



# City of Danville, Virginia

PO Box 3300  
Danville, VA 24543

427 Patton Street, Rm 304  
Danville, VA 24541

J. Gary Via, CPPO  
Director of Purchasing  
e-mail: [viajg@danvilleva.gov](mailto:viajg@danvilleva.gov)

Phone: (434) 799-6528  
Fax: (434) 799-5102  
e-mail: [purchasing@danvilleva.gov](mailto:purchasing@danvilleva.gov)

## ADDENDUM #2

---

PROJECT NAME:	Doyle Thomas Park Splashpad
PROJECT # (CITY):	IFB-22-23-046
PROJECT # (SITE COLLAB):	19100.03
ADDENDUM ISSUE DATE:	December 1, 2022
ISSUED BY:	Graham H. Smith, PLA @ Site Collaborative and Carol Henley, Acting Director of Purchasing @ City of Danville

---

### **PRIOR ADDENDUMS:**

ADDENDUM #1 – dated November 22, 2022

### **NOTICE TO BIDDERS:**

The Contract Documents for the above-referenced Project are modified as set forth in this Addendum. The original Contract Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Contract Documents. Bidder shall take this Addendum into consideration when preparing and submitting a bid.

This is Addendum #2. It has to be recognized as noted within the PROPOSAL FORM and the signature page from this form has to be signed and returned with the PROPOSAL FORM.

### **ADDENDUM CONTENTS:**

- Pre-Bid Meeting Notes
- Additional/Updated Bid Documents
- Bid Document Revisions and/or Clarifications (specifications)
- Bid Document Revisions and/or Clarifications (drawings)
- Bidder Questions Responses (questions received via email)
- Signature Page (acknowledging receipt of this addendum)

---

### **PRE-BID MEETING NOTES**

See Attached with Sign-In Sheet

### **ADDITIONAL/UPDATED BID DOCUMENTS (see attached PDF sheets)**

None at this time

ADDENDUM #2  
Doyle Thomas Park Splashpad  
December 1, 2022

**BID DOCUMENTS REVISIONS and/or CLARIFICATIONS (specifications):**

None at this time

**BID DOCUMENTS REVISIONS and/or CLARIFICATIONS (drawings):**

None at this time

**BIDDER QUESTIONS RESPONSES (FOR ALL QUESTIONS RECEIVED IN WRITING THROUGH [PARKBIDS@DANVILLEVA.GOV](mailto:PARKBIDS@DANVILLEVA.GOV) THROUGH 5pm ET ON 11/30/22 AND NOT INCLUDING AT PRE-BID MEETING)**

*None at this time*

**SIGNATURE AND ACKNOWLEDGEMENT:**

Company Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Company Address: \_\_\_\_\_ Printed Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**END OF ADDENDUM #2 (except attachments)**

## PRE-BID MEETING NOTES

---

PROJECT NAME:	Doyle Thomas Park Splashpad
PROJECT # (CITY):	IFB-22-23-046
PROJECT # (SITE COLLAB):	19100.03
MEETING DATE/TIME:	Tuesday, November 29, 2022 @ 10am
MEETING LOCATION:	Project Site (corner of Green Street and Park Street)

---

### PROJECT CONSULTANT TEAM:

- Site Collaborative (Prime Consultant/Landscape Architects)
  - Graham Smith, PLA – Principal-In-Charge
  - Lyn Mitchell, PLA – Project Manager
- *Grounded Engineering (Civil Engineers) – not in attendance at pre-bid*
  - *Sean Dolle, PE*
- *Sigma Engineered Consultants (MEP Engineers) – not in attendance at pre-bid*
  - *Reggie Adams, PE (electrical)*
  - *Paul Romiti, PE (mechanical + plumbing)*
  - *Steven Richardson*
- *Siska Aurand (Aquatic Design Consultants) – not in attendance at pre-bid*
  - *Doug Aurand, PLA*
  - *Becky Bachmeier*

### PROJECT OWNER/CLIENT:

- City of Danville (VA) Parks and Recreation
  - Bill Sgrinia – Director of Parks and Recreation
  - Gina Craig – Administrative Division Director
- City of Danville (VA) Purchasing Department
  - Carol Henley – Acting Director of Purchasing

### PROJECT DESCRIPTION:

The Doyle Thomas Park Splashpad is the creation of a neighborhood splashpad area as part of a park renovation. These improvements are primarily located along the northwestern and western edge of Doyle Thomas Park. The site design includes a neighborhood-scale aquatic play space, parking improvements, a restroom structure, numerous seating areas, enhanced landscaping, utility improvements, and stormwater features. Work shall also include any associated items for these items as per the Contract Documents.

### BID DOCUMENTS (drawings and specifications):

- Available online as pdfs at this link:  
[IFB 22-23-046 Doyle Thomas Slplash Pad Web - OneDrive \(sharepoint.com\)](#)

PRE-BID MEETING NOTES

Doyle Thomas Park Splashpad

Meeting Date: November 29, 2022

Notes Date: November 30, 2022

BID OPENING:

- 2:00pm ET on Wednesday, December 21, 2022 at the Purchasing Department (427 Patton Street, Room 304, Danville, Virginia 24541) **NOTE: ADDENDUM #1 CHANGED ORIGINAL DATE FROM 12/20/22 TO 12/21/22.**
- Sealed bids shall be accepted no later than 2pm on the date noted above
- NO digital/emailed bids
- See additional bidding instructions within the IFB documents posted online

BID FORM:

- Base Bid
  - Items noted within the Bid Documents
- Owners Contingency:
  - \$40,000 to be included within the TOTAL BID PROPOSAL as noted within the Bid Documents
- Unit Prices
  - Unit Prices A, B, and C as noted within the Bid Documents
- Allowances:
  - Allowances A, B, and C as noted within the Bid Documents – directly associated with Unit Prices
- TOTAL BID PROPOSAL
  - Includes all items noted above
- Alternates
  - Alternates #1, #2, and #3 as noted within the Bid Documents
- Contractor Information
- Acknowledgement of Receipt of Addenda
- Proposal Signature Page
- Bidder Qualifications
- ALSO INCLUDE ALL ADDENDA SIGNED COVER SHEETS AS ANY ADDENDA SENT OUT BY CITY OF DANVILLE HAS A SIGNATURE PAGE ON IT – RETURN ANY OF THOSE SIGNED WITH THE PROPOSAL FORM PACKAGE.

BID BOND:

- Bidders are required to use the Bid Bond sheets within the Project Manual. 5% Required.

BIDDER QUESTIONS:

- All questions asked today at the meeting and via email by end of day today (11.29.22) will be included in an Addendum #2 to be sent out within the next few days.
- Submit all project questions and basis of design product substitution requests in writing via email no later than 5:00pm ET on Friday, December 9, 2022.
- **All questions and basis of design product substitution requests must be made in writing via email to the following address: [parkbids@danvilleva.gov](mailto:parkbids@danvilleva.gov)**
- All addenda will be sent out prior to end of day Tuesday, December 13, 2022 (7+ days prior to bid opening).

CONSTRUCTION CONTRACT:

- Construction Schedule is 180 consecutive days after Notice to Proceed
- Final Completion to occur after Substantial Completion punchlist is completed
- A Performance Bond and Payment Bond will be required.
- For Insurance requirements, please review General Conditions and Supplementary General Conditions.

**CONSTRUCTION MATTERS:**

- Pay attention to Construction Sequence, Construction Entrances, and Limits of Work noted within Bid Documents
- Materials Testing to be paid for by City but coordinated by Contractor – contract not finalized with vendor – rebar, compaction, density, asphalt, concrete, rebar, structural steel
- All excess soils, unsuitable material, and items noted to be demolished and removed shall be properly disposed of offsite at no additional cost to the owner.
- All contractors must have valid Virginia and Danville licenses by the time construction commences.
- All landscaping shall be installed and maintained by a licensed VA Landscape Contractor for the duration of the project. VA license must be obtained by the time landscape installation commences.
- Contractor is responsible for providing construction staking. At the completion of construction operations, the surveyor of record shall be responsible for completing as-built drawings.
- Contractor is responsible for site security for the duration of the construction contract.
- Doyle Thomas Park is an active community park that will remain open for duration of project. Contractor is responsible for fencing and security of active construction zone and any staging areas.
- Staging area cannot negatively impact existing trees.

**CONSTRUCTION PERMITS/FEES:**

- Building Permit fees are waived (city project).
- Final permits will be obtained by consultant team/City.
- Tap Fees to be paid by contractor and shall be included in base proposal.

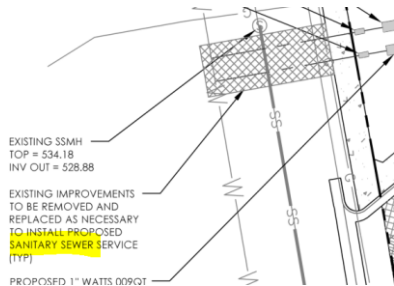
**QUESTIONS FROM PRE-BID MEETING:**

Q1: Can you please clarify location of water and sewer taps?

RESPONSE: Please see Sheet C700. In summary, there are two water taps (1.5" and 1") proposed to run west and connect to an existing water line within Park Street while there is a 4" sanitary connection proposed to run south and connect to an existing sanitary line within Colquhoun Street.

**CLARIFICATIONS FROM PRE-BID MEETING:**

- C1: Any reference to a bid alternate on the drawing set for the parking and surround project area along Colquhoun Street should be ignored. That area is to be included within the Base Bid. The only three Bid Alternates are noted within the Proposal Form ONLY.
- C2: All Addenda are to not only be acknowledged within the Proposal Form but each Cover Sheet for those released Addenda shall also be returned as SIGNED with the Proposal Form package during bidding.
- C3: This note on Sheet C700 along Park Street should be edited to read "...PROPOSED WATER SERVICE (TYP)" instead of "...PROPOSED SANITARY SEWER SERVICE (TYP)"



PRE-BID MEETING NOTES

Doyle Thomas Park Splashpad

Meeting Date: November 29, 2022

Notes Date: November 30, 2022

MEETING ATTENDEES (SIGN IN SHEET):

- City of Danville (VA) Parks and Recreation
  - Bill Sgrinia – Director of Parks and Recreation / 434.799.5200 / [sgrinwo@danvilleva.gov](mailto:sgrinwo@danvilleva.gov)
  - Gina Craig – Administrative Division Director / 434.799.5200 / [craiggs@danvilleva.gov](mailto:craiggs@danvilleva.gov)
- City of Danville (VA) Purchasing Department
  - Carol Henley – Acting Director of Purchasing
- Site Collaborative (Prime Consultant/Landscape Architects)
  - Graham Smith, PLA – Principal-In-Charge / 919.805.3586 / [graham@sitecollaborative.com](mailto:graham@sitecollaborative.com)
  - Lyn Mitchell, PLA – Project Manager / 919.805.3586 / [lyn@sitecollaborative.com](mailto:lyn@sitecollaborative.com)
- Blair Construction
  - Ken Becraft – Vice President / 434.656.6243 / [kbecraft@blair-construction.com](mailto:kbecraft@blair-construction.com)