

AIRPORT COMMISSION MINUTES

May 13, 2014

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, May 13, 2014.

Attendees:

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| Marc Adelman, Director | Gene Jackson | Alan Spencer, Asst. City Atty. |
| John Lippert, Vice Chairman | Mark Stevens | Libby Rembold, General Aviation |
| Helm Dobbins | Donna Benz | Bruce Newcomb, Maintenance Supt. |
| Hampton Wilkins | | Lisa Bivens, Admin. Asst. |

Public Comment

Libby Rembold of General Aviation, Inc. expressed concern about the wording of a NOTAM that identifies Runway 02/20 is open. The NOTAM states that Runway 02/20 is closed except for VFR aircraft. She also asked about the location identified for the airport storage facility. Discussion continued.

Approval of Minutes

Helm Dobbins moved that the minutes of the April 8, 2014 meeting be accepted and Mark Stevens seconded the motion. All were in favor and the motion passed.

Arresting Gear installation to support Lynchburg Air Show

Adelman updated the Commission members on the most recent information received regarding the possible installation of arresting gear at the Danville Regional Airport to support the Lynchburg Air Show. The Washington Airport District Office said that the airport should contact the FAA Flight Standards Office in Richmond regarding related safety issues. Adelman said that he recently spoke with Mike Cook who is an inspector for the Richmond Flight Standards District Office regarding safety concerns about the installation of the arresting gear. Cook said that he is not sufficiently well-informed about arresting gear to make a call regarding what would be safe. He recommended that the airport should contact the coordinator for the Blue Angels. Adelman said that he was able to speak to Lieutenant Chang with the Blue Angels and has forwarded several questions to the Blue Angels team via email regarding the use and possible installation of the arresting gear.

Runway 2/20 Rehabilitation Project Status

Adelman informed the Commission that Mark Aaron, the Multimedia Manager for the city will complete an interview with him this week regarding the runway project. Adelman said that he wanted to wait until this week to complete the interview so runway grooving activities could be included in the footage. Adelman updated the Commission on the grooving process. Currently, the contractor has completed approximately fifty percent of the grooving work. The general contractor indicated that they hope to be grooving at the intersection of Runway 13/31 by tomorrow afternoon. At that point the runway would be closed at 9:00 pm until approximately 12:00 am to complete the grooving of the intersection.

The FAA made a request for a flight check of the ILS about two weeks ago, however so far the airport has not received confirmation of a date when it will be completed.

State Projects to be Considered at the August Board Meeting – Taxiway D& E Repairs

Adelman said that the airport engineering firm is getting ready to provide documentation to the State for capital projects to be considered at the August Board meeting. The airport recently got under grant with the State to complete engineering services to rehabilitate the taxiway connections at the South ramp (Taxiways D and E). Bid price information for this project is due to the Virginia Department of Aviation by July 9th in order for it to be considered for state funding at the August board meeting. When the taxiway connection rehabilitation project was discussed with the State they were not very optimistic that they would be able to fund the repairs for both connections. Therefore, Taxiway D repair work was identified as the base bid and repairs to Taxiway E was identified as an alternate.

State Projects to be Considered at the August Board Meeting – Storage Facility

The location for the storage facility was reviewed with the Commission. This area is outside the object free area of Runway 13/31. The State will provide eighty percent funding for a facility to store equipment up to 1200 square feet in size. The request for bids identified specifications for a 30' x 30' building, however an alternate was also included as part of the bid documentation to receive prices for a 30' x 40' building.

Airport Special Event Planning

Adelman said he met with the City Manager and Deputy City Manager recently regarding the possibility of having an air show in FY 2015. Mr. King recommended that the air show should be considered as a separate project through the City's FY16 budget process. For planning purposes, the earliest an air show could be held would be during the fall of 2015 due to budget requirements. There is a possibility of receiving State Aviation Promotion grant funds that would provide up to \$10,000 in state aid. However, the city would need to provide matching funds or in-kind expenses for the local match requirement. Discussion continued.

Adelman said that the City Manager would like to have a ribbon cutting ceremony to recognize the completion of the Runway 2/20 project. Adelman stated that he would like to wait until after the ILS system is operational before the event is planned. Possible guests to invite to the event were discussed.

Appointment of Officers

Mark Stevens commented that this would be his last meeting with the Commission due to term limitations. He also said that he appreciated the opportunity to serve and that he enjoyed being a part of the Commission.

There was discussion regarding the nomination of officers for FY 2015. It was decided to wait and nominate officers at the June meeting. Alan Spencer said that he would oversee that portion of the meeting.

Closed Meeting

The meeting was recessed and reconvened into closed meeting.

The meeting was adjourned following the closed meeting at 4:54 p.m.

The next meeting is scheduled for **Tuesday, July 15, 2014 at 4:00 p.m. in the Danville Regional Airport's Southside Conference Room.**