

AIRPORT COMMISSION MINUTES

May 10, 2016

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, May 10, 2016.

Attendees:

Marc Adelman, Director
John Lippert, Chairman
Joseph Miller
Charles Ellis
Helm Dobbins

Stephen Daniel
Hampton Wilkins
Jessie Barksdale
Alan Spencer, Asst. City Attny.
Earl Reynolds, Interim Deputy
City Mgr.

Libby Rembold, General Aviation
Bruce Newcomb, Maintenance Supt.
Lisa Bivens, Admin. Asst.

Approval of Minutes

Helm Dobbins moved that the minutes of the April 19, 2016 meeting be accepted as presented and Charles Ellis seconded the motion. All were in favor and the motion passed.

Topic: Status of the T-hangar Building Rehabilitation Project

Action: The general contractor, Quality Construction plans to start work on May 11th.

Disposition: Two t-hangars tenants have been contacted and provided a two week notice to relocate their aircraft into a vacant hangar to support construction activities.

Marc Adelman updated the Commission on the status of the t-hangar rehabilitation project. The project is scheduled to start the morning of May 11th. The general contractor has staged equipment on site near the t-hangar area to support the project. Two vacant t-hangars are currently available for tenants to relocate their aircraft while construction work is underway and additional hangar space is available to facilitate construction activities through Averett University's Aeronautics Department and the Civil Air Patrol. T-hangars #9 and #10 will be the first two hangars to be rehabilitated. Originally, construction plans called for rehabilitating hangars that were located adjacent to each other on the same side of each building and work left to right. However, Bruce Newcomb determined that due to the building layout it would be more efficient if the contractor worked on two hangars that adjoin each other but are located on the opposite side of each building and work front to back. Adelman mentioned that the tenants who lease t-hangars #11 and #13 have been contacted and provided a two week notice to move their aircraft into a vacant hangar to assist with the construction project.

Topic: Establish Officer Selection Committee

Action: John Lippert appointed Joe Miller and Jessie Barksdale to serve on the Selection Committee to suggest members that could be appointed chairman and vice-chairman of the Commission next fiscal year.

Disposition: The Selection Committee will report to the Commission at the June meeting.

Discussion was held regarding Commission member's terms and reappointments. John Lippert appointed Joe Miller and Jessie Barksdale to serve on the Selection Committee to suggest members that could serve as chairman and vice-chairman next fiscal year. The Committee will report to the Commission at the next meeting on June 14, 2016.

Public Comment

There were no public comments.

Closed Meeting

The meeting was recessed and reconvened into closed meeting at 4:15 p.m. The meeting was reconvened from the closed meeting and adjourned at 5:15 p.m.

Communications

There were no additional communications from the Commission members.

Adjournment

The Commission meeting adjourned at 5:15 pm.

The next meeting is scheduled for **Tuesday, June 14, 2016 at 4:00 p.m. in the Danville Regional Airport's Eastern Conference Room.**