



Commission Members Present: Sheila Williamson-Branch, Bill Donohue, Vanessa Cain, Helm Dobbins, Fred Shanks, Ken Larking

Commission Members Absent: Bert Eades, Paul Liepe

Staff Present: Ryan Dodson, Janet Davis, Kelly Kinnett, Jennifer Holley, Philip Haley, Lori Millner, Laura Blackwell, Michael Adkins, Alan Johnson

Others Present: Charles Overby, Inframark

Call to Order and Announcements

Chairman Donohue opened the meeting and asked that the attendance be recorded. As a quorum was present, the meeting was called to order.

Mr. Donohue polled the Commission to see if the regular meeting for December could be moved to December 9, 2019. There were not enough members available on that date, so the Commission decided to cancel the December meeting and to conduct any business from that meeting at the January meeting on January 27, 2020.

Discussion/Business Items

Minutes of October 28, 2019 Commission Meeting

Mr. Donohue asked for any corrections, deletions, or adjustments to the minutes from October 28, 2019.

Mr. Dobbins made a motion to approve the minutes. Ms. Cain seconded, all members voted in favor, and the motion carried unanimously.

Review of Utilities' Financial Statements

Ms. Holley presented the utility financial statements for each utility fund and addressed questions from the commissioners.

Discussion on Fiscal Year 2020 and 2021 Capital Projects

Division Directors presented the progress made on current fiscal year 2020 capital projects and what proposed projects will likely be included in the upcoming fiscal year 2021 budget presentation in January.

Water: Mr. Dobbins asked if Line Item #9, Upgrade flocculation VFD's, had two phases of \$225,000 each year. Mr. Johnson responded yes, the project was in two phases for 2021 and 2022.

Gas/Water: Mr. Donohue asked if the contracted cost of services was greater than the cost of internal services. Mr. Kinnett responded that yes, the contracted services cost Danville Utilities more, and that he had compared results to determine this. Only a small group of bidders are able to bid on the services needed in the contract, which means with less bidders, the contracts are not competitively bid, costing more money.

Electric: Mr. Donohue asked if pole inspection should be a maintenance expense instead of a capital expense. Mr. Haley responded that it can be moved to maintenance instead of capital.

Mr. Donohue asked to find out the effect on debt service with bonding occurring for the projects. He asked that staff and the Commission take a look at the management of this cash when the budget comes up.

Department Discussions

There was no further communication from staff, commission members, or the public.

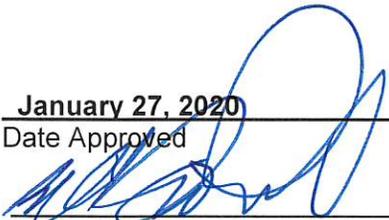
Adjournment

Mr. Donohue stated the next meeting is scheduled for January 27, 2020. There being no further business, Mr. Donohue adjourned the meeting.

Submitted by Janet C. Davis
Secretary to the DUC

January 27, 2020

Date Approved



Chairman

Danville Utility Commission