



City of Danville  
Pre-bid Conference

Attendance Sheet

Date: November 29, 2022 at 2:00 PM  
Project: IFB 22-23-044 – Apple Branch Sanitary Sewer Interceptor Reconstruction

Name	Company Name & Address	Telephone	Fax No.	e-mail Address
Donnie McGuire	CoD	(434) 489-8423		McGuireD@DanvilleVA.GOV
Rod Gwynn				gwynnrc@danvilleva.gov
Carol Herten	Purchasing	(434) 799-6528		hertenca@danvilleva.gov
CHRIS FRANKS	CoFD Engineering	434-799-5019		FRANKCP@DANVILLEVA.GOV
Woods Carter	Prillman & Pace	276 632 6308		woodscc@prillman-pace.com
Cole Dawson	Rain for Rent (Bypass Pumping Subcontractor)	(804) 316-4303		cdawson@rainforrent.com
Brian Dunevant	Danville	434-799-5019		dunevbl@danvilleva.gov



**PRE-BID CONFERENCE AGENDA FOR**

IFB 22-23-044

**APPLE BRANCH SANITARY SEWER INTERCEPTOR RECONSTRUCTION**

TUESDAY NOVEMBER 29, 2022 AT 2:00 PM

CITY OF DANVILLE MUNICIPAL BUILDING – 2<sup>ND</sup> FLOOR CONFERENCE ROOM

**01. PROJECT DESCRIPTION**

Replacement of approximately gravity sanitary sewer mains, manholes, and service laterals consistent with the following Scope of Work:

The work will consist of sanitary sewer replacement and construction of approximately 3,235 linear feet of 10-inch, 12-inch, and 16-inch sanitary sewer main, 27 sanitary sewer manholes totaling approximately 240 vertical feet, and approximately 530 linear feet of sanitary sewer laterals. Also included is all necessary pavement restoration, traffic control, erosion control measures, and incidentals.

**02. BID DATE**

Sealed bids shall be submitted to the Purchasing Office no later than:

**2:00 PM, Tuesday, December 20, 2022**

All questions regarding plans/bid documents: submit all questions by emailing them to [purchasing@danvilleva.gov](mailto:purchasing@danvilleva.gov) and cc: [Chris.Franks@danvilleva.gov](mailto:Chris.Franks@danvilleva.gov) (please reference IFB 22-23-044 in the subject line) by 5:00 p.m. on Wednesday, December 7, 2022.

No interpretations, clarifications, additions, deletions, or any other modifications to the advertised bid documents shall be considered official and binding unless issued in writing by the Purchasing Department under an Addendum to this Invitation for Bid.

**3. AWARD**

Alternate Bidding Method – see page PP-2 of IFB documents for instructions (copy attached).

**4. CONTRACT COMPLETION TIME**

Three hundred (300) days

**5. LIQUIDATED DAMAGES**

Six hundred (600) dollars per day including weekends and holidays.

**6. BONDS REQUIRED**

a) Bid Bond: **5%**; Performance & Payment Bond: **100%**

**7. REGISTRATION**

a) Bidders and subcontractors shall be properly registered through the State Board for Contractors; the successful contractor and any subcontractors performing this work are also required to have or obtain a City of Danville business license prior to beginning work.

## 08. TRAFFIC CONTROL

The Contractor is responsible to provide all cones, barrels, signs, devices, equipment, tools, and personnel to provide for safety and adequately control traffic for the project site in conformity with the Virginia Work Area Protection Manual.

## 09. SAFETY

The contractor shall be responsible to provide its employees proper equipment to perform the job safely and to make the same provision in any subcontract agreement. OSHA or VDOT standards (whichever stricter) will prevail and no adjustment to Contract Times or Contract Price will be made to correct insufficient safety devices or practices required for planned work.

## 10. PERMITS AND OTHER RESTRICTIONS

- a) City of Danville: The City may issue a Land Disturbance Permit to the Contractor for this work; however, any fees will be waived since this is a City project.
- b) US Army Corps of Engineers: Permit No. NAO-2022-00627 Status: ISSUED (Nationwide Permit 58)
- c) VA Dept. of Environmental Quality: Permit No. WP2-22-0551 Status: ISSUED (VWP General Permit Number WP2)
- d) Contractor and City Project Manager shall review and confirm each tree designated for removal on the plans and any other trees that may need to be removed. Trees shall not be disturbed prior to this field review or prior to being confirmed and marked for removal by the Project Manager.

## 11. DISCUSSION OF WORK, PLANS, STANDARDS, AND DETAILS

- a) Any inconsistencies/issues/errors discovered in plans/bid documents?
- b) Discussion on Material Price Escalation & method for adjustment
- c) Other Discussion Items?

## **DEDUCTIVE ALTERNATE BID SCHEDULE INSTRUCTIONS**

### **GENERAL INFORMATION**

The City of Danville (City) is utilizing a deductive alternate bidding method for award of this construction contract to give the City maximum flexibility in completing the project in a timely manner and at a cost-effective price by proper utilization of programmed funds and upon receipt of any additional funds required to award the contract. The instructions for completing the unit price proposal and the basis of award is outlined below.

### **LAYOUT OF BID FORM**

The bid proposal form contains six (6) separate bid schedules numbered 001 through 006. Schedule 001 is also known as the Base Bid. The remaining schedules (002 through 006) are a series of deductive alternates which modify the work as described.

### **BIDDING INSTRUCTIONS**

The bidder shall review all project documents, contract documents, plans, applicable regulations, laws, and other provisions of the contract prior to placing his bid.

Bidders must place a unit price and extend a total price for each item required in each of the six (6) schedules for the bid to be considered responsive.

### **EVALUATION OF BIDS AND AWARD**

Determination of the apparent low bidder will be based on Bid Schedule 001 (Base Bid).

If the apparent low bidder's Base Bid exceeds available funds, then the apparent low bidder's bid will be evaluated on each alternate schedule in numerical order until one of the alternate schedule's total price is within budget.

Should no bid schedule be submitted within available funds, the City reserves the right to cancel the bid and reissue it at a later date after either reducing the scope or increasing the funding. The City shall not be held liable for any bidder's costs in preparing his bid proposal.

As per the contract, the City also reserves the right to seek clarification from any bidder prior to determining an award if any part of his proposal is ambiguous.