

Adopted Budget - FY 2021

Motorized Equipment

Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2020	Adopted Budget FY 2021
Estimated Revenue		
Rev-Use Money/Property	3,135,990	3,183,540
Charges for Services	272,220	368,240
Total Estimated Revenue	3,408,210	3,551,780
Operating Expenses		
Motorized Equipment	3,316,680	3,402,790
Communications	127,400	141,260
Total Operating Expenses	<u>3,444,080</u>	<u>3,544,050</u>
Net Operating Income (Loss)	-35,870	7,730
Add:		
Depreciation	831,750	832,420
Deduct:		
Debt Service Principal	3,280	1,010
Capital Expenditures from Current Operating Funds	920,750	910,650
Calculation of Contribution to(from) Fund Balance/General Fund	<u>(128,150)</u>	<u>(71,510)</u>

Revenues in the Motorized Equipment Fund are in two major categories:

REVENUE – USE OF MONEY/PROPERTY: This revenue includes rental income from vehicles and equipment on a monthly or hourly basis. It also includes auction sales of vehicles and equipment on govdeals.com. Tower leases are a source of revenue for the Communications Section of Motorized Equipment.

CHARGES FOR SERVICES: This revenue includes rental of portable/mobile radios, base stations, repeaters, and related equipment that provides for the maintenance of the communication system. Analog telephone lines are maintained by a monthly service charge. DRHA fuel use is billed to the Danville Redevelopment Housing Authority.

Revenues

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	Increase/ (Decrease)
Revenues:					
Revenue from Use Money or Property	\$ 2,485,247	\$ 2,765,826	\$ 3,135,990	\$ 3,183,540	\$ 47,550
Charges for Services	264,712	265,448	272,220	368,240	96,020
Totals	\$ 2,749,959	\$ 3,031,274	\$ 3,408,210	\$ 3,551,780	\$ 143,570

Description

The Communications Section of the Motorized Equipment Fund provides for installation and maintenance of radios, communication tower sites, FCC license compliance, and the remaining analog telephones for all departments. The Communication Manager oversees the upgrades required by the FCC and supports the IT Department with field repairs to equipment installed in city vehicles including Police and Fire Departments.

Expenditures

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 66,989	\$ 69,006	\$ 69,010	\$ 71,600	\$ 2,590
Employee Benefits	10,190	10,565	10,640	9,290	(1,350)
Purchased Services	12,615	25,080	21,890	32,930	11,040
Internal Service	6,292	5,843	6,710	7,390	680
Other Operating Exp	15,773	17,999	19,150	20,050	900
Capital Outlay	330,634	132,780	196,000	165,000	(31,000)
Depreciation	-	-	85,750	56,650	(29,100)
Totals	\$ 442,493	\$ 261,273	\$ 409,150	\$ 362,910	\$ (46,240)

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs
COMMUNICATIONS SYSTEMS MANAGER	1.000	1.000	1.000
Total	1.000	1.000	1.000

Description

The Motorized Equipment Operations Section of the Motorized Equipment Special Internal Fund provides operational support, repairs, and maintenance for vehicles and equipment rented on a monthly or hourly basis. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet. In addition, the Motorized Equipment staff provides repairs and maintenance for the Police, Fire, and Utility fleets which are charged directly to each division's vehicles for a city-wide total of 883 vehicles and equipment.

Expenditures

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 604,396	\$ 623,076	\$ 788,500	\$ 790,290	\$ 1,790
Employee Benefits	93,585	91,617	119,710	94,390	(25,320)
Purchased Services	835,719	786,327	682,790	707,420	24,630
Internal Service	129,358	142,340	118,170	112,240	(5,930)
Other Operating Exp	598,248	724,910	719,900	727,010	7,110
Capital Outlay	11,346	33,228	35,000	56,930	21,930
Depreciation	742,315	764,649	746,000	775,770	29,770
Debt Service	604	439	260	110	(150)
Totals	\$ 3,015,571	\$ 3,166,586	\$ 3,210,330	\$ 3,264,160	\$ 53,830

Personnel

Garage personnel work two shifts, from 6:30 AM to 3:00 PM and from 3:00 PM to 11:30 PM, to provide a high quality service.

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs
AUTOMOTIVE EQUIPMENT MECH I	3.000	2.000	1.000
AUTOMOTIVE EQUIPMENT MECH II	5.000	6.000	8.000
TRANSIT MECHANIC	1.000	1.000	1.000
WELDER	2.000	2.000	2.000
AUTOMOTIVE EQUIPMENT MECH III	4.000	4.000	3.000
AUTOMOTIVE SERVICE TECHNICIAN	1.000	1.000	1.000
EQUIPMENT MAINT SUPERVISOR	2.000	2.000	2.000
Total	18.000	18.000	18.000

Description

This activity provides funding for principal payments on bonded debt.

Expenditures

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	Increase/ (Decrease)
Expenditures:					
Debt Service	\$ 2,943	\$ 3,105	\$ 3,280	\$ 1,010	\$ (2,270)
Totals	\$ 2,943	\$ 2,943	\$ 3,280	\$ 1,010	\$ (2,270)

Description

Funding for the capital purchase of replacement of rental fleet vehicles and equipment in the Motorized Equipment Special Revenue Fund, is provided by the rental rates paid by the users. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet.

Expenditures

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	Increase/ (Decrease)
Expenditures:					
Capital Outlay	\$ 544,532	\$ 565,203	\$ 600,000	\$ 650,000	\$ 50,000
Debt Service	38,994	38,994	39,000	39,000	-
Totals	\$ 583,526	\$ 604,197	\$ 639,000	\$ 689,000	\$ 50,000

Description

The Warehouse Section of the Motorized Equipment Internal Service Fund is responsible for purchasing and dispensing repair parts for vehicles and equipment. It also serves as a distribution center for general supplies. Materials such as custodial supplies, grass seed, cement, rakes, shovels, gloves, refuse carts, barricades, cones, and PPE are standard stock items and are available to any department in the City.

Expenditures

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 62,483	\$ 62,742	\$ 63,290	\$ 65,520	\$ 2,230
Employee Benefits	9,047	9,118	9,560	8,370	(1,190)
Purchased Services	3,899	2,485	2,690	3,260	570
Internal Service	21,913	25,806	23,700	23,740	40
Other Operating Exp	14,403	13,936	7,110	7,740	630
Capital Outlay	-	-	-	30,000	30,000
Totals	\$ 111,745	\$ 114,087	\$ 106,350	\$ 138,630	\$ 32,280

Position Notes

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs
PW WAREHOUSE CLERK	2.000	2.000	2.000
Total	2.000	2.000	2.000