

AIRPORT COMMISSION MINUTES

October 8, 2019

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, October 8, 2019.

Attendees:

Marc Adelman, Director	Michael Duncan	Libby Rembold, General Aviation
Sid Allgood	Philip Hall	Alan Spencer, Asst. City Attorney
Stephen Daniel	Joseph Miller, Vice Chairman	Lisa Bivens, Administrative Assistant

Approval of Agenda

A motion was made by Michael Duncan and seconded by Phil Hall to approve the agenda for the October 8, 2019 meeting. All members in attendance were in favor and the motion passed.

Approval of Minutes

Phil Hall moved that the minutes of the September 16, 2019 meeting be accepted as presented and Sid Allgood seconded the motion. All members in attendance were in favor and the motion passed.

Communications from Visitors

No communications.

Topic: T-Hangar Taxi-lane Project Update

Action: The T-hangar Taxi-lane project is finished.

Disposition: A final inspection of the project with the state will be scheduled.

Marc Adelman informed the Commission that the T-hangar Taxi-lane project is completed. Images of the finished project were reviewed through a PowerPoint presentation. The planned timeframe for the project was twenty-four calendar days; however, it took a full month to finish the project. This delay was primarily due to the contractor finding unsuitable soil as paving tests were completed. As a result, additional excavation work was required. Another significant issue associated with the project was how it was designed, which caused an overlap in the milling of the taxi-lane areas with the paving of the drives to the hangar. As a result, it was necessary that the hangar drives were paved by rolling over taxi-lane pavement that was milled but not paved, which caused a significant level of rock debris to be deposited onto the new asphalt of the drives. Adelman said that a pressure wash company worked an entire day to remove the debris from the drives and airport staff also pressured washed the asphalt the following day before the tenants moved their aircraft back into the hangars. Brian Salyers of Talbert, Bright and Ellington agreed to pay for the pressure washing.

Topic: Update on the status of the Runway 2/20 remarking and crack seal project

Action: The project is expected to begin on October 14, 2019 and will be completed at night.

Disposition: A NOTAM will be issued once planned construction activities are finalized.

The Runway 2/20 remarking and crack sealing project is scheduled to begin on Monday, October 14, 2019. It is estimated that the project will take seven days to complete. All related work will be done at night. The airport will be closed when construction activities overlap with the intersection of Runway 2/20 and Runway 13/31. The purchase order to remark Runway 13/31 has been issued to the contractor, however this project will not begin immediately after the Runway 2/20 remarking project ends as originally hoped.

Topic: Project status update on the Apron Rehabilitation project

Action: A pre-construction meeting was held on October 8, 2019 to discuss the apron rehabilitation project.

Disposition: The project is scheduled to begin on October 24, 2019.

A pre-construction meeting was held this morning for the apron rehabilitation project. Representatives from General Aviation Inc., Averett University and the Civil Air Patrol were in attendance as well as representatives from the Federal Aviation Administration (FAA) and the Virginia Department of Aviation. The project is scheduled to begin on October 24, 2019 at the request of the general contractor. The goal for the phasing of this project is to support tenant operations and parking requirements for Virginia International Raceway (VIR) traffic. The paving contractor requested during the pre-construction meeting that the phasing of the project be completed differently, however Marc Adelman informed the attendees that it is not possible due to aircraft parking needs associated with VIR scheduled events. Discussion continued.

Topic: Airport Layout Plan Update

Action: All exhibits have been submitted to the FAA to update the Airport Layout Plan (ALP).

Disposition: The information is currently under review by the FAA

Since the last Airport Commission meeting all project exhibits related to update the Airport Layout Plan (ALP) have been submitted to the FAA based on input from Commission members. The information is currently under review by the FAA.

Public Comment Period

No public comments

Communications

No Communications

Adjournment

The Commission meeting adjourned at 4:25 pm.

The next meeting is scheduled for **Tuesday, November 12, 2019 at 4:00 pm in the Danville Regional Airport's Eastern Conference Room.**