DANVILLE UTILITIES Home$ave
Residential Energy Efficiency Program

Application Instructions

Before you begin:

☐ **Ensure your eligibility**
Refer to Eligibility Rules on Page 4.

☐ **Review all Terms and Conditions**
Refer to Terms and Conditions on Page 4.

☐ **Purchase a qualifying product**
Refer to Step 3 for qualifying products.

Important: Incomplete applications will not be processed and will be returned for correction to the submitting party. Read carefully and comply with all the Terms and Conditions. Complete all parts of the application that are applicable. Note the following required information which is often overlooked: Customer information including Danville Utilities account number and customer numbers (Danville Utilities account number and customer number are displayed on customer bills together, separated by a hyphen), name and service address as shown on Danville Utilities bills.

Keep in mind:

☐ **Review the Rebate Application**
Review your Rebate application form and confirm your eligibility with your retailer. They can help you find qualifying products, required documentation and help you complete your application.

☐ **Application assistance**
Call 888-599-0450 for answers to any questions you have about your application or rebate.

☐ **90-day submission deadline**
Completed form and itemized receipt must be received within 90 days of purchase or tune-up service to meet eligibility criteria. Purchase or tune-up service must occur on or after July 15, 2011.

☐ **Fill everything out in five easy steps!**
All form fields are required unless noted as optional. Serial number, itemized receipt and model number are required to process your application. Incomplete applications and applications not including required documentation will result in denied or delayed rebates.

☐ **Make a copy**
After completing your Rebate Application, make and keep a copy for your records.

☐ **Check delivery**
Rebate checks are issued within 45 days upon receipt of your completed and approved Rebate Application.

1 Customer Information *(all fields are required unless noted as optional)*

Please note that the rebate check will be issued to the primary name on the utility account.

Danville Utilities Account-Customer number _____ - _____

To locate your account - customer number, please refer to top left corner of your utility bill or contact Danville Utilities' Customer Service at 434-799-5155.

Name on account _____ Daytime phone (____) _____

Installation address _____ City _____ State _____ Zip _____

Mailing address _____ City _____ State _____ Zip _____

Email address _____ ☐ Email is the best way to contact me.

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2 Household Information *(Optional)*

Primary heat source:
- ☐ Electric furnace
- ☐ Electric heat pump
- ☐ Natural gas furnace
- ☐ _____

Water heater fuel:
- ☐ Electric
- ☐ Natural gas
- ☐ Propane
- ☐ _____

Cooling source:
- ☐ Central air conditioner
- ☐ Heat pump
- ☐ Room air conditioning unit
- ☐ None
- ☐ _____

What other types of rebates would you consider applying for?:

_____
_____
_____
_____

What is your gender?

☐ Male ☐ Female

Do you rent or own?

☐ Rent ☐ Own

What is the age of the Danville Utilities account holder?
- ☐ 25 or less
- ☐ 26 - 35
- ☐ 36 - 45
- ☐ 46 - 55
- ☐ 56 - 65
- ☐ 66 and over

Household income - approx.
- ☐ up to $24,999
- ☐ $25,000 - $49,999
- ☐ $50,000 - $74,999
- ☐ $74,999 +
- ☐ Don't know / unsure

How did you hear about the rebate program?
- ☐ Online search
- ☐ Friend/referral
- ☐ Retailer sales staff
- ☐ Web site
- ☐ Bill insert
- ☐ Newspaper
- ☐ Social media
- ☐ Other_____

3 Appliance Rebates *Serial number, itemized receipt and model number are required to process your applications.*

Product	Rebate	Quantity	Tons	Manufacturer and Model number (required)	Serial number (required) *located inside of door or on back of appliance*	Receipt included (required)
Residential Clothes Washer Must be ENERGY STAR certified	**$50** per unit		N/A			☐
Residential Refrigerator Must be ENERGY STAR certified	**$30** per unit		N/A			☐
Central Air Conditioner - Tier-1 Split system ≥14.5 SEER and ≥ 12 EER Single package equipment (including gas/ electric package units) ≥14 SEER and ≥ 11 EER	**$145** per unit					☐
Central Air Conditioner - Tier-2 Split system or single package equipment (including gas/electric package units) ≥16 SEER and ≥ 12 EER	**$250** per unit					☐
High Efficiency Air Source Heat Pumps Split system ≥ 8.2 HSPF, ≥ 14.5 SEER, ≥ 12 EER Single Package Equipment (including gas/ electric package units) ≥8.0 HSPF, ≥ 14 SEER and ≥ 11 EER	**$350** per unit					☐
Heat Pump Water Heater FHR ≥ 50 Gallons per hour with EF≥ 2.0	**$100** per unit		N/A			☐
High Efficiency Electric Water Heater Capacity ≥40 gallons and ≤ 80 gallons with EF≥0.93	**$25** per unit		N/A			☐
HVAC Tune-up Must complete HVAC Tune-up Worksheet available for download at www.danvillehomesave.com	**$55** per unit every 3 yrs	# of systems: _____ ☐ Heat Pump ☐ Central Air Conditioner				

Step 3 Continued on the following page.

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Attic Insulation

Existing Attic Insulation[1,2]

Please provide the information below for your existing attic insulation. Both Tier 1 and Tier 2 Attic Insulation installations require an existing insulation amount of R-20 or less.

Pre-existing type: _____

Pre-existing inches: _____

Pre-existing R-Value: _____

REQUIRED

_____
Applicant Initials

_____
Contractor Initials[3]

Newly Installed Attic Insulation[1,2]

Please enter information for only one of the two tiers. If information is entered for both tiers, the application may be disqualified.

Tier 1 - $0.08/sq.ft. (R-38 or higher)

New insulation type: _____

New insulation inches: _____

New insulation R-Value: _____

Estimated Tier 1 rebate amount:

$_____

Tier 2 - $0.15/sq.ft. (R-60 or higher)

New insulation type: _____

New insulation inches: _____

New insulation R-Value: _____

Estimated Tier 2 rebate amount:

$_____

Total number of insulation bags used to complete installation:_____

Total combined R-Value of existing and newly installed insulation: _____

Total square footage of new attic insulation installed: _____

Total estimated rebate:_____

[1]Must be installed in a qualifying space, which separates conditioned (inside) from unconditioned (attic) space.
[2]Attic insulation measures are available for units that have not previously qualified for the same rebate.
[3]If installed by a contractor.

4 Acceptance of Terms

☐ I certify that the information provided on this application form is accurate and complete and that I agree to the Terms and Conditions as listed on the last page (Page 4) of this rebate application.

Customer name (please print):_____

Customer signature:_____ Date: _____

5 Submit Your Application

Before mailing this form, please remember to:

- ☐ Fill out the application form completely; all fields are required unless otherwise noted.
- ☐ Review terms and conditions and sign the acceptance of terms.
- ☐ Attach a copy of all applicable itemized receipts and UPC codes to show proof of purchase.
- ☐ Keep a copy of the completed application for your records.

Application and required documentation must be received within 90 days of purchase or installation.

Mail to: Danville *Home$ave* Program
749 Piney Forest Rd #233
Danville, VA 24540
phone 888-599-0450 • fax 801-266-4786 • email homesave@ci.danville.va.us

www.danvillehomesave.com

Terms and Conditions

I certify that the information provided on this application form is accurate and complete. I understand that the proposed rebate payment from Danville Utilities is subject to change based on availability and approval. I understand that Danville Utilities reserves the right to revise rebate levels and/or qualifying efficiency levels at any time. I understand that I must attach acceptable forms of proof of purchase and installation details to application and submit to Danville Utilities within 90 days after installation in order to be eligible for a rebate. Acceptable forms of proof of purchase include paid invoices or receipts. The documentation must show item numbers, and quantities. Additionally, the post-installation documentation must include manufacturers' specifications that list the efficiency ratings of the equipment. I understand that Danville Utilities may, at its sole discretion, accept other forms of proof of purchase. I understand that all installed measures must be new. No refurbished measures will be accepted. All new installations must be intended to replace existing fixtures. I understand that installation must be performed by a licensed contractor or self install. I understand that the proposed rebate payment is subject to change, based on site verification or verification by phone and Danville Utilities' approval. I agree to Danville Utilities' verification of both the sales transaction and equipment installation, which may include a site inspection by a Danville Utilities representative or Danville Utilities agent. I understand I will receive only one rebate for each qualifying measure. I understand no rebate can exceed the cost of the equipment. I also understand my participation in the program may be taxable and that I am solely responsible for paying all such taxes. I hereby agree to indemnify, hold harmless and release Danville Utilities and its affiliates from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein including liability from any incidental or consequential damages. I understand that equipment must be installed and/or tune-up services provided at the service address connected with listed Account - Customer number.

Danville Utilities does not endorse any particular manufacturer, product or system design within this program; does not expressly or implicitly warrant the performance of the installed equipment (contact your contractor for details regarding equipment warranties); and is not liable for any damages caused by the installation and/or operation of the equipment nor for any damage caused by the malfunction of the installed equipment.

A customer's election to participate in the Program means that the customer is consenting to the possibility of Danville Utilities sharing that customer's pertinent information with Danville Utilities' agents, contractors, wholesale power suppliers and PJM LLC. Pertinent customer information includes, but is not limited to account holder name, address, other contact information and other information necessary to implement and monitor the Program. Rebate amounts are subject to regulatory modifications without notice and Program availability until fully subscribed. Projects must be complete before rebates will be paid. Rebates cannot be reserved.

Eligibility Rules

1. Customer must comply with all Terms and Conditions above.
2. Customer must be classified as and served under a Danville Utilities "RS" Schedule 10 Electric Service rate.
3. Equipment and/or insulation material must be purchased on or after July 15, 2011 to be eligible.
4. HVAC Tune-ups must be performed in accordance with the HVAC Tune-up Worksheet (available for download at www.danvillehomesave.com) and performed on or after July 15, 2011.