

DANVILLE-PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

Minutes June 13, 2011

The Regular Meeting of the Danville Pittsylvania Regional Industrial Facility Authority convened at 12:12 p.m. on the above date in the Conference Room located at the Danville Regional Airport, 424 Airport Drive. Present were City of Danville Members Chairman Sherman Saunders, David Luther and alternate Fred Shanks. Pittsylvania County Members Vice-Chairman Coy Harville and Henry A. "Hank" Davis, Jr., were present; Pittsylvania County alternate Fred Ingram were absent.

City/County staff members attending were: City Manager Joe King, Pittsylvania County Administrator Dan Sleeper, Danville Finance Director/Authority Treasurer Barbara Dameron, Pittsylvania County Finance Director Kim Van der Hyde, Danville Planning Director Kenny Gillie, Danville Senior Accountant Patricia Knutti, Danville Economic Development Consultant Linwood Wright, Karen Walker from the Institute for Advanced Learning & Research, Clement and Wheatley Attorney Michael Guanzon, and Secretary to the Authority Susan DeMasi.

Also present were Dewberry and Davis Project Manager Shawn Harden and Tim Clark, Workforce Investment Board.

Chairman Saunders called the Meeting to order.

PUBLIC COMMENT PERIOD

Citizen Karen Maute noted there will be an EPA meeting at the Danville Public Library to discuss their role in Uranium mining, milling and storage of tailing. Ms. Maute noted she had questions regarding RIFA and rezonings that are being done in the County.

Citizen Barbara Hudson commented on the amount of time the Authority allows people to voice their concerns.

Chairman Saunders noted that there is a revised Agenda for this meeting.

APPROVAL OF MAY 9, 2011 MINUTES

Upon **Motion** by Mr. Harville and **second** by Mr. Luther, Minutes of the May 9, 2011 Meeting were approved, as presented. Draft copies had been distributed to Authority Members prior to the Meeting.

NEW BUSINESS

CONSIDERATION OF RESOLUTION NO. 2011-06-13-5A

Mr. Harville **moved** to approve **Resolution No. 2011-06-13-5A** approving the terms of those certain contracts between the City of Danville, Virginia and Dewberry & Davis, Inc., a North Carolina corporation, (i) dated November 12, 2010, for surveying services at the Authority's Cane Creek site, at a price of \$10,250, and (ii) dated December 3, 2010, for environmental, archeological and geotechnical investigations at Phase 2 of the Authority's Mega Park site, and

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wetland permitting/marketing and project management services at Phases 1 and 2 of the Authority's Mega Park site, at a price of \$985,500.

The Motion was **seconded** by Mr. Luther and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

CONSIDERATION OF RESOLUTION NO. 2011-06-13-5B

Mr. Harville **moved** to approve **Resolution No. 2011-06-13-5B**, ratifying the County Administrator's actions in executing and delivering that certain contract between the Authority and Haymes Brothers, Inc., a Virginia corporation, as approved by the Authority on May 9, 2011, pursuant to Resolution No. 2011-05-09-5A.

The Motion was **seconded** by Mr. Luther and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

CONSIDERATION OF RESOLUTION NO. 2011-06-13-5C(A)

Mr. Davis **moved** to approve **Resolution No. 2011-06-13-5C(A)**, approving a one-year hunting lease to Oak Hill Hunt Club, an unincorporated association, of approximately 570.75 acres at the Authority's Mega Park site (GPINs 1366-16-2959 and 1367-01-8739), commonly known as Hairston Farm and Shoffner Farm; and the lease shall be for the uses of hunting, fishing and related outdoor recreational activities, at a total rental fee of \$4,000.00.

The Motion was **seconded** by Mr. Luther.

Mr. Davis noted that the Authority is not leasing it to a club to provide club facilities but for the purpose of the uses of hunting, fishing and related outdoor recreational activities with no club house or club organization.

Mr. Shanks noted that this lease has been in existence for a number of years.

The Motion was carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

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CONSIDERATION OF RESOLUTION NO. 2011-06-13-5D(A)

Mr. Davis **moved** to approve **Resolution No. 2011-06-13-5D(A)**, authorizing a one-year hunting lease to Guilford Whitetail Management, a North Carolina corporation, of approximately 1595.07 acres at the Authority's Mega Park site (GPINs 1366-54-5996, 1367-41-3134, 1377-01-1754 and 1356-75-8216), commonly known as the Klutz Farm; and the lease shall be for the uses of hunting, fishing and related outdoor recreational activities, at a total rental fee of \$4,500.00

The Motion was **seconded** by Mr. Luther and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

CONSIDERATION OF RESOLUTION NO. 2011-06-13-5E

Mr. Harville **moved** to approve **Resolution No. 2011-06-13-5E**, approving plans and specifications for construction of Electronic Instrumentation and Technology, LLC's facility in the Authority's Cyber Park.*

Mr. Tim Clark was present to answer any questions regarding the facility.

The Motion was **seconded** by Mr. Davis and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

CONSIDERATION OF RESOLUTION NO. 2011-06-13-5F

Mr. Harville **moved** to approve **Resolution No. 2011-06-13-5F**, approving plans and specifications for construction of elevator shaft and storage building at the Institute for Advanced Learning and Research's Sustainable Energy Technology Center Building in the Authority's Cyber Park.*

Kenny Gillie noted that the proposal complies with all the covenants and as it is visible from a right of way, requires approval from the Authority. Mr. Harville questioned Mr. Gillie regarding compliance with the covenants and Mr. Gillie noted that since it was a new feature and it is visible it does require approval.

The Motion was **seconded** by Mr. Davis and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

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CONSIDERATION OF RESOLUTION NO. 2011-06-13-5G

Mr. Luther **moved** to approve **Resolution No. 2011-06-13-5G**, approving plans and specifications for construction of expansion of plant propagation space in the Institute for Advanced Learning and Research's Charles Hawkins Building in the Authority's Cyber Park.*

The Motion was **seconded** by Mr. Harville and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

**Per the Attorney for the Authority, New Business Agenda Items regarding Resolutions 2011-06-13-5E, 2011-06-13-5F and 2011-06-13-5G do not have separate written resolutions.*

MONTHLY FINANCIAL REPORT

Authority Treasurer Barbara Dameron gave the monthly financial report as of May 31, 2011.

Mr. Luther **moved** to accept the financial report as presented. The Motion was **seconded** by Mr. Harville and carried by the following vote:

VOTE: 4-0
AYE: Davis, Harville, Luther and Saunders (4)
NAY: None (0).

COMMUNICATIONS

Mr. Harville noted that he would like RIFA to talk to Mary Rae Carter, of Southside Virginia Economic Development regarding sending a written invitation to the Governor for a tour and briefing of the Mega Park.

Upon **Motion** by Mr. Harville and **second** by Mr. Luther, the meeting was adjourned at 12:30 p.m.

Chairman

Clerk to the Authority