

AIRPORT COMMISSION MINUTES

September 10, 2013

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, September 10, 2013.

Attendees:

Marc Adelman, Director	Joseph Miller	Libby Rembold, General Aviation
Charles Ellis, Chairman	Hampton Wilkins	Keith Ashworth, Tenant
Helm Dobbins	Chris Oehman, M. Baker, Inc.	Bruce Newcomb, Maintenance Supt.
Mark Stevens	Alan Spencer, Asst. City Atty.	Lisa Bivens, Admin. Asst.
John Lippert, Vice. Chair.		

Approval of Minutes

Helm Dobbins moved that the minutes of the August 13, 2013 meeting be accepted as presented and Mark Stevens seconded the motion. All were in favor and the motion passed.

Maintenance Update

Bruce Newcomb informed the Commission that the contractor is still waiting on parts to complete the regulator repairs. The Runway 2/20 lights are still running on the backup regulator. The Runway 13/31 project is underway. Currently, the taxiway lights have been installed along the very end of Runway 31 identifying that the far north-east end section of the runway is now designated as a taxiway. The runway end lights have been installed at the threshold and the REIL lights have been replaced at their new locations. The PAPIS have also been installed on the 31 end.

Taxiway H Update

The contractor, APAC, is going to be completing a repair where fuel leaked out during the project and damaged the asphalt. This area will be cut out and patched.

Runway 13/31 Centerline Repairs

Newcomb showed the Commission pictures of milling and paving work completed on the runway centerline at the end of August. This project was funded through the State using airport maintenance funds. It is anticipated the runway pavement remarking will be completed by Barnes and Powell in early October.

Update on Runway 2/20 Rehabilitation Project

Adelman completed a slide presentation to update the Commission on the Runway 2/20 project. Chris Oehman, the Resident Inspector for the Runway 2/20 project was in attendance to help answer any questions regarding the project. Adelman said that he was informed by the FAA technician that the localizer relocation work has been completed. They will now complete testing work on the new equipment.

Update on Runway 2/20 Rehabilitation Project (continued)

Adelman stated the airport is currently waiting on the FAA to approve a change order to increase the amount of stone from five inches to eight inches and decrease the asphalt by one inch. The change order request was recommended by the general contractor, resident inspector and geotechnical companies to enhance the stability of the subgrade and to also expedite related construction activities. During the meeting today Rifenburg identified that all the dirt has been moved and all the excavation work is complete except for the area north of the Runway 13/31 intersection, which has been too wet. In addition, currently sixty percent of the seeding work has been completed. Discussion continued.

Engineering Services

Adelman informed the Commission that the airport will issue a request for proposals for airport engineering services through the city's purchasing office. The city decided not to exercise the third year option renewal with Baker. The new firm would be completing the engineering services for the state funded project to repair the taxiway connections at Taxiway D and Taxiway E to the south ramp. The airport has received a tentative allocation for this project during the August Board Meeting. The hope is to have a firm under contract in early October.

Landscaping Improvements

Adelman said that the airport is currently working with April Dailey of Public Works to complete some landscaping design options. The designated areas include the landscaping beds along Highway 58 and in front of the Averett building.

Adjournment – 4:50 pm

The next meeting is scheduled for **Tuesday, October 8, 2013 at 4:00 p.m. in the Danville Regional Airport's Eastern Conference Room.**