

Adopted Budget - FY 2020

Motorized Equipment

Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2019	Adopted Budget FY 2020
Estimated Revenue		
Rev-Use Money/Property	3,159,360	3,135,990
Charges for Services	277,080	272,220
Total Estimated Revenue	3,436,440	3,408,210
Operating Expenses		
Motorized Equipment	3,303,740	3,316,680
Communications	122,190	127,400
Total Operating Expenses	3,425,930	3,444,080
Net Operating Income (Loss)	10,510	-35,870
Add:		
Depreciation	790,100	831,750
Deduct:		
Debt Service Principal	3,110	3,280
Capital Expenditures from Current Operating Funds	864,100	920,750
Calculation of Contribution to(from) Fund Balance/General Fund	(66,600)	(128,150)

Revenues in the Motorized Equipment Fund are in two major categories:

REVENUE – USE OF MONEY/PROPERTY: This revenue includes rental income from vehicles and equipment on a monthly or hourly basis. It also includes auction sales of vehicles and equipment on govdeals.com. Tower leases are a source of revenue for the Communications Section of Motorized Equipment.

CHARGES FOR SERVICES: This revenue includes rental of portable/mobile radios, base stations, repeaters, and related equipment that provides for the maintenance of the communication system. Analog telephone lines are maintained by a monthly service charge. DRHA fuel use is billed to the Danville Redevelopment Housing Authority.

Revenues

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	Increase/ (Decrease)
Revenues:					
Revenue from Use Money or Property	\$2,770,231	\$2,485,247	\$3,159,360	\$ 3,135,990	\$ (23,370)
Charges for Services	254,958	264,712	277,080	272,220	(4,860)
Totals	\$3,025,189	\$2,749,959	\$3,436,440	\$ 3,408,210	\$ (28,230)

Description

The Communications Section of the Motorized Equipment Fund provides for installation and maintenance of radios, communication tower sites, FCC license compliance, and the remaining analog telephones for all departments. The Communication Manager oversees the upgrades required by the FCC and supports the IT Department with field repairs to equipment installed in city vehicles including Police and Fire Departments.

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 65,045	\$ 66,989	\$ 66,840	\$ 69,010	\$ 2,170
Employee Benefits	9,235	10,190	10,240	10,640	400
Purchased Services	12,769	12,615	22,860	21,890	(970)
Internal Service	6,945	6,292	5,810	6,710	900
Other Operating Exp	15,858	15,773	16,440	19,150	2,710
Capital Outlay	228,312	330,634	167,000	196,000	29,000
Depreciation	-	-	58,100	85,750	27,650
Totals	\$ 338,164	\$ 442,493	\$ 347,290	\$ 409,150	\$ 61,860

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs
COMMUNICATIONS SYSTEMS MANAGER	1.00	1.00
Total	1.00	1.00

Accomplishments

Converted the last tower sites from analog to digital reception.

Completed replacement of all analog radios with digital radios.

Description

The Motorized Equipment Operations Section of the Motorized Equipment Special Internal Fund provides operational support, repairs, and maintenance for vehicles and equipment rented on a monthly or hourly basis. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet. In addition, the Motorized Equipment staff provides repairs and maintenance for the Police, Fire, and Utility fleets which are charged directly to each division's vehicles for a city-wide total of 883 vehicles and equipment.

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 610,645	\$ 604,396	\$ 751,770	\$ 788,500	\$ 36,730
Employee Benefits	84,371	93,585	110,300	119,710	9,410
Purchased Services	830,567	835,719	681,610	682,790	1,180
Internal Service	120,596	129,358	123,730	118,170	(5,560)
Other Operating Exp	749,093	598,248	766,670	719,900	(46,770)
Capital Outlay	93,895	11,346	35,000	35,000	-
Depreciation	655,917	742,315	732,000	746,000	14,000
Debt Service	753	604	440	260	(180)
Totals	\$3,145,837	\$3,015,571	\$3,201,520	\$ 3,210,330	\$ 8,810

Personnel

Garage personnel work two shifts, from 6:30 AM to 3:00 PM and from 3:00 PM to 11:30 PM, to provide a high quality service.

Position Title	FY 2019 FTEs	FY 2020 FTEs
AUTOMOTIVE EQUIPMENT MECH I	3.00	2.00
AUTOMOTIVE EQUIPMENT MECH II	5.00	6.00
TRANSIT MECHANIC	1.00	1.00
WELDER	2.00	2.00
AUTOMOTIVE EQUIPMENT MECH III	4.00	4.00
AUTOMOTIVE SERVICE TECHNICIAN	1.00	1.00
EQUIPMENT MAINT SUPERVISOR	2.00	2.00
Total	18.00	18.00

Accomplishments

DCC students are hired to fill vacancies during the school year and paid with temporary funds. Some students have graduated and been retained for full-time employment.

Two rearloader bodies and one roll-off truck body were moved to new chassis saving the cost of replacement bodies.

Description

This activity provides funding for principal payments on bonded debt.

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	Increase/ (Decrease)
Expenditures:					
Debt Service	\$ 2,806	\$ 2,943	\$ 3,110	\$ 3,280	\$ 170
Totals	\$ 2,806	\$ 2,943	\$ 3,110	\$ 3,280	\$ 170

Description

Funding for the capital purchase of replacement of rental fleet vehicles and equipment in the Motorized Equipment Special Revenue Fund, is provided by the rental rates paid by the users. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet.

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	Increase/ (Decrease)
Expenditures:					
Capital Outlay	\$599,347	\$544,532	\$600,000	\$ 600,000	\$ -
Debt Service	2,806	38,994	39,000	39,000	-
Totals	\$602,153	\$583,526	\$639,000	\$ 639,000	\$ -

Accomplishments

When new vehicles are purchased, the existing body (when practical), is moved to the new vehicle to save funds.

Description

The Warehouse Section of the Motorized Equipment Internal Service Fund is responsible for purchasing and dispensing repair parts for vehicles and equipment. It also serves as a distribution center for general supplies. Materials such as custodial supplies, grass seed, cement, rakes, shovels, gloves, refuse carts, and PPE are standard stock items and are available to any department in the City.

Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ -	\$ 62,483	\$ 61,960	\$ 63,290	\$ 1,330
Employee Benefits	-	9,047	9,290	9,560	270
Purchased Services	-	3,899	2,470	2,690	220
Internal Service	-	21,913	22,740	23,700	960
Other Operating Exp	-	14,403	5,760	7,110	1,350
Totals	\$ -	\$111,745	\$102,220	\$ 106,350	\$ 4,130

Position Notes

Position Title	FY 2019 FTEs	FY 2020 FTEs
PW WAREHOUSE CLERK	2.00	2.00
Total	2.00	2.00