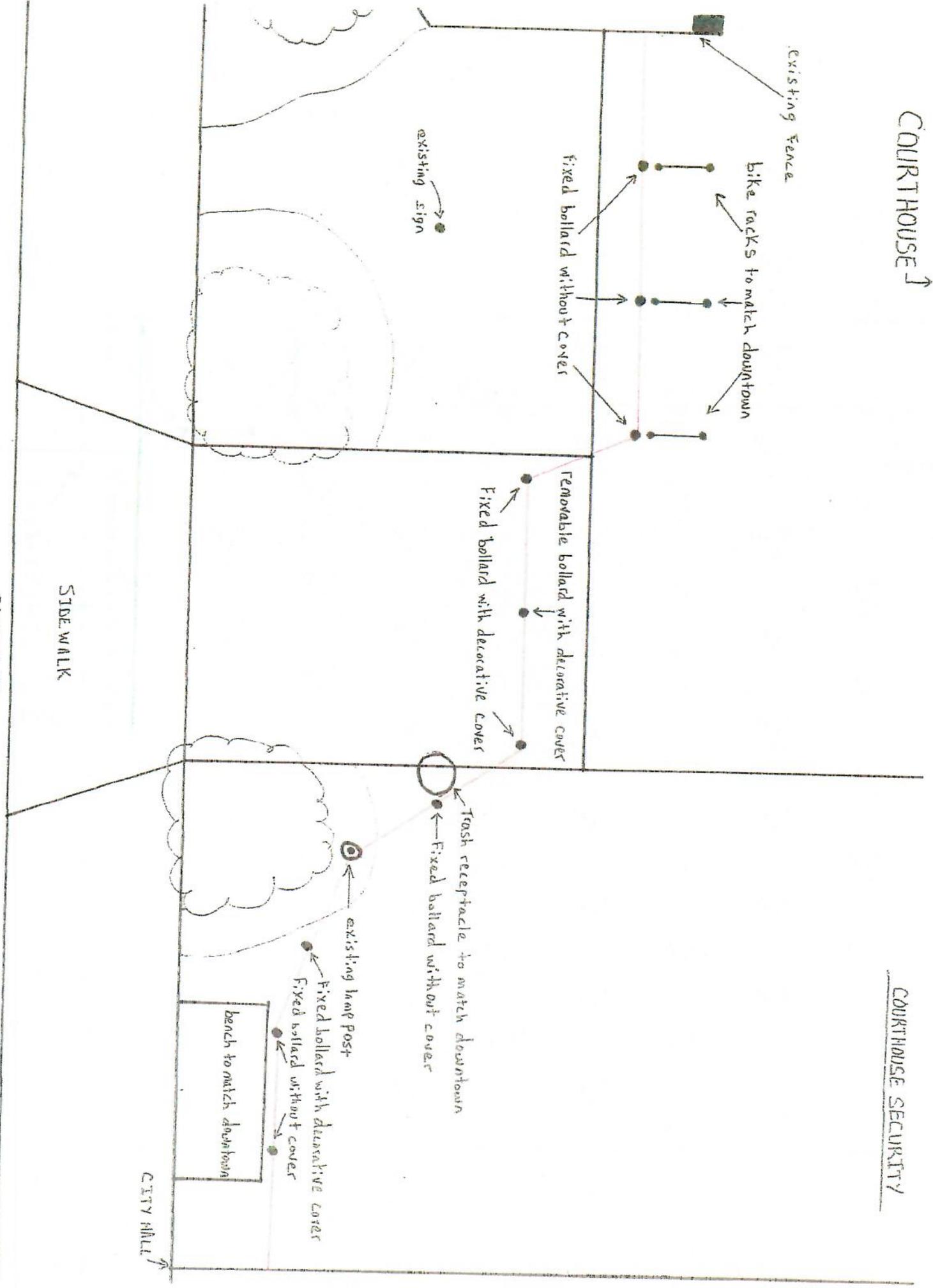
All buildings, structures or improvements located in the River District and visible from a public right-of-way shall not be located, constructed, reconstructed, altered, or repaired unless a Certificate of Appropriateness has been issued by the River District Design Commission. The Commission meets once a month on the second Thursday of the month at 4:00P.M. in the fourth floor City Council Conference Room located in the Municipal Building. All questions or applications should be submitted to the Planning Division, located on the second floor of the Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541; (434)-799-5260.

Article 3:R.C.6 Application Submission Requirements: In consideration of a complete application, the Planning Director and the Review Commission may require any or all of the following information and any other materials as may be deemed necessary for its review:

- A. Statement of proposed use and user.
- B. Statement of estimated construction time.
- C. Photographs and maps relating proposed use to the surrounding property and/or the corridor on which it is located. Site plan drawings, prepared to meet the City site development plan submission requirements for a Preliminary Site Plan or
- D. Preliminary Subdivision Plat, and other exhibits showing the location of the existing and proposed building and site improvements, including:
  - 1) Existing property boundaries, building placement and site configuration;
  - 2) Existing topography and proposed grading;
  - 3) Location of parking, pedestrian access, signage, exterior lighting, fencing and other site improvements;
  - 4) Relationship to adjacent land uses;
  - 5) Proposed site improvements, including location of parking, access, signage, exterior lighting, fencing, buildings and structures and other appurtenant elements;
  - 6) Proposed building color and materials;
  - 7) Relationship of building and site elements to existing and planned corridor development;
  - 8) Relationship of parking, pedestrian facilities, and vehicular access ways to existing and planned corridor development; and
  - 9) Other site plans and subdivision plats as may be required by Danville for development approval.
- E. Architectural drawings showing plan view and elevations of new planned construction or renovations, including drawings of original building.
- F. A landscaping and buffer plan.
- G. Designs for exterior signing, lighting and graphics, to include description of materials, colors, placement and means of physical support, lettering style and message to be placed on signs.
- H. Graphic exhibits depicting compliance with other design elements.

COURTHOUSE ↘

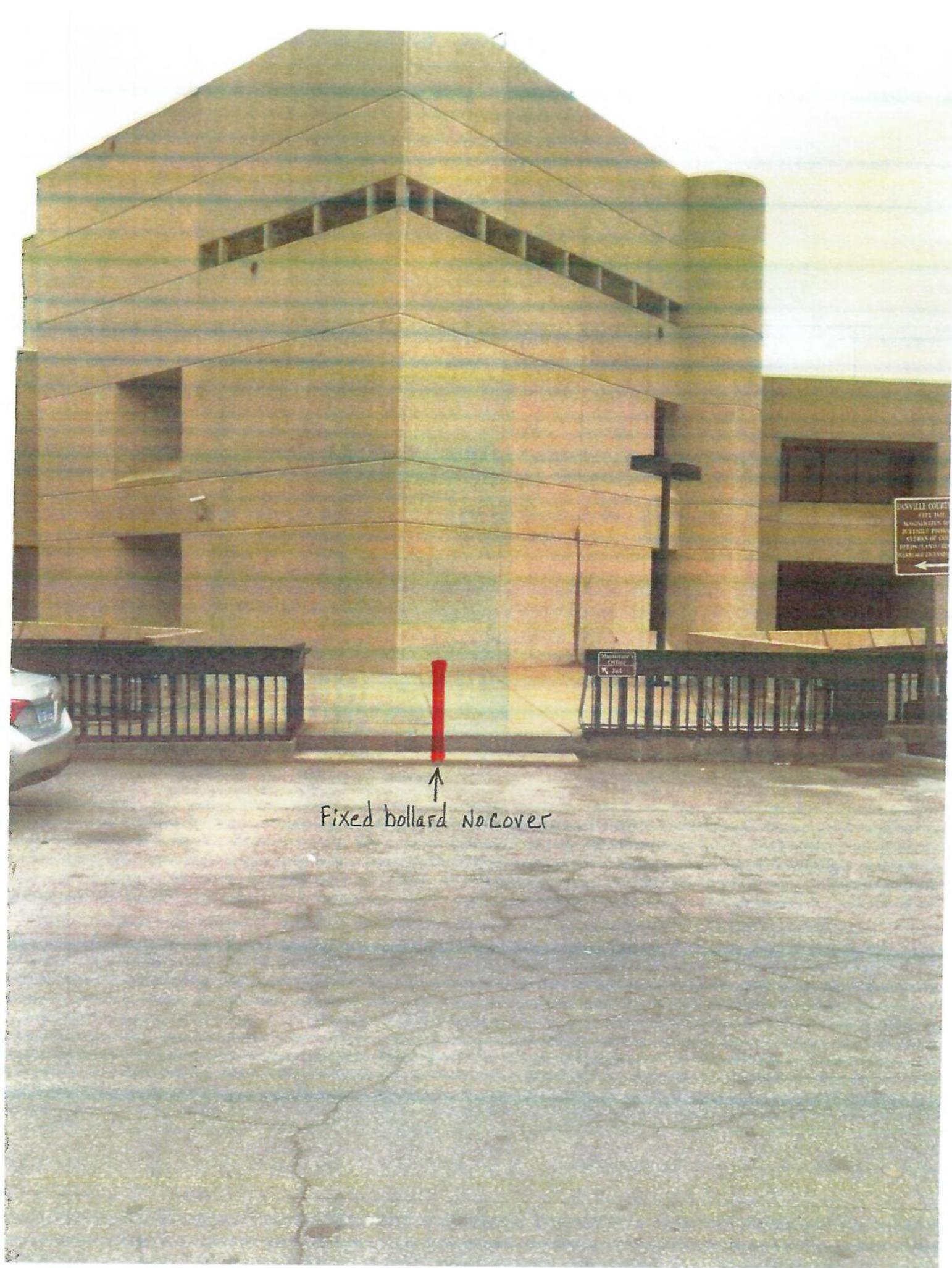
COURTHOUSE SECURITY



PATTON ST.

SIDE WALK

CITY HALL ↘



Fixed bollard no cover

DANVILLE COURT  
CITY Hall  
MANAGER'S OFFICE  
RECEPTION  
OFFICE  
OFFICE OF THE  
CITY CLERK



















401 Patton Street  
P.O. Box 3405  
Danville, Virginia 24543-3405

**Sheriff Michael S. "Mike" Mondul**  
**Danville City Sheriff's Office**  
A State Accredited Agency



OFFICE TELEPHONE  
Area Code 434  
799-5135  
FAX: 799-8719

February 21, 2018

To: Michael Burton; Public Works Division Director of Buildings  
Re: Perimeter Building Security

Mr. Burton,

Pursuant to our conversations about the security of the exterior of the James F. Ingram Justice Center (Danville Courthouse), I am writing this letter to further outline specific needs.

In the past decade, there have been three professional security assessments done of our courthouse. As a result of these assessments, many security upgrades have taken place and enhanced the security of the building, while better protecting the citizens who utilize the services within the courthouse.

All three security assessments pointed out the need to install bollards, and other barriers to discourage and prevent vehicular traffic from entering the courthouse plaza. Thus, bolstering the security in front of the courthouse on Patton Street. Specifically, the area between the Municipal Building and the Courthouse.

After reviewing the proposed plan earlier this morning, I am in full agreement that the proposed plan addresses this security concern while maintaining the handsome landscape in the area. I view this plan as a win-win for the city in terms of balancing security while maintaining the aesthetic aspects of the courthouse.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Michael S. "Mike" Mondul, Sheriff



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# *River District Design Commission*

**MEETING OF MARCH 8, 2018**

## **SUBJECT**

A request has been filed for a Certificate of Appropriateness at Opera Alley (between 539 and 533 Main Street) to install a security bollard to restrict vehicular traffic.

## **EXCERPT FROM DESIGN GUIDELINES**

Section 8 Streetscape and Open Space Guidelines

**Benches and other street furniture** should fit into the context rather than drawing attention to themselves. Many styles available are similar to those used at the beginning of the last century. A few guidelines:

- Wood and painted metal benches or all-wood garden benches would be appropriate. Metal slats are not recommended because they cannot be replaced, and are too warm for comfort in summer months.
- Metal coatings should coordinate with lights and trash receptacle colors.
- While the streetscapes should probably have similar furnishings, special locations such as a riverfront park, benches along the Riverwalk, or a memorial garden might have a different design.
- Purchase benches from established companies that will be in around to replace or supplement street furniture in 10 or 15 years.

## **STAFF RECOMMENDATION**

The staff recommends that a Certificate of Appropriateness be granted at Opera Alley (between 539 and 533 Main Street) to install a security bollard to restrict vehicular traffic.



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### INFORMATION TO BE PROVIDED BY APPLICANT *Important-Please read before completing application*

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Property Location: Alley between 533 + 539 Main St Danville Va

Name of Applicant: John Barker - Public Works Project Eng. - City of Danville

Applicant's Address: \_\_\_\_\_

Applicant's Phone Number: (434)-799-5019 Ext:2528 Email Address: barkejc@danvilleva.gov

Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction (sign)

Proposing the placement of bollard in alley to prevent vehicles from entering.

Type of material(s) to be used: Stainless steel, Carbon steel

Have you read and understand the Design Guidelines for the River District of Danville, Virginia? Yes

Are you aware of the federal/state tax credits for potential reimbursement/credit of money used during substantial rehabilitation projects? Yes

Would you like more information about these programs? No

Which one(s)? N/A

\_\_\_\_\_  
Signature of Property Owner (if not applicant)

John Bender  
Signature of Applicant

**INFORMATION TO BE PROVIDED BY PLANNING DIVISION**

Application Number: \_\_\_\_\_ RDDC Date: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Received by: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Additional Zoning Information: \_\_\_\_\_

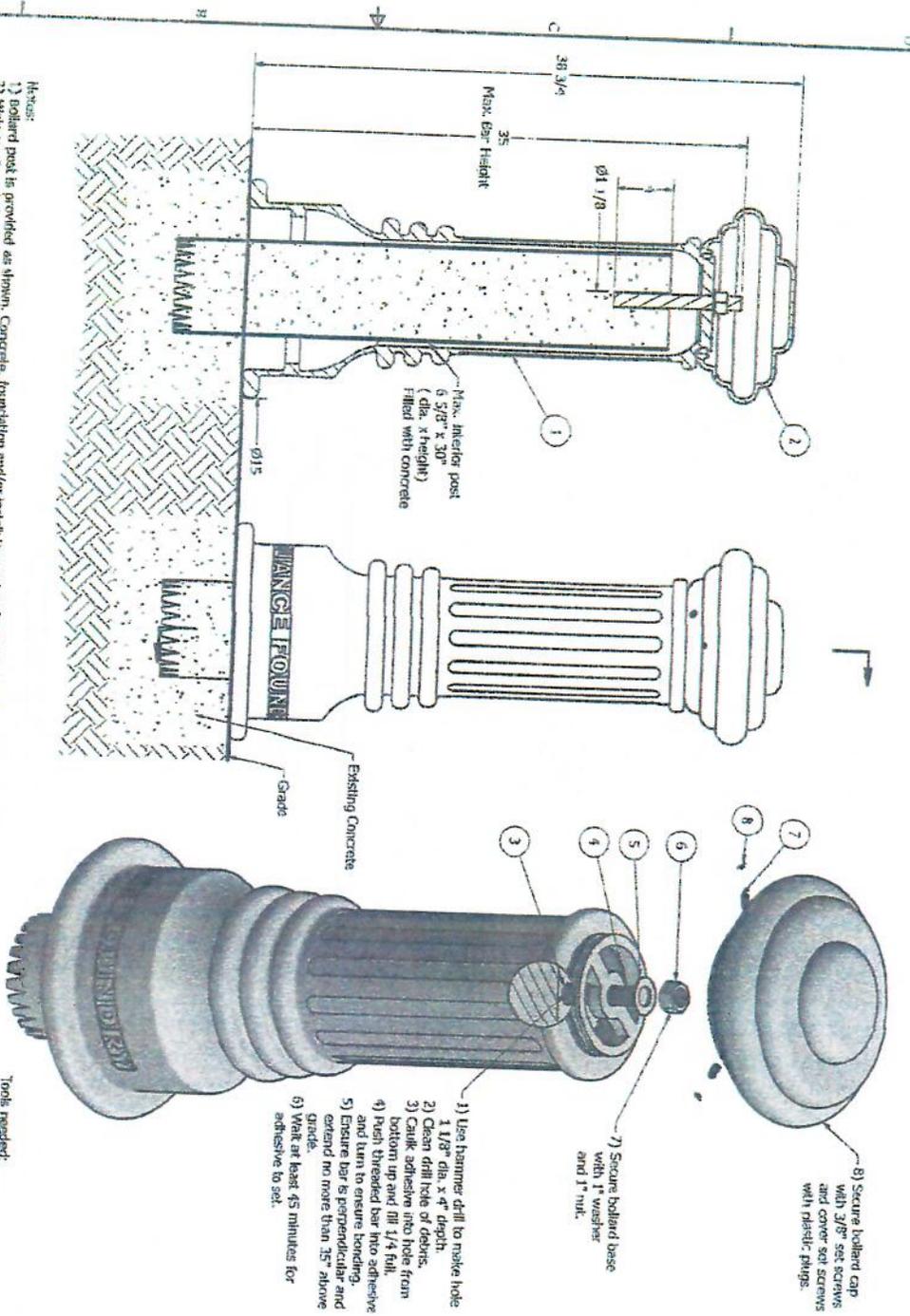
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  - 4) Relationship to adjacent land uses;
  - 5) Proposed site improvements, including location of parking, access, signage, exterior lighting, fencing, buildings and structures and other appurtenant elements;
  - 6) Proposed building color and materials;
  - 7) Relationship of building and site elements to existing and planned corridor development;
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- E. Architectural drawings showing plan view and elevations of new planned construction or renovations, including drawings of original building.
- F. A landscaping and buffer plan.
- G. Designs for exterior signing, lighting and graphics, to include description of materials, colors, placement and means of physical support, lettering style and message to be placed on signs.
- H. Graphic exhibits depicting compliance with other design elements.



# Bollard R-7691



- Notes:**
- 1) Bollard post is provided as shown. Concrete, foundation and/or installation ordered separately or provided by others.
  - 2) Minimum foundation sizes depend on local conditions, weather conditions, and engineering requirements.
  - 3) Dimensions provided herein is for reference only. Please consult Reliance Foundry Sales professionals if any dimension is critical to your particular installation.
  - 4) Reliance Foundry reserves the right to amend design and specifications without prior notice for product improvement.

- Tools needed:**
- 1) Measuring tape
  - 2) 1 1/2" wrench
  - 3) 3/16" hex key
  - 4) Hammer drill
  - 5) 1 1/8" Masonry drill bit
  - 6) Caulking gun and utility knife
- 1) Use hammer drill to make hole 1 1/8" dia. x 4" depth.
  - 2) Clean drill hole of debris.
  - 3) Caulk adhesive into hole from bottom up and fill 1/4 full.
  - 4) Push threaded bar into adhesive and turn to ensure bonding.
  - 5) Ensure bar is perpendicular and extend no more than 35" above grade.
  - 6) Wait at least 45 minutes for adhesive to set.
  - 7) Secure bollard base with 1" washers and 1" nuts.
  - 8) Secure bollard cap with 3/8" set screws and cover set screws with plastic plugs.

ITEM	QTY	PART NUMBER	DESCRIPTION	MATERIAL	WEIGHT
1	1	RZ691B	RZ691 Base	Ductile Iron Powder Coated	113 lbs
2	1	RZ691C	RZ691 Cap	Ductile Iron Powder Coated	35 lbs
3	1	RZ500PAC 1"	ACT100 - Cold Adhesive Anchoring System	W/Washer Adhesive Mortar	5/8 lbs
4	1	Washer 1" OD 2"	RZ500 Threaded Bar 1" Custom Order Length	Steel Plated	TBD
5	1	Hex Nut 1"	Washer 1" OD 2" Thick 1/8"	Steel Plated	1/8 lbs
6	1	Hexagon Socket Set Screw 3/8" x 3/4"	Hex Nut 1" - requires 1 1/2" wrench	Steel Plated	1/8 lbs
7	3	Polyethylene Plug 3/8"	Hexagon Socket Set Screw 3/8" x 3/4" - requires 3/16" hex key	Stainless Steel	1/4 lbs

**RELIANCE FOUNDRY**  
SINCE 1928

Unit 207, 6-850 - 148 Street, Surrey, BC V5S 7G7, Canada  
1-877-739-3245 info@reliance-foundry.com  
www.reliance-foundry.com

Bollard R-7691

SIZE C  
HOT TO SCALE  
SHEET 8 of 9

### General Description:

The R-7691 Decorative Bollard features a classic design, suitable for traditional and contemporary environments. Made from versatile ductile iron, its wide body suits larger pipe reinforcement (up to 10-3/4" diameter) for better impact protection. Bollard surfaces are protected by a durable powder coating, available in a standard color, to prevent wear and corrosion. Use as fixed, free-standing bollards or cover impact-resistant security posts.

### Specifications:

Height: 38 3/4"  
Base Diameter: 15"  
Weight: 148 lbs (Bollard Only)  
Material: Ductile Iron  
Max. Interior Security Post Size: 5 5/8" x 30" (Diameter x Height)

### Finish Options:

o Polyester Powdercoated  
See Reliance Foundry's standard color options at: [www.reliance-foundry.com/bollard/index.html](http://www.reliance-foundry.com/bollard/index.html)

### Installation Options:

- o Fixed - Anchor Casting in New Concrete
- o Fixed - Concrete Insert Anchor in Existing Concrete (See sheet 3 of 9)
- o Fixed - Adhesive Anchor in Existing Concrete (See sheet 4 of 9)
- o Fixed - Anchor Casting with Concrete Form (See sheet 5 of 9)
- o Post Cover - New Post in New Concrete (See sheet 6 of 9)
- o Post Cover - New Post in Existing Concrete (See sheet 7 of 9)
- o Post Cover - Existing Post with Adhesive Anchor (See sheet 8 of 9)
- o Post Cover - Existing Post with Concrete Anchor (See sheet 9 of 9)

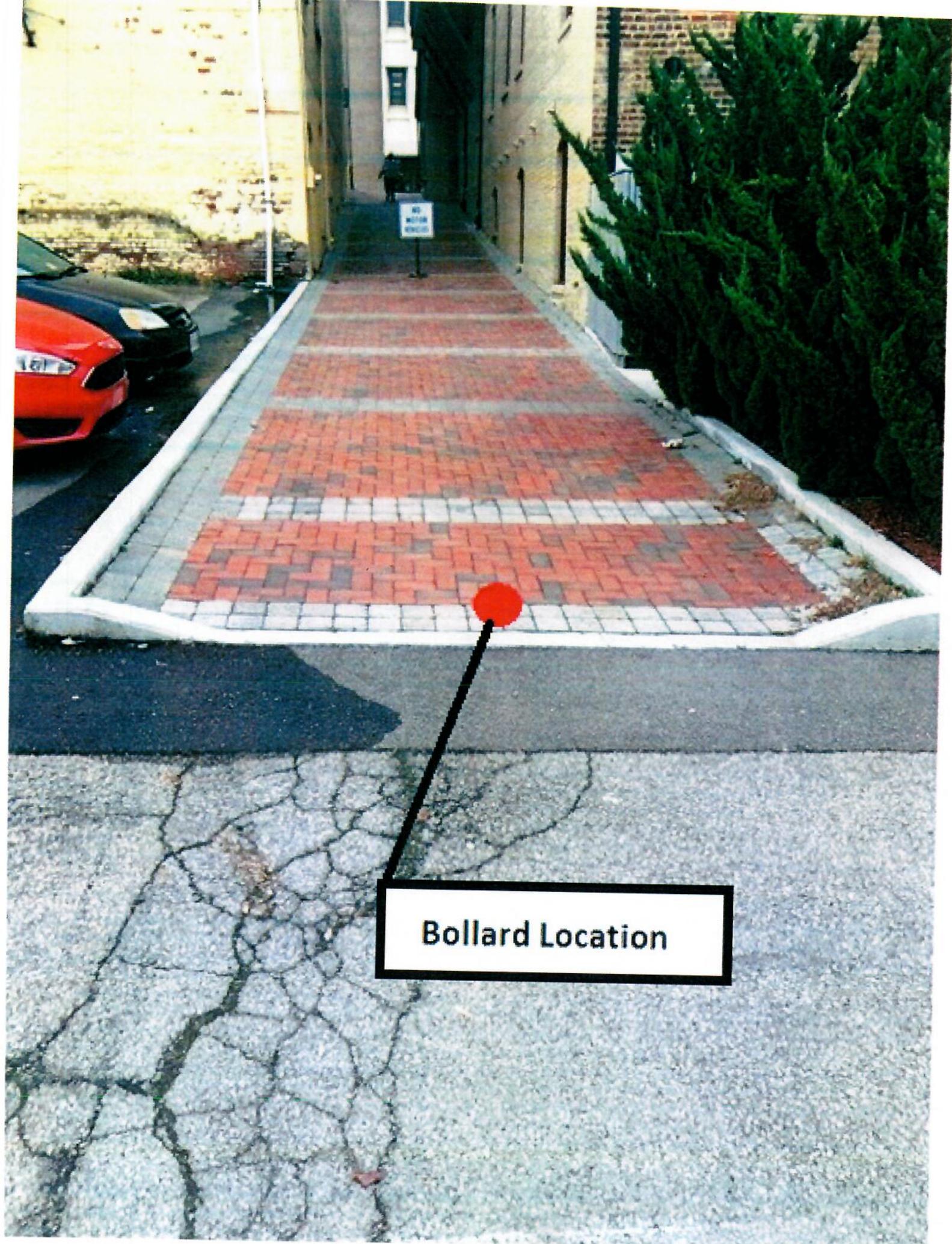
For more information on bollard post installation, please visit: [www.reliance-foundry.com/bollard/installation.html](http://www.reliance-foundry.com/bollard/installation.html)

### Care and Maintenance:

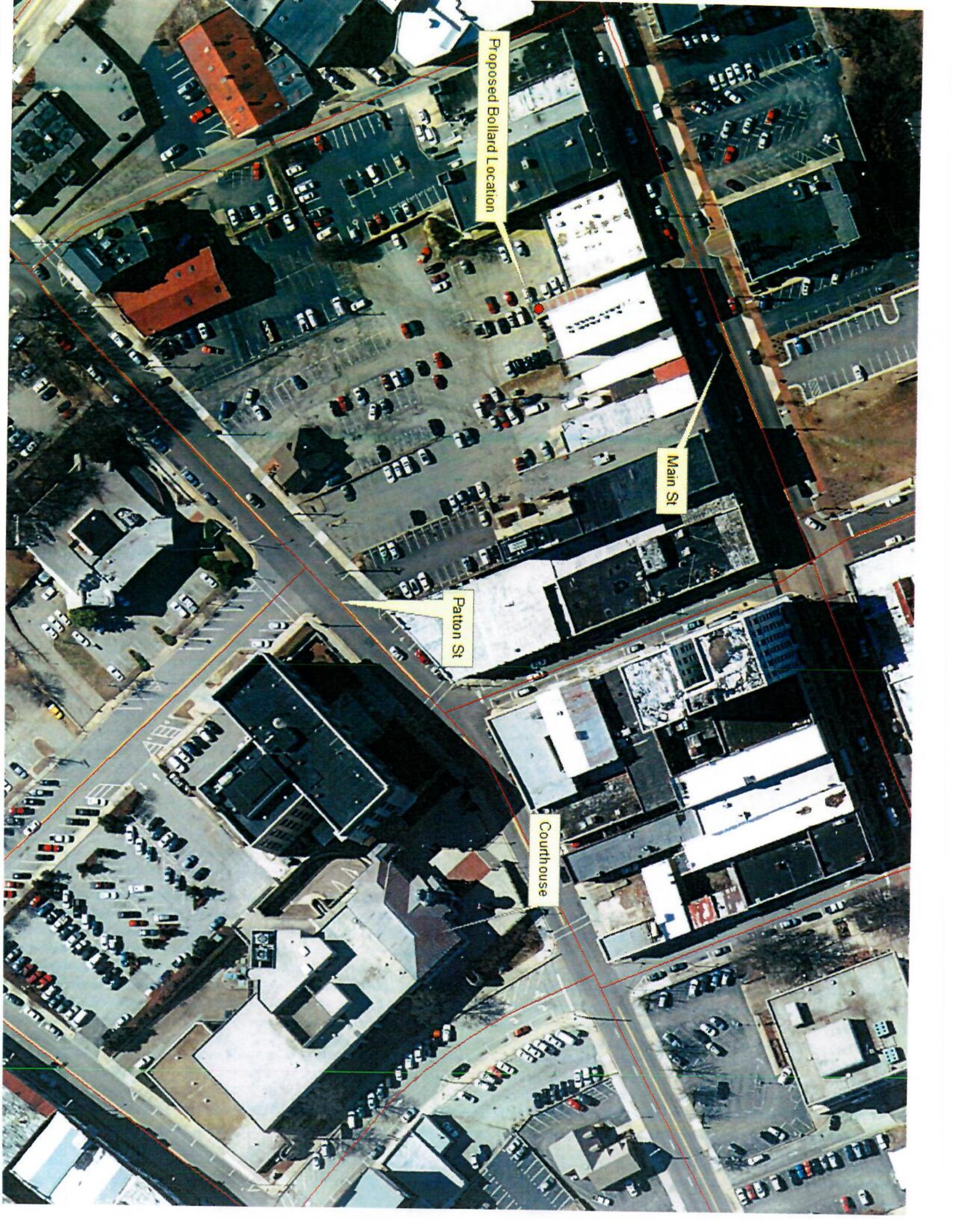
Reference's line of bollards are finished with a long-lasting powder-coating. Proper care and maintenance are required. Regularly-performed inspections and routine cleaning will ensure that a bollard retains its aesthetic appeal and does not become damaged by the elements.

See Reliance Foundry's maintenance guides at: [www.reliance-foundry.com/bollard/maintenance-bollards](http://www.reliance-foundry.com/bollard/maintenance-bollards)





**Bollard Location**



Proposed Bollard Location

Main St

Patton St

Courthouse



RIVER DISTRICT DESIGN COMMISSION

MEETING OF

February 8, 2018

Members Present

George Davis  
Sheri Chaney  
Courtney Nicholas  
John Ranson

Members Absent

Jonathan Hackworth  
Peyton Keesee  
R.J. Lackey

Staff

Ken Gillie  
Clarke Whitfield  
Ryan Dodson

Chairman Davis called the meeting to order at 4:00 p.m.

**ELECTION OF OFFICERS**

Mr. Whitfield called for nominations for Chairman.

**Mrs. Nicholas nominated Mr. Davis as Chairman. The nomination was approved by a 4-0 vote.**

Mr. Whitfield called for nominations for Vice Chairman.

**Mrs. Chaney nominated Mr. Keesee as Vice Chairman. The nomination was approved by a 4-0 vote.**

Mr. Whitfield called for nominations for Secretary.

**Mrs. Chaney nominated Mr. Hackworth for Secretary. The nomination was approved by a 4-0 vote.**

**ITEMS FOR PUBLIC HEARING**

- 3. A request has been filed for a Certificate of Appropriateness at 530 Craghead Street to install a projecting sign and two (2) window signs for Mucho Taqueria Tequileria.*

Mr. Davis opened the Public Hearing.

Present on behalf of this request was Anne Dickerson, she is with Perry Restaurant Group, Ms. Dickerson stated it's Taqueria Tequileria. I am happy to entertain any

questions around these signs. We are certainly trying to go within the design committee's required parameters for signs on both windows and the side of the building.

Mr. Davis stated and I am assuming that Mr. Barker has approved the signs that you have?

Mrs. Dickerson absolutely.

Mr. Ranson stated is it a metal sign?

Mrs. Dickerson stated the one that is projecting from the side of the building is metal. We have done this particular sign at other restaurant's in Lynchburg and Roanoke. It's metal and the letters are actually rounded out of the metal and then painted. Therefore, it will have the red and white, with the logo painted and routed out with a metal frame and a metal bracket that will hang the sign.

Mr. Ranson stated it says vinyl lettering. That must be for the signs in the window.

Mrs. Dickerson stated that is for the window signage. The intention is as Mr. Barker opens additional businesses or additional tenants, the next two or three suites will have similar signage.

Mr. Davis closed the Public Hearing.

**Mrs. Nicholas made a motion to approve as requested. Mrs. Chaney seconded the motion. The motion was approved by a 4-0 vote.**

4. *A request has been filed for a Certificate of Appropriateness at 410 Main Street to install a new aluminum storefront black anodized front door with 1/4" tempered glass*

Mr. Davis opened the Public Hearing.

Present on behalf of this request was Kelvin Perry. Mr. Perry stated this is just a replacement of the existing door that they have. They lease from IDA. This will allow it to be more ADA compliant. They have a lot of customers that come in, and they get referrals from the physical therapy office.

Mr. Ranson stated could you explain that again?

Mr. Perry stated they have just a wooden door. When you go in you have a lift and then a drop down. It has been difficult for the people that are handicapped to get in and out with their chairs.

Mr. Davis closed the Public Hearing.

**Mrs. Nicholas made a motion to approve. Mr. Ranson seconded the motion. The motion was approved by a 4-0- vote**

5. *A request has been filed for a Certificate of Appropriateness at 511 Patton Street to Install a new sign for the Ruby B. Archie Public Library. The sign is 72.3" x 100".*

Mr. Davis opened the Public Hearing.

Present on behalf of this request was Emily Ragsdale. Mrs. Ragsdale stated, as you all may be aware, the name of the building at 511 Patton Street for the public library was changed to the "Ruby B. Archie Danville Public Library" by the City Council. We are just updating the sign to reflect the name change.

Mr. Ranson stated tell me where the sign is going.

Mrs. Ragsdale stated if you are standing at the City Hall looking at the Library, it's on that front entrance. It is angled at the corner there and above the front door. It will be where the old sign is.

Mr. Davis closed the Public Hearing.

**Mrs. Nicholas made a motion to approve. Mrs. Chaney seconded the motion. The motion was approved by a 4-0- vote**

6. *A request has been filed for a Certificate of Appropriateness at 629 Craghead Street to install an outdoor unit for a new 4-ton mini-split HVAC system. The outdoor unit is to be placed on a concrete pad on the northwest side and will be 37.5" x 13" x 55".*

Mr. Davis opened the Public Hearing.

Present on behalf of this request was Shawn Roberts, he is with SDR Construction. Mr. Roberts stated was awarded this bid to do this installation, and I am here to answer any questions.

Mrs. Nicholas stated so there is already two existing units and it's going to go right near the two units?

Mr. Roberts stated there are electrical cabinets and a fire hydrant that are there now.

Mr. Davis stated is there no enclosure to it.

Mr. Roberts stated that is correct?

Mr. Gillie stated from a staff perspective, the reason we didn't, there is a water meter vault, there is fire department sprinkler connection, and the gas meter that was the

place. I was the guy that oversaw the construction of the building. We picked that spot years ago for the mechanical equipment. There is already a bunch of stuff in that spot.

Mr. Davis closed the Public Hearing.

**Mr. Ranson made a motion to approve. Mrs. Nicholas seconded the motion. The motion was approved by a 4-0 vote.**

7. *A request has been filed for a Certificate of Appropriateness at 311 Memorial Drive to construct 17' x 22' x 11' masonry enclosure to hide a stand-by emergency generator. The enclosure will be constructed with white brick to match main structure and a decorative double metal gate for access.*

Mr. Davis opened the Public Hearing.

Present on behalf of this request was Walter Lucas, with the City of Danville. Mr. Lucas stated the City is getting ready to put out a contract for a stand-by generator for the Finance Service Center. We are going to put an enclosure around it. The enclosure will be made of brick to match the white building, and it will have a decorative gate. We are going to place it in the median on the far side where you go in through the drive-thru. So for the most part, it will not be seen unless you get past the Finance Service Center. You should not see the generator itself through the gate unless you driving into the drive thru to make a payment.

Mr. Davis stated I know this is a stupid question and obviously, you have looked at it hard and know it will fit there. That median has been whittled down to make access for three lanes in both directions. Is there enough room?

Mr. Lucas stated yes. That renovation has already been done before we went into the design stage for this project.

Mr. Ranson stated is this picture, with the brick an accurate picture of the gate.

Mr. Lucas stated no that is a picture of the enclosure.

Mr. Gillie stated pages 49 and 50.

Mr. Davis closed the Public Hearing.

**Mrs. Chaney made a motion to approve. Mr. Ranson seconded the motion. The motion was approved by a 4-0 vote.**

8. *A request has been filed for a Certificate of Appropriateness at 312 Bridge Street to alter the exterior color scheme and add LED Lightning*

Mr. Davis opened the Public Hearing.

Present on behalf of this request was Corrie Bobe, with the Economic Development Office. Mrs. Bobe stated the IDA had receive a request from the developers of the research building to add lighting to the parking garage, since, a lot of pedestrian traffic is being redirected to the garage for those visiting Cotton for the evening. We are proposing to install LED Lightning inside of this underpass.

Mr. Ranson stated will the lights be recessed in the ceiling?

Mrs. Bobe stated they would be attached to the ceiling.

Mr. Davis closed the Public Hearing.

**Mrs. Chaney made a motion to approve. Mr. Davis seconded the motion. The motion was approved by a 4-0 vote.**

**Mr. Davis turned the meeting over to Mrs. Chaney because the first two cases involve Davis Storage.**

- 1. A request has been filed for a Certificate of Appropriateness at 618 Craghead Street to install a fabric awning over the office entrance. The awning will be 60" x 18" with a 24" projection.*

Mrs. Chaney opened the Public Hearing.

Present on behalf of this request was George W Davis III, with Davis Storage. Mr. Davis stated I will be glad to answer any questions that you may have.

Mrs. Chaney stated is the awning going to be 50"x18"x24" or 60"x18"x24"?

Mr. Davis stated I think it is 60 inches. What you see in the drawing, there is going to be as basic as you can possibly get, because of the gap between the door way and the window above it. There, is just a very small area that we can attach anything to it. If we can find a tan one we will do it. We are not going to have any lettering on it.

Mrs. Chaney closed the Public Hearing.

**Mrs. Nicholas made a motion to approve. Mr. Ranson seconded the motion. The motion was approved by a 3-0-1 vote. (Mr. Davis Abstained)**

- 2. A request has been filed for a Certificate of Appropriateness at 413 Wilson Street to install a metal sign over the garage entrance. The sign will be 4' x 8'.*

Mrs. Chaney opened the Public Hearing.

Present on behalf of this request was George W. Davis III, with Davis Storage. Mr. Davis stated it probably will not be painted; they usually use a vinyl coating.

Mrs. Chaney closed the Public Hearing.

**Mrs. Nicholas made a motion to approve. Mrs. Chaney seconded the motion. The motion was approved by a 3-0 1 vote. (Mr. Davis Abstained)**

9. *Addition to prior approval to install an underground grease trap and wash area at ME's Burgers. Plans are to install a washbasin to handle larger pieces of restaurant equipment. The basin will be anchored to the concrete with a wedge anchor drilled into the concrete & an eyelet welded to one of the legs to allow the table to be bolted down when in use & unbolted & slid out of the way when the grease trap needs to be pumped out. Each side will have a removable gate to allow the water to be diverted to whichever side is applicable,*

Mr. Davis opened Public Hearing.

Present on behalf of this request was Kelvin G. Perry. Mr. Perry stated I am with the Office of Economic Development. What our request is today, you approved earlier last year to install a waste grease trap for ME's Burgers to handle the cleaning of the equipment with some bollards to protect the trap itself. That, has since been installed, but we have two problems that we have run into. One, is there was no surety that when they are cleaning the restaurant equipment, that it wouldn't flow over into the storm drain and that some of the pieces are a little bit larger. So we went back to the builder and what we want to do is install a stainless steel type of basin that can actually put the equipment in, and have two openings on both sides so when they are cleaning they will open this part, and it will flow down to a drain itself. Then when it rains, it will open the other side so that the water will just flow out. Therefore, you will not have rainwater accumulating in the stainless steel tub or sink. However, you see fit, so it will insure that we are not violating any state codes. So it will be exposed and it will allow them to go and clean some of their larger equipment.

Mrs. Chaney stated so this piece will sit there? It's not permanently fixed but it will stay permanently unless it needs to be moved?

Mr. Perry stated exactly. When you need to clean the storm drain, it is bolted down but you can take the bolts off and move that out of the way, so you can clean the grease drainage. That should resolve their problem.

Mr. Davis closed the Public Hearing.

Mrs. Chaney made a motion to approve. Mr. Ranson seconded the motion. The motion was approved by a 4-0 vote.

## **APPROVAL OF MINUTES**

**The December 14, 2017 minutes were approved by a unanimous vote with one change to the second page.**

With no further business the meeting adjourned at 4:35 p.m.

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Approved By: