

AIRPORT COMMISSION MINUTES

January 10, 2017

4:00 P.M.

Eastern Conference Room

The following were present at the Danville Regional Airport Commission Meeting on Tuesday, January 10, 2017.

Attendees:

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| Marc Adelman, Director | Scott Brown | Alan Spencer, Asst. City Attny. |
| Gene Jackson, Chairman | Stephen Daniel | Libby Rembold, General Aviation |
| Michael Duncan, Vice-Chair. | John Lippert | Bruce Newcomb, Maintenance Supt. |
| Charles Ellis | Ken Carlson, CAP | |

Approval of Minutes

Scott Brown moved that the minutes of the December 13, 2016 meeting be accepted as presented and Charles Ellis seconded the motion. All were in favor and the motion passed.

Topic: Civil Air Patrol Presentation

Action: Gene Jackson, CAP Assistant Director of Operations for Mid-East Region and Ken Carlson, CAP Group Commander completed a presentation to the Airport Commission concerning CAP activities

Disposition: Not applicable

Gene Jackson, Assistant Director of Operations for the Mid-East Region, spoke to the Commission and shared some background information on the Civil Air Patrol (CAP). He indicated that the CAP is a 501C3 corporation based out of Maxwell Air Force Base in Alabama. It was started in 1941 and currently there are approximately 65,000 members. The CAP is broken up into regions and Danville is located in the Mid-East region. There are over 1500 CAP squadrons throughout America. Most of the CAP missions involve activities related to homeland security, search and rescue and photo imaging reconnaissance. The CAP also has a large cadet program for youth, ages 12 to 18. Currently there are 605 aircraft in the CAP fleet, which is the largest aviation fleet in the world. The majority of the CAP's fleet includes 182 aircraft with Nav-3 navigational aid capability. Jackson said that there are 63 aircraft and 5 gliders based in the Mid-East region. Discussion continued.

Ken Carlson, CAP Group Commander was also present for the meeting and updated the Commission on the importance of the CAP in the Danville area. He commented that maintaining access to a hangar like the one they utilize in Danville allows the squadron to keep the aircraft ready to go at all times, which is very important. Carlson oversees the following six squadrons; Danville, Augusta, Charlottesville, Lynchburg, Roanoke and Blacksburg. Carlson stated that three aircraft are rotated for use by these squadrons. He commented that a lot of the commanders and volunteers in the CAP are veterans and the CAP allows them to continue to give back to the country and community after they are out of service. Carlson said that the cadet program is a tough program to go through and the kids receive hands on experience during their time in the CAP. Discussion continued.

Topic: Update on snow removal activities

Action: Additional deicer material will be purchased for the operations area

Disposition: Plans call for the acquisition of a dump truck to assist with snow removal

Adelman passed out copies of an aerial view of the airport that explained the snow removal process for activities completed on January 7th and 8th. He mentioned that two contractors provided a front end loader and two dump trucks with drivers to assist with snow removal efforts. A total of 120 bags of ice melt were applied to the primary runway and connecting taxiways during the storm. The total cost for snow removal was approximately \$15,000 which included deicer material that was applied to the pavement.

The airport was closed from Friday at 11:00 pm until 4:30 pm on Sunday. Adelman restated his interest to make application for state aviation maintenance funds this summer to purchase a new dump truck that would be equipped with a snow plow and spreader to assist with snow removal efforts at the airport. Also, a second spreader will allow airport staff to apply the ice melt faster for a similar event. Adelman said that a purchase requisition has been submitted to replenish the ice melt used for the January storm. Currently, the airport only has enough ice melt on hand to treat the primary runway. Discussion continued.

Non-agenda Item Information

Adelman said that it was recently discovered that the terminal's heating and air conditioning system maintains a water line break in the north hallway close to the FBO area. He mentioned that it is possible that a section of the concrete floor may need to be excavated and patched to make the repair. Adelman suggested that the planned terminal building renovation project which includes replacing the existing HVAC system may not be approved for the upcoming FY2018 budget. However, due to this repair requirement there is additional justification that the piping system in the terminal building needs to be addressed. Discussion continued.

Public Comment

Libby Rembold asked whether the runway lights should be turned off when the runway is closed. She also commented that she is happy that the Civil Air Patrol values their hangar.

Communications

No additional communications.

Adjournment

The Commission meeting adjourned at 4:55 pm.

The next meeting is scheduled for **Tuesday, February 14, 2017 at 4:00 p.m. in the Danville Regional Airport's Eastern Conference Room.**