

AIRPORT COMMISSION MINUTES

February 10, 2015

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, February 10, 2015.

Attendees:

Marc Adelman, Director
John Lippert, Chairman
Charles Ellis

Joseph Miller
Helm Dobbins
Stephen Daniel

Alan Spencer, Asst. City Attny.
Libby Rembold, General Aviation
Bruce Newcomb, Maintenance Supt.
Lisa Bivens, Admin. Asst.

Approval of Minutes

Helm Dobbins moved that the minutes of the January 20, 2015 meeting be accepted as presented and Charles Ellis seconded the motion. All were in favor and the motion passed.

Public Comment

No public comment received.

Topic: Runway 2/20 Rehabilitation Project

Action: Additional core samples of the runway pavement were extracted for evaluation.

Disposition: A revised scope of work for the Obstruction Survey Analysis is expected to be sent to the FAA for review by the engineering firm and the pavement evaluation by Applied Research Associates will address the new samples that were obtained in February.

Marc Adelman informed the Commission that additional cores were extracted from the primary runway today to assist with the pavement evaluation effort that will be completed by Applied Research and Associates. A total of twenty cores were extracted. Rifenburg Inc., the general contractor for the Runway 2/20 Rehabilitation project was made aware of this activity in advance and they obtained cores as well to complete an evaluation. The airport's pavement core samples will be sent to a Chicago based firm for testing. Adelman also mentioned that James Farthing, the new project manager for Michael Baker International is currently working to revise the scope of work for the obstruction survey analysis for the Runway 2/20 project to meet the FAA's interests.

Topic: Update on Runway 20 PAPIs Project

Action: Bid documents are available on the City's website and have been advertised.

Disposition: Pre-bid meeting for Runway 20 PAPIs project scheduled for February 19th.

A pre-bid meeting for the Runway 20 PAPIs project has been scheduled for February 19th at the airport. The bid document will be available to vendors by the end of today on the city's website. Bids are due to the city's purchasing office for the project on March 4th. Adelman said that dependent upon the turnaround time requirements to receive the PAPI equipment this project could be finished by the end of March.

Topic: Update on Minimum Operating Standards

Action: An open public meeting was held on January 29th to receive input concerning the existing Airport Minimum Operating Standards.

Disposition: A supplemental meeting will be scheduled to receive additional comments.

On January 29th an open public meeting was held with airport tenants and Commission members to review the existing Airport Minimum Operating Standards. The meeting lasted over two hours, however a supplemental meeting will be planned in the near future to complete the review and receive additional input for possible revisions. Adelman provided a handout for the Commission's review regarding excerpts from other airports' Minimum Operating Standards concerning scheduled and unscheduled aircraft maintenance activities. Discussion continued.

Closed Meeting

The meeting was recessed and reconvened into closed meeting at 4:30 p.m.

The meeting was reconvened from the closed meeting and adjourned at 5:20 p.m.

The next meeting is scheduled for **Tuesday, March 10, 2015 at 4:00 p.m. in the Danville Regional Airport's Eastern Conference Room.**